

MINUTES OF THE ANNUAL MEETING OF HARBURY PARISH COUNCIL
FOLLOWED BY
AN ORDINARY MEETING

Held in the Tom Hauley Rooms, Harbury on Thursday 27 May 2010 Page 694

Present: Cllrs Lockley (Chairman), Thompson, Thornley, Knowles, Patrick, Mancell, Lewis

In Attendance: Mrs N Thompson (Clerk to the Council), District Cllr Tonge, District Cllr Mann, Mrs L Ridgley (Harbury News), Mr D Andrews (Harbury Rugby Football Club) and three members of the public

10/058 APOLOGIES

The Council accepted apologies from Cllr Hancock and County Councillor Stevens.

010/059 ELECTION OF CHAIRMAN

The Chairman invited nominations for the position of Chairman. Cllr Lockley was nominated by Cllr Patrick and seconded by Cllr Thornley. There were no other nominations. **It was resolved:** that Cllr Lockley be elected as Chairman.

010/060 SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE BY CHAIRMAN

Cllr Lockley signed the Declaration of Acceptance of Office as Chairman.

010/061 ELECTION OF VICE-CHAIRMAN

The Chairman invited nominations for the position of Vice-Chairman. Cllr Thompson was nominated by Cllr Thornley and seconded by Cllr Lewis. There were no other nominations. **It was resolved:** that Cllr Thompson be elected as Vice-Chairman.

010/062 APPOINTMENT OF MEMBERS TO SERVE ON WORKING PARTIES

Cllr Lockley informed members that Cllr Darlison has resigned with immediate effect. Once the 14 day statutory period has passed, it is likely that the Council will be able to co-opt a new member as his replacement and this person will be appointed to the most suitable working party at the June meeting.

The following appointments were made:

Planning: Cllr Patrick (Chairman), Cllrs Mancell, Thompson, and Knowles

Properties: Cllr Hancock (Chairman), Cllrs Thompson, Knowles, Thornley and Lewis

Environment: Cllr Lockley, Thornley, Lewis and Patrick.

Finance & General Purposes: Cllr Mancell (Chairman), Cllrs Lockley and Hancock plus Deppers Bridge representative once co-opted.

Deppers Bridge: It was noted that the Council has been notified that it may adopt a new member for the ward of Deppers Bridge and this will take place at the June meeting.

010/063 APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODIES

The following appointments were made:

Village Hall Management Committee: Cllrs Patrick, Thornley and Thompson

Harbury School: Ann Winchester. Mrs Winchester will continue to send reports to the Council as per the previous year.

WALC: Members to attend meetings on a rotating basis.

The agenda now followed that of an Ordinary Meeting.

010/064 DECLARATION OF INTEREST ON ITEMS ON THE AGENDA

The following interests were declared by members:-

Cllr Thornley declared interests in item 5v, Village Hall as she is a member of the Village Hall Management Committee.

Cllr Thompson declared an interest in item 5v, Village Hall as he is a member of the Management Committee.

Cllr Patrick declared an interest in item 5v, Village Hall as she is a member of the Management Committee

Cllr Knowles declared an interest in item 10iii, as his grandchildren are members of the Rugby Club

Cllr Mancell declared an interest in item 10iii, as his grandchildren are members of the Rugby Club

010/065 PUBLIC PARTICIPATION: Mr Andrews, on behalf of Harbury Rugby Football Club, summarized and expanded the Club's letter to the Council requesting grant funding of £5000. The club currently has approximately 150 youth members and numbers attending matches at the grounds at weekends are also greatly increased by visiting families and the fact that, due to the location of the club, even home supporters need to travel to it by car. Due to this, the club wishes to increase its car parking facilities in order to maintain safety and prevent the current practice of parking on the grass verges outside the club. The cost of this work will be in the region of £20,000 and up to £6000 of this will be provided by the Rugby Football Foundation with the club providing the remainder of the funding from its own funds or other funding sources. A recent Three Peak Challenge raised £3500; 50% of this was donated to Myton Hospice. Cllr Thompson queried whether the club had considered constructing a footpath to the grounds from the village but it was pointed out that a large number of vehicles come from outside of the area in any case.

It was resolved: to move discussion of this item from item 10iii (Finance and General Purposes) to Public Participation. Cllr Lockley pointed out that this grant request has been presented to the Council very early on in the financial year and that granting the full amount requested would lead to there being very little left in the budget for other requests. He queried whether the Council could grant 50% of the amount now and let the Club have 50% as a loan to enable them to start the work but other members felt that an arrangement of this sort would be too complicated to manage. Following further discussion, **it was resolved:** that the club is granted £3000 at the current time but that it should be noted that it may ask for further grant funding later in the year if this is felt to be necessary.

