

**HARBURY PARISH COUNCIL**

**Minutes of the Ordinary Parish Council Meeting  
Thursday 24 October 2019  
Harbury Village Hall**

**Present:**

Cllr S Allen

Cllr S Ekins

Cllr C Gibb

Cllr T Lockley, Chairman

Cllr A Knowles

Cllr A Rutherford

Cllr P Summers

Cllr K Thompson

Cllr J Thornley

**Absent:** Cllr A Mancell

**In Attendance:**

Mrs A Biddle, Clerk to the Council

Mrs C Gwillam, Minute Secretary

**Public:**

Mrs L Ridgley, Harbury News

County Cllr R Stevens

Members of the public: 4

**19/150**      **Apologies:** Cllr A Mancell

**19/151**      **Declarations of Interest:**

Cllr Thompson declared an interest in agenda item 11 Tennis Club of which he is a member and agenda item 10.5 Harbury Heritage Room with which his wife is involved.

Cllr Lockley declared in interest in agenda item 11 Tennis Club of which he is a member.

Cllr Thornley declared an interest in agenda item 10.5 Harbury Heritage Room with which she is involved and agenda item 10.4 Harbury Village Club for which she is a committee member.

**19/152**      **Dispensations:** None

**19/153**      **Public Participation:**

It was agreed to alter the order of the agenda as follows:

Agenda Item 10.5      **Harbury Heritage Room** – request for financial support

It was reported that this classroom has been used as the heritage room since 2011; however, the school now needs to use this room again. As the hut, previously used for the Kids Club, was not in use, this would make an ideal alternative. Although the committee had £1600 in their funds, this would not be enough to do everything that was needed, although there were several volunteers who were going to try and do as much themselves as possible to try and keep costs down. It was emphasized that the school governors were wholly supportive of this project. Cllr Lockley offered to help the committee prepare a budget for the work required in support of their application to the PC for a grant. It was noted that the building and the land are owned by WCC. Cllr Gibb, in his capacity as the chairman of the school governors, has applied for some grant funding from an outside source.

### **Harbury School PTA**

A representative of the school's PTA formally thanked the parish council for their grant for the new playground; this was recently officially opened and was being well used and enjoyed.

### **Margaret Close Planning Application**

The applicant was in attendance.

**19/154**

#### **Minutes:**

It was **RESOLVED** to approve the minutes of the ordinary parish council meeting held on Thursday 26 September 2019 as a true and complete record of that meeting; they were duly signed.

**19/155**

#### **Other Organisations:**

To receive reports from the following:

##### **1. Harbury Library**

The Queen's Award for Volunteers ceremony took place on 15 October when the Lord Lieutenant presented the library with a crystal bowl and all volunteers involved received a small badge in recognition.

##### **2. Harbury School Governors**

Cllr Gibb expressed grateful thanks to the volunteers who were running the after-school club "The Pod"; this was very popular and well supported. Work is progressing on the new building for KS2, although there is some concern about reception intake next year. The new houses being built at Bishop's Hill will hopefully contribute to the numbers.

##### **3. Southam College**

Update on the school transport issues – Cllr Lockley informed the council that there had been no response from WCC regarding his complaint about the newly enforced "no pass, no travel" policy. However, the school had contacted the bus company who will refer to the list of eligible children from now on.

##### **4. Twinning Association**

A report had been received and circulated; the AGM was due next month.

##### **5. Village Hall**

Official approval of the HS2 grant was imminent, although S106 monies were still outstanding. There appeared to be some breakdown between SDC and the developers – Cllr Lockley would write to Jacqui Harris to chase this up and the clerk would write to David Wilson Homes. Cllr Rutherford reported that the bookings secretary was retiring after some years and an advertisement for a replacement would be placed in the Harbury News.

##### **6. Harbury Energy Initiative**

This group had been granted £10,000 for the feasibility study and were looking for a parish councillor to join the project's steering group. In the absence of any volunteers, Cllr Lockley offered to be the point of contact.

## 7. SDC/WCC

**SDC:** No report.

**WCC:** Cllr Stevens' report had been circulated, the main points being:

- **General:** September quiet as meetings delayed due to councillors attending the annual party conferences. The full council meeting's only significant paper was on Brexit (full paper available on the WCC website). Confusion over Brexit continues to hold up any long-term planning as does an impending general election. HS2 are still planning a start date in the summer although recent instructions regarding woodland removal has led to a reprieve in some areas until a decision is made on the future of the line (expected before the end of the month). The tunnel boring machine specification has now been completed and delivery is still expected autumn 2020. Highway maintenance and other disruptions continue.

## 8. Southam SNT – lack of IT support for PCSOs

It appears that this matter has now been resolved.

19/156

### Planning:

#### **1 19/02719/FUL**

Single storey side extension

#### **1 Margaret Close**

The clerk reported that this application had been received between meetings. While there were some initial concerns that the development was forward of the building line, the planning officer had explained that this was not the case. The clerk had therefore now submitted a delegated response of no representations.

#### **2 19/02756/FUL**

Proposed single storey rear extension and alterations

#### **17 Pineham Avenue**

It was **RESOLVED** to make no representations.

#### **3 19/02873/FUL**

2 storey extension to the rear of the house. Single storey extension to the side to create utility room. Single storey extension to form garden room at the rear.

#### **The Old Orchard, Mill Street**

It was **RESOLVED** to make no representations.

#### **4 Delegated Responses – as per Appendix A**

None.

**Properties****1 Playing Fields****(i) Approve arrangements for youth shelter consultation**

Cllr Ekins reported that the properties group recently met and had agreed to run a public consultation on Monday 3 February 2020 regarding the actual location. It was proposed to have a display in the library between 4.00-7.00pm for the public to view the proposals. To encourage everyone, information would be put in the Harbury News, the council's Facebook page, website and noticeboards, as well as an online survey.

