

Harbury Parish Council

Minutes of the Ordinary Parish Council Meeting 16 May 2019 at 7.45pm Tom Hauley Room, All Saints Church, Harbury

Present

Cllr Lockley (Chairman)	Cllr Thompson	Cllr Gibb	Cllr Knowles
Cllr Allen	Cllr Summers	Cllr Mancell	Cllr Rutherford

Absent: Cllr Ekins; Cllr Thornley

In Attendance

Mrs Alison Biddle, Clerk to the Council
District Cllr Harris
County Cllr Stevens

Public

Mrs Linda Ridgley, Harbury News
Members of the public: 13

19/78 Apologies: Cllr Ekins; Cllr Thornley

19/79 Declarations of Interest

Cllr Gibb declared a pecuniary interest in any matter relating to HS2 for which he is an advisor.

19/80 Dispensations: None.

19/81 Public Participation

Parking on Binswood End Green

The recent letter sent out by the parish council to residents who live around the green has had no effect and vehicles are still being parked regularly on the grass. What can the parish council do about this? This matter was for discussion by the council later in the agenda.

Copper Beech Tree, The Pound

There was a great deal of concern about this tree which is to be felled later this month owing to subsidence problems with the nearby house. Various alternative options were described; have any of these been considered? The tree is privately owned, does not have a TPO and is not within the conservation area. The chairman had been to see the owner who has not made the decision to remove the tree lightly but there is significant damage to their property. Numerous reports and surveys have been obtained by the owner which support this.

It was suggested that a guidance note should be produced for future use by residents faced with this situation, describing the various alternative options available. The chairman agreed that this is something which perhaps the council's environment group could think about. Perhaps the environment group would also consider whether there were other trees in the village which might be considered for a TPO. Perhaps the parish council could also look at planting more trees and securing land on which to do this.

Village Entrances

Would it be possible to install "gateways" at the entrances to the village? The chairman explained that previously, WCC Highways has been opposed to this and it is also very expensive and would have to be paid for by the parish council.

19/82 Minutes

It was **RESOLVED** to approve the minutes of the ordinary parish council meeting held on Thursday, 25 April 2019 as a true and complete record of that meeting.

19/83 Reports from Other Organisations

1 Harbury Library

There are some drainage issues which are causing flooding problems. A quote for this work has been received and circulated to councillors for their information. Harbury Library will cover the full cost of this work.

2 Harbury School Governors

A 16 week programme of work has begun to build a new KS1 entrance, toilets and computer room. More Sec 106 funding has been requested to marginally increase school capacity. SATS will be taking place soon. There is an ongoing discussion with WCC re next year's budget.

3 Southam College

The planning application for the new sports hall has been submitted. GCSEs and A levels are taking place.

4 Twinning Association

No report has been received. The next visit by the French is in June.

5 Village Hall

The planning application for the new porch extension has been submitted. The work on the Farley Room roof will cost approximately £2,500 which is less than previously thought. Geoff Thorpe stood down as chairman at the AGM after many years in the role. It was recognised that he had done a very good job.

6 Harbury Energy Initiative

There was no report.

7 WALC/NALC - Nothing to report.

8 SDC & WCC

SDC

- Congratulations to parish councillors on their recent election.
- The planning application for 39 Farm Street has been refused.
- There is an HS2 update meeting at Southam on 21 May 2019. Cllr Harris is also meeting with senior executives. There is a risk that HS2 could jeopardise SDC's land supply for housing.
- Every effort is being made to ensure delivery of the improvements to the Harbury Lane/Fosse Way junction.

WCC

- Congratulations to parish councillors and District Cllr Harris on their re-election.
- There have been significant changes at senior management level.
- WCC's annual meeting is next week.
- HS2 is still causing disruption.
- Several new grant funding opportunities are now available: PCC road safety fund; WCC Highways grants fund; county councillors' community fund; environmental grants

19/84 Planning

1 **19/00602/VARY**

Proposed: Variation of condition no.1 (approved plans) of reserved matters reference 16/03142/REM dated 7 March 2018 to introduce 5 no. additional dwellings, remove roundabout on access road into development and introduce hipped roofs to specific house types. Original description of development: Application for approval of reserved matters (scale, layout, appearance and landscaping) for 195 residential dwellings, following grant of outline planning permission (Ref 13/03177/OUT) and alterations to affordable housing provision. (Nature reserve to be subject to a separate Reserved Matters application).