010/066 MINUTES - 22nd April 2010

It was resolved that the minutes of the **Ordinary Meeting** of the Parish Council of 22nd April 2010 having been circulated be taken as read and signed as a true record.

010/067 REPORTS FROM OTHER BODIES

- i Harbury School Governors (AW) – nothing to report
- ii Public Safety – nothing to report
- iii Southam College (SH) – nothing to report.
- iv Twinning Association (SH)
The visit to Samoia will take place on 28th – 30th May.
- v Village Hall (JP)
A recent fundraising event held at the home of Philip and Angela Bushill-Matthews had been very successful and had raised in excess of £3000. The fundraising committee will soon be launching its “Buy a Brick” campaign to the whole village.
- vi WALC/ NALC
The clerk had included details of a forthcoming training event, primarily aimed at new councillors, in the clerk’s report. Cllr Lewis will attend this on behalf of the Council.
- vii SDC & WCC Reports
SDC: The Chairman welcomed Cllr Tonge to his first Parish Council meeting at Harbury. There were no further items to report from Stratford District Council.
WCC: nothing to report.

010\068 DEPPERS BRIDGE

A. Matters Arising – nothing to report.

B Correspondence

- i Adoption of BT Telephone Kiosk
The clerk informed members that BT has confirmed the successful adoption of the telephone kiosk at Deppers Bridge. Following a change in BT’s policy on kiosks, this is on the basis that BT will remain responsible for the electricity supply to the kiosk for the next five years. BT will shortly arrange for the telephony equipment to be removed.

C Members Items - none

010\069 PLANNING

A Decisions on Planning Applications

- i Permission Granted with conditions by SDC:
 - Bishop Bowl Lakes, Station Rd:** Certificate of Lawful Existing Use or Development for material commencement of permission for manager’s dwelling (approved by planning application S98/1653)
 - Bishop Bowl Lakes, Station Rd:** Certificate of Lawful Existing Use or Development for the erection of a fisherman’s clubhouse (permission ref: 02/00004/OUT)
 - Bishop Bowl Lakes, Station Rd:** Certificate of Lawful Existing Use or Development fro material commencement of planning permission for 21 fishing lodges and associated works (Approved under appeal ref.

APP/J3720/A/04/1137435 planning app. Ref. 03/02132/FUL varied by application ref 07/01701/VARY)

Harbury House, Butt Lane: T1 – Cedar – 20% crown thin

Westfield House, Middle Lane: Erection of field shelter

Lawston House, Chesterton Rd: Removal of condition 2 of planning permission 09/02023/FUL to allow construction of new access (in association with the demolition of existing dwelling and erection of replacement dwelling with associated garaging)

W of Kineton Rd, Land off Northfield Rd, Kineton Industrial Estate:

Erection of new food store with petrol filling station, car parking, servicing area and associated landscaping.

15 Binswood End: Erection of two storey and single storey extensions to rear. Proposed garage to side of dwelling and new pitched roof canopy above front door.

ii Parish Council Made No Representation on The Following:

Eastfields Farm, Deppers Bridge: Demolition of existing dwellinghouse and construction of a detached house and triple garage.

iii The PC Made Representations on the Following :

Walworth Farm, Bishops Itchington: Erection of agricultural building:

COMMENT: The building will be very high and visible from the public footpath. The PC would request that screening is included as a condition of the application.

iv Permission Refused by SDC:

v Applications Withdrawn: none

vi Enforcement notices issued - none

vii Appeals: none.

viii Tree Preservation Order: none.

B Other Planning Matters

i Harbury Fields, Bush Heath Lane

A short “Start on Site” ceremony will take place on 17.6.10 and will be attended by Cllrs Lockley, Patrick and Thornley. Work on the rising main across the playing fields will commence on 14.6.10. Linfoot Homes have approached the PC with the suggestion of a local competition for the two road names which will eventually be required in the development. It was suggested that a panel to judge the competition be made up of a representative from Linfoot Homes, one from WRHA and one from the Parish Council. It was agreed however, that the Council should request that there are two representatives from the PC and that ideally the Council should also formally approve the names chosen before they are adopted.

C Correspondence – none

D Members Items

i High Speed Rail Link

Cllr Thompson had attended two meetings regarding the proposed High Speed Rail Link on behalf of the Council, one held at the Grange Hall, Southam and one at Shire Hall. This latter meeting had been attended by 50+ District and County Councilors and approximately 30 representatives from parishes. The consultation on the level of compensation deadline has now been extended to 17th June and local campaign groups are pressing for a far higher of compensation to the one currently proposed. The main consultation on the proposed route was expected to take place in the Autumn but may now be delayed. The Chairman requested that this item become a fixed item on the agenda.

010/070 PROPERTIES

A Arising from the Minutes

i BMX Project

The clerk is currently waiting for a date from the contractor for the start of this work but it is likely to be after the work on the rising main at the playing fields has been completed.

ii Playground Reports

The Council has received copies of the April play inspection reports which highlighted some minor items of repair. The play inspectors also carried out two minor repairs whilst on site.