It was **RESOLVED** (i) to provide a small advertising budget (ii) that the clerk would obtain a large scale map from SDC (iii) that grant sources be investigated (iv) that the properties group provide recommended options for youth shelters to be considered at the November PC meeting.

**(ii) Update on car park security/anti-social behaviour**

Cllr Rutherford had sought professional advice on CCTV, but it seems that there is no interest in car parks. Although there is not much of a problem currently, it will certainly not go away. The village hall committee is going to be installing CCTV so maybe the PC could work with them to include the car park at the same time. Cllr Rutherford will find out more and report back at the next PC meeting.

**(iii) Appointment of new member to play equipment inspection rota**

Reluctantly, Cllr Mancell was stepping down from this rota for the time being. Cllr Rutherford volunteered to take his place.

**2 Cemetery****(i) Update on path resurfacing**

The clerk met with WCC who measured up for an accurate costing; however, to date, despite being chased, nothing had been forthcoming. County Cllr Stevens will follow this up.

**(ii) Update on chapel repairs and cemetery tap**

The tap has finally been connected. The order has been placed for the roof repairs.

**(iii) Friends of Harbury Cemetery**

Cllr Summers reported that the rest of the path had now been weeded and the Beavers had been very helpful in removing all the dead flowers.

**Environment****1 Bus Service: Update on current service**

Cllr Gibb reported that he was pleased that all concerns were listened to. The special fare to Leamington Spa is still in place and is indefinite. The move to 7.42am is proving to be much more reliable and convenient for school children.

## **2 Bus Shelter – consideration of providing a shelter at Binswood End**

A request had been received from a resident for a bus shelter stating that the use of this bus stop was increasing and that it was a bit exposed. Cllr Lockley wanted a proper survey done to ascertain usage and had some concerns regarding visibility for the houses opposite, although a wooden shelter would be more attractive than a plastic one. It should be noted that WCC Highways would have to give approval before anything could be done.

It was **RESOLVED** to delegate this to the environment group to investigate and report back to the council.

## **3 Traffic Issues**

### **(i) Update on traffic problems at Deppers Bridge**

There was nothing further to report other than the police have carried out a speed check, and the bin stickers continue to be visible.

It was **RESOLVED** that this item should be removed from the agenda, although the situation would continue to be monitored.

### **(ii) WCC's response to request for feasibility study re village centre congestion and agree further action**

It was **RESOLVED** to remove this from the agenda in view of the poor response from WCC.

NB: It was pointed out that since the 'No Parking' sign was installed on Binswood End Green there had been no further incidents.

## **4 Green Waste Consultation – consideration of response to SDC's proposal to introduce charge for green waste collection**

After some discussion about the charge of £40 pa, the consensus was that this was a bad idea and the council should object.

It was **RESOLVED** that Cllr Lockley draft a response on behalf to the parish council and forward this to the clerk for submission to SDC.

19/159

## **Finance & General Purposes**

**1 Monthly financial report & bank reconciliation:** Noted.

### **2 ICO data registration renewal**

It was **RESOLVED** to set up a direct debit for payment of this fee at £35 per annum.

### **3 Revised schedule of burials fees**

It was **RESOLVED** to approve the revised schedule which had been updated to comply with the new regulations from July 2019 regarding child burial fees.

### **4 Harbury Village Club grant application**

It was **RESOLVED** to (i) award a grant of £425.44 for new signage and (ii) that 'Funded by HPC' be included on the signage.

## 5 Harbury Heritage Room – request for financial support

Already dealt with earlier in the meeting

### 19/160 Sports Club Licence

At last, this matter was near to being concluded. The tennis club had agreed the amendments proposed by the council. They will be signing a separate licence with netball club.

### 19/161 Emergency Plan Review

Thanks were expressed to Cllr Rutherford to incorporating the old scheme into the new and compiling this draft revised plan.

It was **RESOLVED** to approve this, subject to the following amendments:

- (i) 5: Network Rail contact details 03457 114141 / 24hr emergency to be added.
- (ii) 4.4: Library to be added as designated 'safe place'
- (iii) 4.2: Cllr Gibb contact number to be included.

### 19/162 Accounts for Payment

It was **RESOLVED** to approve the accounts for payment as per Appendix B; (Cllrs Gibb and Ekins to authorise payment).

### 19/163 Reports & Questions

Cllr Lockley reported on:

- (i) the official re-opening of the PO which had been well supported.
- (ii) the new defibrillator installed at Oakfields (CPR training has been widespread). There are now a total of 4 AEDs in and near the village including the doctor's surgery, Banana Moon and the Rugby Club.

Cllr Thornley reported that:

- (i) Harbury Village Club will celebrate its centenary in January 2020 and the whole village is invited. Children's games were planned for Saturday 4 January (2.00-6.00pm) and on Saturday 18 January, a buffet and entertainment for the adults.
- (ii) Reviewing Cllrs' Corner this year, the state of pavements is the usual concern but that some months there were no residents attending. It was therefore agreed that as from January 2020, Cllrs' Corner would be on alternative months. Cllr Thornley will compile a list of dates for the forthcoming year for information.

### 19/164 Exclusion of Public & Press

There were no confidential matters to discuss.

### 19/165 Date of Next Meeting

The next ordinary meeting of the parish council will take place on Thursday 28 November 2019 at 7.30pm in the Tom Hauley Room, All Saints Church, Harbury.

**The meeting closed at 9.00pm.**

Signed ..... Chairman Date.....