Harbury Cement Works (David Wilson Homes)

It was **RESOLVED** to make no representation but to comment that as the affordable housing provision for this site is below the usual percentage, the council would like to see a percentage of these 5 additional dwellings allocated for affordable homes.

2 **19/00828/TREE**

T1 – conifer – fell

G1 – conifer x 6 – reduce height by 4 metres to approx. 8 metres.

Shakespeare Inn, 11 Mill Street

It was **RESOLVED** to make no representation.

3 **19/01110/FUL**

To increase the height of an existing shed by lifting existing roof, lead flashing and raise brickwork by 7 courses.

Harbury Windmill, Mill Lane

It was **RESOLVED** to make no representation.

4 **19/00905/LBC**

Removal of external hard cement render and replace perished stone, cut out remainder of cement mortar joints, defraze stone face, re-point in hydraulic lime mortar. Form a small garden shed at the rear.

Harbury Windmill, Mill Lane

It was **RESOLVED** to make no representation.

5 **Housing Needs Survey**

It was agreed that the planning group would look at this and report back at the June meeting.

19/85 Properties

1 **Playing Fields**

i **New Play Equipment**

It was agreed that Cllr Allen would draw up a comparison of prices she had obtained for similar pieces of equipment along with her recommendation for the preferred piece of equipment. This supplier would then be asked to make a site visit and prepare a formal quote.

ii **Youth Shelter**

It was agreed to draw up a proposed location plan for public consultation at the APM which could also be shared on Facebook. The suggestion is that the shelter should be placed on the playing field between the skate park and the football pitch so that it will be in public view but distant enough not to cause a problem. The clerk suggested that the police should also be consulted.

iii New Inspection Rota

Cllr Knowles has now been appointed to the properties group and is willing to join the inspection team. It was agreed that the new rota would be circulated by email.

2 Cemetery

i Path Re-surfacing

Only one quote has been received so far. It was agreed to defer this until the next meeting by which time the other quotes would also be received.

ii Chapel Repairs

It was agreed to defer this until the next meeting as Cllr Ekins was absent. It was noted that the new tap has been installed but Severn Trent has yet to connect it to the mains. As the water butts have now been disconnected, there is currently no water supply. The clerk will put a notice about this in the Harbury News and on Facebook.

iii Friends of Harbury Cemetery

There is a lack of support. More volunteers are needed to carry out weeding, planting etc.

3 Car Park

i Closing of Barrier

The barrier is currently being left open, despite the problems with anti-social behavior, because there is no regular volunteer prepared to close it every evening. The possibility of installing cameras was briefly discussed. It was agreed to obtain advice from SDC's manager for community safety.

ii Car Park Lights

WCC has confirmed that the lights are timed to switch off at midnight. At the last meeting, this seemed to be in dispute. Please would anyone passing the car park at nighttime note whether the lights were on/off and the time so this can be checked.

iii Car Park Cleaning

This was deferred from last year. Quotes are still needed for the cleaning of the car park prior to re-lining. This task had been delegated to Cllr Ekins who was not present, so it was agreed to defer this matter until the June meeting.

19/86 Environment

1 Road Closure – B4451

This has resulted in increased traffic along Butt Lane/Bush Heath Road but there is nothing that can be done about it.

2 Bus Service

The service is now running very reliably. The bus stop sign in Mill Street, outside Harbury Supermarket, has been knocked down by a delivery lorry. This has been reported to WCC. The sign is currently in Cllr Gibb's garden awaiting collection.

3 Traffic Issues

i Traffic Survey – Deppers Bridge

A survey will cost £252. It is proposed to carry this out before and after the installation of the VAS to measure the impact on traffic speeds. It was **RESOLVED** to approve the order for the surveys but it would not be possible to actually place the order until it is known when the signs will be in place. It is hoped that the temporary signs will be in place during July and August but there is also an aspiration for something permanent.

ii HS2 Grant – VAS at Deppers Bridge
Cllrs Gibb and Ekins are pursuing this with WCC at the moment. Cllr Ekins is also applying to the PCC's road safety grant fund. If nothing is done, residents will begin parking their vehicles on alternate sides of the road in order to slow the traffic. The wheelie bin 30mph stickers are now in place.

iii Village Centre Congestion
The order for an assessment of options by WCC has been confirmed.

iv Parking on Binswood End Green
The letters sent to residents has not solved the problem and vehicles are still being parked on the green. It was agreed to obtain a price for installing low level bollards around the edge of the green.