The clerk had obtained three quotations for the resurfacing of the basketball court; the amounts of these had been circulated prior to the meeting and were as follows:

Sutherland Ltd: £10,290.00 (using play tarmac to conform to BS.EN 12591)

Duraport Ltd: £9525.00 (tarmac painted with with green/terracotta specialist sports paint)

Fosse Contracts: £4830 + £160 for marking out basketball zones (tarmac)

It was noted, following discussion, that members felt that the quotation from Duraport represented the best value for money in terms of quality of work. It was also noted that the Council may apply for a grant to the Community Development Fund for this work, although the clerk pointed out that, due to the deadline and notification dates of the grant, this would mean that the work could not be completed this year. Following discussion, **it was resolved** that the Council should apply for a grant from the CDF and that, following the outcome of this, the quotations would be reviewed. Funding in this year's budget would be ring fenced to be carried forward to next year for this purpose.

v Cemetery Risk Assessment – nothing to report.

B Correspondence

i Harbury Bonfire 2010

Correspondence had been received from the GASS committee requesting permission to hold the annual bonfire on the playing fields in November as usual and also to place a banner on the railings to the front of the Village Hall to advertise the event. Both of these requests were agreed with the provision that the field is returned to its original state after the event.

C Members Items

010\071 ENVIRONMENT

A Arising from the Minutes

i Street Lighting

Members of the Environment W/P had had a productive meeting with a representative of E-on who had discussed a package to replace all street lights lanterns in the village with LED lights. Cllr Lockley reported that this may save up to 60% of electricity costs and would involve a long term purchase plan of the lights lasting up to 25 years. A fee would be payable on a yearly basis to include gradual repayment, interest charges and servicing. It was agreed that Cllr Lockley and the clerk will provide E-on with enough information to get a firm quotation and that the possibility of having LED lights for the streetlights at Bush Heath Lane would be raised with Linfoot Homes.

ii Village Improvements

The Chairman thanked Cllr Knowles for re-fixing the flower tubs at Temple End and Binswood End to the new village entrance signs.

iii Traffic Management

The clerk was requested to ask Graham Stanley at WCC when the bollard for Binswood End, the consultation on moving the speed sign at Butt Lane and the "H" marking for Mill Street will be implemented. It was suggested that the speed sign in Mill Street is too far back from the kerb to be completely effective and it was agreed that this would also be raised with WCC.

iv Harbury Footpaths Group

The clerk explained that, unfortunately following the recent death of John Ridgley, the Footpaths Group is looking for a new co-ordinator. Current members are happy to continue with helping with the work but do not wish to take on this role. The group, under the leadership of Mr Ridgley, has done an enormous amount of work over the past few years and it would be unfortunate if this was allowed to now lapse. Following discussion, Mr Taylor agreed to take on the role of co-coordinator for 1 year in the first instance. It was agreed that he will pick up the relevant paperwork from the clerk.

B Correspondence

i Wheelie Bin Slow Down Stickers

The clerk pointed out a new scheme for "slow down" stickers for wheelie bin which has been introduced by WCC. Each household may request up to two free stickers to place on their wheelie bins.

C Members Items**010\072 FINANCE AND GENERAL PURPOSES**A Arising from the Minutes

i Budget Monitoring

It was agreed that this item would be DEFERRED until the June meeting.

ii Audit 2010

The internal audit has now been completed but the auditor has not yet has an opportunity to finish his report – this will be forwarded to the clerk shortly. Before the June meeting F&GP need to meet to conduct a brief review of the audit in readiness for the full Council to sign off the accounts at the June

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meeting. It was agreed that the meeting of F & GP W/P will take place on 14.6.10.

iii Grants to Outside Bodies: Harbury Rugby Football Club

This item had been previously dealt with under Public Participation

iv Cemetery Assistant

It was resolved that the annual payment for this position would be £250 with approximately 3-4 hours work per month. The clerk will draft the exact words of the advertisement for the Harbury News.

B Correspondence - none

C Members Items - none.

010\073 ACCOUNTS FOR PAYMENT Proposed by Cllr Thornley and seconded by Cllr Thompson, as per Appendix B – full details are available on request from the clerk.

010\074 ANY OTHER BUSINESS

i PC Nigel Hill

Cllr Lockley reminded members that Nigel Hill will retire shortly and that members are invited to his leaving party to be held at Harbury Rugby Club on 26th June.

010\075 ADDITIONAL ITEMS FOR NEXT AGENDA

010\076 DATE OF THE NEXT MEETING

The next Ordinary Meeting of the Parish Council will take place on Thursday 24th June at the Village Hall.

The meeting closed at 8.55pm.

Signed.....Date.....