

HARBURY PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting Thursday 28 November 2019 Tom Hauley Room, All Saints Church, Harbury

Present:

Cllr S Allen
Cllr S Ekins
Cllr T Lockley
Cllr A Knowles

Cllr A Mancell
Cllr A Rutherford
Cllr P Summers
Cllr K Thompson

Absent: Cllr Gibb; Cllr Thornley

In Attendance:

Mrs A Biddle, Parish Clerk
Mrs C Gwillam, Minute Secretary
County Cllr R Stevens
District Cllr J Harris
Mr Charles Barlow (Presentation)
Localities & Partnerships Manager, WCC

Public:

Mrs L Ridgley, Harbury News
Members of the public: 9

19/166 **Apologies:** Cllrs C Gibb and J Thornley

19/167 **Declarations of Interest:**

Cllr Thompson declared an interest in agenda item 7 Tennis Club of which he is a member and Item 11.3 Heritage Room with which his wife is involved.
Cllr Lockley declared an interest in agenda item 7 Tennis Club of which he is a member.

19/168 **Dispensations:** None

19/169 **Joint Strategic Needs Assessment:**

Mr Charles Barlow, Localities & Partnerships Manager at WCC, had been invited to this meeting to provide councillors with more information. The JSNA is a partnership piece of work led by Warwickshire County Council and supported by SDC, health agencies and voluntary and community sector groups. The results of this assessment, a statutory exercise undertaken every 2-3 years, will ensure local services and support are fit for purpose and well placed to help the people who need them most. He highlighted a stakeholder event taking place at Fenny Compton Village Hall on Wednesday 11 December between 1.30-4.30pm. There are also separate on-line surveys (one for residents, the other for professionals) and information available on Warwickshire Insights website. At the end of this assessment, it was hoped to have a robust evidence base, shared and available to everyone, highlight key priorities and recommendations as well as producing an action plan. The chairman thanked Mr Barlow for coming along to the meeting.

19/170 **Public Participation:**

6 members of the public were in attendance for the following matters:

- Planning application at Churchlands Caravan Site, Churchlands Business Park, Ufton Road
- Planning application for tree works at Temple House, Temple End
- Planning application for Network Rail works at Harbury Cutting
- Planning application for re-development of Old New Inn site
- Planning application for tree works at 41 Farm Street
- Harbury Juniors FC new storage facility

19/171 **Minutes:**

It was **RESOLVED** to approve the minutes of the ordinary parish council meeting held on Thursday 24 October 2019 as a true and complete record of that meeting; they were duly signed.

19/172 **Harbury Tennis Cub Lease:**

It was **RESOLVED** to approve and sign the new lease, which included a clarification of the status of the sinking fund. The tennis club will have a separate licence arrangement with the netball club. Both parties will continue to contribute to the sinking fund on an annual basis and the fund will continue to be an asset of the parish council.

Paul Crowton and Colin Mercer duly signed the lease on behalf of the tennis club, together with the PC chairman, Cllr T Lockley and the parish clerk Mrs A Biddle, on behalf of the parish council; witnessed by Mrs C Gwillam, minute secretary.

19/173 **Other Organisations:**

To receive reports from the following:

- 1. Harbury Library**
None.
- 2. Harbury School Governors**
None.
- 3. Southam College**
They will shortly be advertising for a new headteacher as the current head has been appointed executive head of all the MAT schools as from 1st April 2020.
- 4. Twinning Association**
The AGM took place on 15 November 2019; a copy of the minutes has been circulated to councillors.

5. Village Hall

Cllr Rutherford reported that quotes were being obtained for work on the foyer; the fire doors would be replaced at a cost of £10,000 but would be done in conjunction with the refurbishment.

6. Harbury Energy Initiative

Cllr Summers reported that she had attended the AGM at Harbury Club the previous evening when the minutes were signed and the accounts approved. The chair of the group, Bob Sherman, gave a resumé on future plans and asked for volunteers. Cllr Lockley reported that he was meeting with the sub-group next week about their new initiative for electric vehicle charging.

7. SDC/WCC

SDC: Cllr Harris reported that the majority view was against the proposed green waste levy; the official outcome was awaited.

WCC: Cllr Stevens' report was circulated; he reported that the county council has been quiet since his last report, mainly due to the impending general election and the wind-down to the Christmas break. He also highlighted the local flooding issues and problems associated with HS2's lorry movements continuing to dominate the highways as well as the seasonal gritting requirements as they arise.

19/174

Planning:

1 19/03186/TREE

T1 – ash – fell; G1 – hawthorn x 3 - fell

41 Farm Street

It was **RESOLVED** to object to this application on the grounds that there is no plan to show exactly where these trees are sited, and that the ash is an important tree in the village landscape. The council would prefer it if the tree can be managed so that its life is extended.