4 Verge Mowing – Bush Heath Road

It was **RESOLVED** to extend the verge mowing to include the area to each side of the entrance to Meadow Farm in order to improve the vision splay. This is currently mowed by WCC but only 3 to 4 times a year.

5 Verges – Bush Heath Lane

The verges remain in a poor state and require reinstatement despite several requests to WCC Highways. The clerk will follow this up with the locality officer.

19/87 Finance & General Purposes

1 Annual Governance & Accountability Return (AGAR) 2019

i Section 1 of AGAR 'Annual Governance Statement 2018/19'

All questions in Section 1 were answered in the affirmative. It was therefore **RESOLVED** to approve the Annual Governance Statement 2018/19 and Section 1 of the AGAR was duly signed by the chairman and the clerk.

ii Section 2 of AGAR 'Accounting Statements 2018/19'

The accounting statements had been prepared and signed by the RFO prior to the meeting and circulated to members for their review. It was **RESOLVED** to approve the accounting statements at Section 2 of the AGAR which was duly signed by the chairman.

2 Annual Financial Report 2018/19

The report had been circulated to members prior to the meeting. It was **RESOLVED** to approve the report which was duly signed by the chairman and the clerk/RFO

3 Monthly Financial Reports

There were no questions. It was noted that the bank reconciliation for this month has not yet been checked.

19/88 Sports Club Licence

The new draft licence has not yet been received. This item was deferred until next month.

19/89 Accounts for Payment

It was **RESOLVED** (proposed Cllr Thompson, seconded Cllr Allen) to approve the accounts for payment as per Appendix A. The BACS payments will be authorised by Cllrs Thompson and Allen.

19/90 Annual Parish Meeting – 30 May 2019

There is no speaker this year. An extraordinary PC meeting has been scheduled to take place at 7.00pm on the same evening so the start time for the annual parish meeting has been put back to 8.00pm. The clerk is unable to attend but Mrs Gwillam will take the minutes of both meetings. Cllr Lockley is organising the refreshments.

19/91 Reports & Questions

There were none.

19/92 Confidential Matters

There was no confidential business to discuss.

19/93 Date of Next Meeting

There will be an extraordinary meeting of the parish council at 7.00pm on Thursday, 30 May 2019 in the Farley Room, Harbury Village Hall. The next ordinary meeting of the parish council will take place on Thursday, 27 June 2019 at 7.30pm in the Farley Room, Harbury Village Hall.

Meeting closed at 9.20pm

Signed.....Chairman Date.....

APPENDIX A
Accounts Payable

Accounts for approval 16 May 2019				
Urgent accounts paid since the last meeting and requiring formal approval of the council				
Payee	Cheque no	Net	Vat	Gross
		-	-	-
Mywheeliebin.com (30mph stickers)	190414	99.99	-	99.99
		-	-	-
		-	-	-
		99.99	-	99.99
Accounts for payment on 23 May 2019				
Payee	Payment ref	Net	Vat	Gross
Staff costs	190501 to 5	1,582.06		1,582.06
E.ON (s/lights electricity)	190505	216.44	43.29	259.73
Harbury Village Show (grant)	190506	194.00		194.00
John Shelton Burial Services Ltd (soakaway)	190507	1,050.00	-	1,050.00
Frank Mann Farmers (mowing playing field)	190508	228.00	45.60	273.60
Frank Mann Farmers (grds m'nance)	190509	895.55	179.11	1,074.66
Came & Company (insurance renewal)	190510	1,742.42	-	1,742.42
Harbury Church (room hire)	chq 30000	30.00	-	30.00
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Adams & Munson (office rent)	s/order	305.00	-	305.00
		-	-	-
	Sub-totals	6,243.47	268.00	6,511.47
		-	-	-
	TOTALS	6,343.46	268.00	6,611.46