

## HARBURY PARISH COUNCIL

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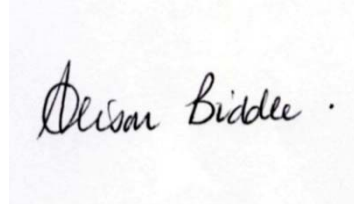
### Notice of Ordinary Meeting of Harbury Parish Council

**Thursday, 24 January 2019 at 7.30pm**

**The Farley Room, Harbury Village Hall**

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.



**Alison Biddle PSLCC**  
Clerk to the Council  
17 January 2019

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### AGENDA

#### 1. Apologies

#### 2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

#### 3. Dispensations

To receive and consider granting dispensation requests.

#### **4. Public Participation**

Members of the public may raise any matter relating to items on the agenda here.

#### **5. Minutes**

To approve the minutes of the ordinary parish council meeting held on 22 November 2018.

#### **6. Other Organisations**

To receive reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Southam College
- 4 Twinning Association
- 5 Village Hall
- 6 Harbury Energy Initiative
- 7 SDC & WCC

#### **7. Deppers Bridge**

To receive update report from ward councillor

#### **8. Planning**

To consider the following planning matters:

1 **18/03316/VARY**

Variation of condition nos 2 (drawing numbers), 5 (hard and soft landscaping) and 6 (hard landscaping) of planning permission 14/00683/FUL. Demolition of vacant garage/office buildings and erection of 3 no. residential dwellings along with amenity space and car parking provision dated 23/06/2014, (variation to alter fenestration details, internal arrangement, car parking configuration, boundary treatment and garden configuration).

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=PHXG7YPMGI000>

**Dovehouse Cottage, 8 Dovehouse Lane**

N.B. To review delegated response of objection submitted on 11 December 2018.

2 **19/00014/TREE**

G1 x 6 conifers – fell to ground level

T1 – elm - fell

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=PKQWYJPML2P00>

**The Old Orchard, Mill Street**

3 **18/03761/FUL**

Extension and conversion of existing garage

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=PK1AT5PML3100>

**Greenhill Farm, Station Road**

- 4 **18/03732/FUL**  
To demolish two rows of small derelict agricultural barns and to replace them with two Class C3, 2 bed bungalows designed specifically for elderly and/or disabled people with a local connection to Harbury, including access arrangements and the provision of a footway to connect the site to an existing village footpath.  
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=PJZD9UPM0KQ00>  
**Water Tower Holding, Ufton Road**
- 5 **Delegated Responses** – to note as per Appendix A

## 9. Properties

- 1 Playing Fields
  - i New play equipment & safety surfacing – to discuss ideas for spending Sec 106 funds.
- 2 Cemetery
  - i Chapel repairs - to receive update on soakaway
  - ii Water supply – to approve quote for mains connection
  - iii Friends of Harbury Cemetery – to receive report

## 10. Environment

- 1 Street lighting
  - i Car park lights – to consider security and WCC's proposal for banding
- 2 Traffic & transport
  - i HS2 - to receive update on road works and discuss any potential problems
- 3 Bench cleaning – to consider proposal that all PC benches are professionally cleaned on an annual basis.

## 11. Finance & General Purposes

- 1 To receive monthly financial report & bank reconciliation
- 2 Budget 2019/20
  - i To approve staff salary increases from 1 April 2019
  - ii To approve budget
  - iii To approve transfers to/from reserves
  - iv To determine level of precept
- 3 Community grants
  - i To consider application from Harbury Carnival Committee for £1000 towards entertainments and hire fees
  - ii To consider application from Harbury School PTA for £1000 for outdoor play equipment
  - iii To consider application from Harbury FC for £363 changing room hire
- 4 Harbury Village Hall – to approve grant of £1500 towards architect's fees
- 5 Pitch hire – to consider request from Harbury FC to waive hire fee
- 6 WALC grant application – to formally approve PC's application to WALC in support of Harbury School PTA
- 7 Floodlights at tennis courts – to formally approve cost of repairs

- 8 Internet banking – to receive update on internet banking application
- 9 Sec 106 Funds – to discuss correspondence from SDC regarding transfer of funds & agree action

**12. Sports Clubs Licence** – to review draft licence

**13. Burial of Non-residents in Cemetery**

To approve wording of new policy.

**14. Assets of Community Value** – to receive update on the registration of community assets.

**15. Accounts for Payment**

To approve the accounts for payment as per Appendix B.

**16. Meetings Calendar 2019/20**

To agree dates for May meetings and approve calendar for coming year.

**17. Village with a Vision**

To formally note that this organisation has now disbanded.

**18. Reports & Questions**

To receive reports and questions from members in brief, including items for next agenda.

**19. Exclusion of Public & Press**

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

- 1 To discuss tenders received & decide award of grounds maintenance contract 2019 to 2022
- 2 To receive quote for playing field & pitch mowing 2019/20
- 3 To receive quote for tree works in cemetery and allotments track hedge
- 4 To receive estimated cost of Y1 tree works

**20. Date of Next Meeting** - The next ordinary meeting of the parish council will take place on Thursday, 28 February 2019 at 7.30pm in Harbury Village Hall.

## APPENDIX A

### Planning Applications – Delegated Responses 24 January 2019

1 **18/03711/HRN**

Removal of two sections of hedgerow, 1 no. 5 metres in length and 1 no. 11 metres in length.

**Harbury Fields Farm, Middle Road**

No representation but request that an equivalent length of hedge is planted elsewhere on the farm to compensate for the loss of these two sections of hedgerow.

2 **18/03452/TREE**

T1 -contorted willow – fell

T2 – thuja gold – crown reduction by up to 2 metres

T3 – Lawson – crown reduction by up to 2 metres

T5 - thuja – crown reduction by up to 2 metres in height and spread

T6 – walnut – crown reduction by up to 3 metres

T7 – flowering cherry – crown reduction by up to 2 metres

**Dennys Close, Temple End**

No representation

3 **18/03456/TPO**

T8 yew- remove low hanging branches over drive

**Dennys Close, Temple End**

No representation