2 19/03168/TREE

Proposed: T1 – chestnut – crown lift to height of 3.5 metres; T2 – maple – fell; T3 – birch – fell; T4 – sorbus – fell; T5 – lime – crown lift to 3.5 metres; T6 – laburnum – fell; T7 – damson – fell; H1 – beech hedge - remove

Temple House, Temple End

It was **RESOLVED** to make no representations.

3 19/02949/FUL

Temporary widening of access onto B4452 (to facilitate temporary works compound associated with railway cutting works) and railway cutting stabilisation works.

Land north of Harbury Railway Cutting, east of Harbury east portal, Ufton Road

It was **RESOLVED** to make no representations.

Assurances were given by a representative from Murphy's that there would definitely be a road sweeper whilst work was being done, the landscaping would be improved upon from last time and there would probably be some educational visits again as these proved beneficial to the children last time.

4 19/02923/FUL

Change of use of land to a caravan and camping site for 51 pitches for touring units (limited to touring caravans, motor caravans, trailer tents and tents) involving a revised layout, retention of a static caravan for residential occupation; provision of lighting, drainage, landscaping and a public footway on the B4452 Ufton Road to connect with Hall Lane (part retrospective).

Churchlands Caravan Site, Churchlands Business Park, Ufton Road

It was **RESOLVED** to support this application as it would be beneficial to the rural economy, subject to a condition that a footpath is installed to link the site to the village.

5 19/02862/FUL

Demolition of disused Old New Inn and the construction of 7 residential dwellings with associated works.

Old New Inn, Farm Street

It was **RESOLVED** to object to this application on the following grounds:

1. Over development of the site which is calculated at 43.75% houses per hectare as opposed to 25% to 30% houses per hectare on other recent development sites in Harbury.
2. The location of plot no 1, end on to the road, does not comply with Harbury NDP policy H.05(g) or Core Strategy policy CS. 9 A & B.
3. The proximity of plot no 7 to the existing neighbouring property at 26 Farm Street may impact on the neighbour's south facing windows and therefore their amenity.
4. There is a concern about surface water drainage on the large paved area.
5. There is a concern about the practicality of the location of the electric vehicle charge points in relation to the allocated parking spaces for plots 2 and 3.

It was also pointed out that despite the applicant's assertion in their planning statement, parish councillors did not confirm their support for this planning proposal during the pre-application meeting. The parish council is not averse to development of this site but has raised several objections to the current scheme, as detailed above, which need to be addressed. It was also noted that the applicant has not carried out any public consultation with local people despite the parish councillors' request that they do so.

6 Water Tower Holding, Ufton Road

Members of the PC's planning group had met the owner and their agent pre-planning application to find out more about their proposal to replace the derelict buildings with offices for business use. The owner and the agent were now considering their next steps.

7 Delegated Responses – as per Appendix A

Noted.

19/175

Properties

1 Playing Fields

(i) Received recommendations for youth shelter

Cllr Ekins informed the council that the Tewkesbury Recreation Shelter was the preferred choice of the working party members; the project would total around £13,593 + vat, although this may change slightly.

It was **RESOLVED** that Harbury Parish Council would support this project and the public consultation on the siting of this shelter (early Spring).

(ii) Update on possible CCTV scheme for car park

Cllr Rutherford met with SDC's Safety Officer, but he did not deal with anti-social crime. A combined scheme with the village hall to include the car park with 3-4 cameras would cost around £5,400+vat. This was an affordable amount, but it needed more investigation. Cllr Rutherford will do some more research.

(iii) Review of recent installation of new play equipment

Cllr Ekins reported that the recent weather had hampered the installation of the new play equipment and the contractors were about two weeks behind schedule.

(iv) Review of this year's bonfire arrangements and impact on field
The field had suffered as a result of the exceptionally heavy rain leading up to this year's event. The junior football club had done some remedial work on the ground and it was agreed that the clerk would ask the PC's grounds maintenance contractor to try and effect a temporary repair until a proper renovation could be completed in the spring. It was agreed that the PC would cover the cost of repairs.

(v) Consideration of request from Harbury Juniors FC to install storage facility

Members of the club explained the need for this large storage facility, mainly to accommodate 7ft high goal posts. They also wanted to provide teas and coffees for the parents at matches. However, after some discussion, it was felt that this container, although clad, would be an eye-sore and not appropriate. Various other types as well as possible sites were mentioned, together with the suggestion of discussions with the tennis club for use of their facilities for refreshments on match days. Members of the club thanked the council for their time and for their suggestions; they would take all the comments into account and come back to the council in due course.

2 Cemetery

(i) Update on path resurfacing and agreement of next steps

The clerk reported that WCC has refused the PC's request for a grant from the delegated budget. The clerk will update the previous 2 quotes received and obtain a further one. There is an allocation for this work in the current year's budget, but it is now looking as though the work will be carried out next spring.

