

# Harbury Parish Council

---

## Notice of Ordinary Meeting of Harbury Parish Council Thursday, 23 April 2020 at 7.30pm

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

**Please note that this meeting will be held online. The formal meeting will begin promptly at 7.30pm but you will be able to join from 7.00pm using the following link:**

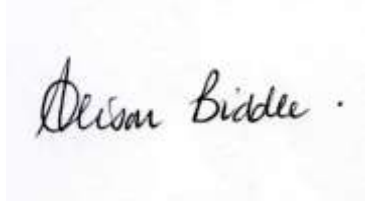
Join Zoom Meeting at <https://zoom.us/j/295897748>

Meeting ID: 295 897 748

Password: 081266

Or join by phone by calling 0208 080 6591

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.



Alison Biddle PSLCC  
Clerk to the Council  
16 April 2020

---

### AGENDA

#### 1. Apologies

#### 2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

#### 3. Dispensations

To receive and consider granting dispensation requests.

#### 4. Minutes

To approve the minutes of the ordinary meeting of the parish council held on 27 February 2020.

## 5. Coronavirus Covid-19 Emergency Planning

- 1 To receive update on community emergency plans & agree any further actions
- 2 To consider extending the delegation of council decisions to the clerk, in consultation with the chairman and vice-chairman, during any period of restricted activity declared by the Government in respect of the Covid-19 virus. Such delegation to enable the council to fulfil its responsibilities to its residents.
- 3 To consider deferring the annual meeting of the parish council until 2021 and confirm current appointments to continue in meantime.
- 4 To consider adoption of protocol for remote meetings.
- 5 To consider grant scheme for community groups affected financially by the lockdown.

## 6. Public Participation

Members of the public may raise any matter relating to items on the agenda here.

## 7. Community Grant Applications

To consider the following:

- 1 Harbury Church – for professional fees associated with Heat, Light & Stone Project
- 2 Harbury e-Wheels – consultancy fees for public electric charging feasibility study

## 8. SDC & WCC

To receive reports from the district and county councillors

## 9. Planning

To consider the following planning matters:

### 1 20/00913/TREE

T1 - Japanese cherry – Fell; T2 – hawthorn – Fell

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=Q841R8PM0GL00>

**Temple Cottage, Temple End**

### 2 20/00944/TREE

T2 - leylandii - Reduce height by 6 metres and prune in lateral growth by up to 1.5 metres T3 - western red cedar - Fell and grind stump

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=Q8D83RPMJ9Z00>

**Lower Harbury Hall, Bull Ring Farm Road**

3 Delegated Responses – to note delegated responses as per appendix A

4 Housing Needs Survey – to receive update on age targeted survey

5 Harbury NDP – to approve amendment of designated area

## 10. Environment

### 1 Street Lighting

i To formally approve renewal of maintenance contract 2020/21

ii To formally approve cost of inspecting steel columns

## **11. Properties**

- 1 Playing Fields
  - i To receive update on possible shared CCTV scheme for car park
  - ii To formally approve cost of skate park repairs
  - iii To agree extent of repairs to parking area at Deppers Bridge play area
- 2 Cemetery
  - i To receive update on chapel repairs
  - ii To receive quotes for path re-surfacing

## **12. Finance & General Purposes**

- 1 To receive bank reconciliation reports for period 1 October 2019 to 31 March 2020.
- 2 To receive budget report to date
- 3 To approve insurance renewal
- 4 To adopt new model financial regulations 2019
- 5 New website – to consider new structure and parish photos competition

## **13. Accounts for Payment - to approve the accounts for payment as per appendix B.**

## **14. Reports & Questions**

To receive reports and questions from members in brief, including items for next agenda.

## **15. Exclusion of Public & Press**

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

- 1 To formally approve clerk's revised contract from 1 August 2020
- 2 To consider response to Warwickshire Pension Fund draft administration strategy
- 3 To consider request for permission to operate mobile coffee shop from playing field car park

## **16. Date of Next Meeting**

Thursday, 28 May 2020 at 7.30pm. Venue to be confirmed but it is expected that this will be a remote, online meeting.

## APPENDIX A

### Planning Applications – Delegated Responses 23 April 2020

- 1 **20/00506/TREE**  
T1 – beech- Fell; T2 – beech – clean out the crown and reshape to create a balanced crown following the removal of T1 and T3; T3 – beech - Fell  
**New Stone House, Temple End**  
<http://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=Q60702PMGNM00>  
No representation
  
- 2 **20/00502/TREE**  
T1 and T2 conifers – Fell  
**Chesterton House Farm, Mill Street**  
<http://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=Q60479PMGMQ00>  
No representation
  
- 3 **20/00831/TREE**  
G1 – conifers x 16 – Fell  
<http://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=Q7E6Z5PMMT800>  
**Harbury Village Club, Crown Street**  
No representation
  
- 4 **20/00598/COUQ**  
Change of use of agricultural building to 1 no. 'larger' dwelling house under Class Q, Part 3, Schedule 2 of GDPO. The building is the barn to the furthest north of the site.  
<http://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=Q6EQ12PM0IH00>  
**The Barn, Spiers Barn Farm, Chesterton Road**  
No representation
  
- 5 **20/00588/FUL**  
Creation of a four-bed dwelling house and vehicular access with allocated parking spaces and integral garage.  
<http://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=Q6D8FLPMIFJ00>  
**39 Farm Street**  
Object (full statement available on e-planning)
  
- 6 **20/00439/FUL**  
Construction of one dwelling and associated works.  
<http://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=Q5OUO7PMMY300>  
**Land adjacent 41 Farm Street**  
Object (full statement available on e-planning)

7 **19/02862/FUL (amended)**

Demolition of the disused Old New Inn and the construction of 7 residential dwellings with associated works.

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=PZ44C1PMFNM00>

**Old New Inn, Farm Street**

Object (full statement available on e-planning)

8 **20/00220/FUL**

Demolition of garage to cottage (Barn 1), new portico to stable block (Barn 2), demolition of porch to Temple House and amendments to street elevation, new front extension to stable block (Barn 4), new link extension between stable block (Barn 4) and outbuilding (Barn 7), and new façade to steel barn (Barn 5).

<http://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=Q4K6RSPMHUG00>

**Temple House, Temple End**

No representation