(ii) Update on chapel repair works

It has been too wet to carry out these works; it is likely that this would now be put on hold until the New Year.

(iii) Friends of Harbury Cemetery

Cllr Summers reported that the next working party would meet next Thursday, weather permitting. The volunteers were still moving grass and weeds off the path, but it was suggested that perhaps this be put on hold until the Spring and the better weather.

19/176

Finance & General Purposes

1 Monthly financial report & bank reconciliation: Noted; all on target.

2 To formally approve donation of £75 to Royal British Legion Poppy Appeal 2019

It was **RESOLVED** to authorise this; all agreed.

3 To consider grant application from Harbury Heritage Room

There is no grant application at the moment. The group is pursuing other sources of grant funding but it would be a good idea to make some provision in next year's budget anyway.

4 To sign new office lease

It was **RESOLVED** to approve the new office lease which was duly signed by the chairman and the clerk.

5 To approve revisions to community grants application form

- Space included for account details
- Request for public acknowledgement of HPC's award

It was **RESOLVED** to approve the amended form as above.

6 To approve and sign contract for payment of Sec 106 funds

It was **RESOLVED** to delegate authority to the clerk to sign the contract with SDC for the transfer of the Sec 106 funds, in consultation with Cllr Lockley and Cllr Mancell.

19/177

Consultation on Police Powers for Unauthorised Encampments

No comments

19/178 Accounts for Payment

It was **RESOLVED** to approve the accounts for payment as per Appendix B; Cllrs Thompson and Mancell to authorise payment.

19/179 Reports & Questions

- (i) The clerk queried the value of laminating and distributing posters for each council meeting; it was felt that perhaps one poster could be done with the yearly dates and also an advert put in the Harbury News. Investigations would also be made into the cost-effectiveness of biodegradable laminating pouches.

- (ii) In Cllr Thornley's absence, Cllr Summers reminded everyone of Councillors' Corner and the local produce market this Saturday.

19/180 Exclusion of Public & Press

There were no confidential matters to discuss.

19/181 Date of Next Meeting

The next ordinary meeting of the parish council will take place on Thursday 23 January 2020 at 7.30pm in The Farley Room, Harbury Village Hall.

The meeting closed at 9.06pm.

Signed Chairman Date.....

APPENDIX A

Planning Applications – Delegated Responses 28 November 2019

- 1 **19/02963/FUL**
2 storey side extension to the east and a wraparound single storey extension projecting north.
37 Manor Road
No representation

- 2 **19/02773/FUL**
Proposed single storey side and rear extension.
8 Pirie Close
No representation

APPENDIX B

Accounts for approval 28 November 2019				
Urgent accounts paid since the last meeting and requiring formal approval of the council				
Payee	Payment ref	Net	Vat	Gross
		-	-	-
ML Burrows (Bygones - shed clearance)	191019	120.00	-	120.00
Signs Express (skate park sign)	191020	249.60	49.92	299.52
RBL Poppy Appeal (wreaths plus donation)	chq 300005	75.00	-	75.00
J Moore (refund for burial plots)	chq 300006	250.00		250.00
Harbury Village Club & Institute (grant)	191105	425.44		425.44
		1,120.04	49.92	1,169.96
Accounts for payment on 28 November 2019				
Payee	Payment ref	Net	Vat	Gross
Staff costs		1,582.06		1,582.06
E.ON (s/lights electricity)	191106	266.18	53.24	319.42
Bishop's Itchington PC (shared training costs)	191107	63.40	-	63.40
A Biddle (expenses)	191108	10.80	-	10.80
Frank Mann Farmers (field mowing & extra verge)	191109	296.00	59.20	355.20
Mark Harrod (replacement goal bracket)	191110	34.80	6.96	41.76
Frank Mann Farmers (bonfire help)	191111	180.00	36.00	216.00
Frank Mann Farmers (removal of metal fixings)	191112	90.00	18.00	108.00
Jupiter Play & Leisure Ltd (new play equipment)	191113	10,324.39	2,064.88	12,389.27
King Ramps Ltd (skate park repairs)	191114	2,060.00	412.00	2,472.00
Pirms (1/4ly inspection play area)	191115	91.00	-	91.00
Bishop's Itchington PC (shared SLCC subs)	191116	132.87		132.87
Playdale Playgrounds Ltd (new play equipment)	191117	989.20	197.84	1,187.04
Fields in Trust (annual subs)	191118	65.00	-	65.00
Harbury Supermarket (t/fer of donation)	191119	25.00		25.00
Harbury Church (room hire)	chq 300008	25.00		25.00
Adams & Munson (office rent)	s/order	378.50	-	378.50
Frank Mann Farmers (grds m'nance)	s/order	895.55	179.11	1,074.66
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Sub-totals	17,509.75	3,027.23	20,536.98
	TOTALS	18,629.79	3,077.15	21,706.94
N.B.				
Cheque no 300007 spoiled.		-		-