

MINUTES OF
AN ORDINARY MEETING
OF
HARBURY PARISH COUNCIL

Held in the Village Hall, Harbury on Thursday 22 March 2007 Page 427

Present: Cllrs Biddle (Chairman) Lockley, Patrick, Thompson, Mancell,
Winchester & Thornley.

Apologies: Parish Cllrs Hancock, Van Spall TD and Ellis.

In Attendance: Mrs N Thompson (Clerk), District Cllr Patrick, County Cllr Stevens
and Mrs L Ridgley (Harbury News).

07/028 PUBLIC PARTICIPATION – there were no members of the public wishing to speak.

07/029 MINUTES - 22nd February 2007

The clerk pointed out two minor amendments to the minutes: 07/018iv, Southam College: should be amended to read “Teen Idol Training Scheme” and 07/023, Members Items, should be amended to read “purchase a projector and screen”. Following these amendments, **it was resolved** that the minutes of the **Ordinary Meeting** of the Parish Council of 22nd February 2007 having been circulated be taken as read and signed as a true record.

07/030 DECLARATION OF INTEREST ON ITEMS ON THE AGENDA

The following interests were declared by members:-

Cllr Thornley declared interests in item 5i, Harbury School as she is a member of the Governing Body and in item 5vi, Village Hall as she is a member of the Village Hall Management Committee.

Cllr Patrick declared an interest in item 5iv, Village Hall as she is also a member of the Village Hall Management Committee.

07/031 REPORTS FROM OTHER BODIES

- i Harbury School Governors (KE) .
Cllr Thornley reported that the School was still awaiting the completion of the project carried out by Warwick University into the future of the swimming pool.
- ii Public Safety- nothing to report.
- iii Smartwater (JP)
Cllr Patrick thanked Cllr Mancell for completing the leaflet coverage of Mill Street. It was queried what percentage coverage the village would need to achieve before being eligible to display Smartwater signs at the entrances to the village and the clerk agreed to query this.
- iv Southam College (SH)
The clerk reported that, although the Stratford Area Committee had voted to recommend to Cabinet (SDC) that the admission number for the College be increased to 221, the Cabinet had rejected this proposal and had fixed the

admission number for 2008 entry to 210. The College intends to appeal against this decision.

- v Twinning Association (SH)
A successful quiz evening had been held and progress was continuing to be made toward the May visit by representatives from Samois.
- vi Village Hall (JP)
The AGM of the Village Hall will take place on 16th April at 7.30p.m. Both the Chair and the Treasurer of the Management Committee wish to stand down at this meeting following a long period of service to the Hall. Cllr Winchester agreed to attend the AGM on behalf of the Council.
- vii WALC/ NALC
The Clerk and Cllr Thornley had attended a Saturday seminar organized by WALC. Issues covered had included the proposed amendments to the Code of Conduct, Partnership Working with Community and Voluntary Bodies, Employment Issues and Risk Assessment. Cllr Thornley had written a short report on Employment Issues which had been given to the clerk. The Clerk said that the PC should conduct a comprehensive risk assessment to cover all aspects of its business and that she would be liaising with the Chairman and Cllr Mancell with regard to this.

07\032 DEPPERS BRIDGE

A. Matters Arising

- i Harbury Station Bridge
A further meeting had been held at Harbury Village Hall on 23rd February between Officers of WCC, Councillors and concerned residents. Harbury Parish Council had formally objected to the short notice and lack of time to digest information prior to this meeting and had received a response from WCC regarding this which had been circulated to all members. A report will now be taken to the next SDC Area Committee meeting in May/June.

B Correspondence – none.

C Members Items - none

07\033 PLANNING

A Decisions on Planning Applications

- i Permission Granted with conditions by SDC:
 - 8 Farm Street:** fell 1 no. Laburnum tree.
 - End of Burnside Land, Deppers Bridge:** 70m stretch of hedgerow.
 - 9 Farm Street:** Single storey and two storey pitched roof extension to the rear of the dwelling.
 - 14 Park Lane:** Remove existing flat roof to rear extension, replace with shallow pitched tiled roof, new French doors and corner glaze panels.
 - 25 Farm Street:** fell one cherry tree, fell 6 conifer trees.
 - 10 Church Terrace:** crown thin 1 birch tree by 20%, pollard 1no willow tree.
 - Denys Close, Temple End:** reduce Thuja tree (conifer) by 8 metres, reduce contorted willow by 3 metres.
- ii East Area Planning Committee: nothing to report

- iii Parish Council Made No Representation On The Following:
- Meadow Bank, Hall Lane:** Two storey extension to side, front and rear.
- Pool Yard, Temple End:** T1 willow: pollard at no less than 3m above ground level.
- 14 Park Lane:** Remove existing flat roof to rear extension, replace with shallow pitched tiled roof to match original house, new French doors and corner glaze panels.
- 2 Chapel Street:** Change of use from hair salon to residential use.
- 11A Constance Drive:** Conservatory extension.
- 7 The Beeches:** White PVCU conservatory to rear of property.
- Harbury House, Butt Lane:** 14no. ash: pollard at 6 – 7.5m.
- 16 Farm Street:** T1-T4 no. field maple: cut at ground level (coppice)
- 9 Neales Close:** Construction of a single storey extension to both front and rear of dwelling house.
- Stapenhill Farm, Deppers Bridge:** Proposed replacement dwelling.
- Tichsa, 10 Greenhill Farm:** Small wind turbine.
- 1 Bush Heath Lane:** Extension to side and rear of property creating additional living space to ground floor with 2no. bedrooms over first floor.
- iv The PC Made Representations on the Following :
- W of Kineton Rd, Land off Northfield Road, Kineton Road Industrial Estate:** Details pursuant to outline planning permission 04/02798/VARY for siting design, external appearance and means of access, hard landscaping, tree protection, offsite highway works, routing cycle way and construction of estate roads and footways, disposal of foul and surface water: COMMENT: The Parish Council's main concern with regard to this application is that the B4451 between J12 of the M40 and Southam is not suitable for HGVs and should not be used as a main route by traffic accessing this development. For this reason, the Council would request that a condition should be placed on this application that HGVs should not use that route.
- West End Cottage, Mill Street:** COMMENT: Care should be taken to preserve the protected yew tree near to this extension. The Parish Council also has some concerns about the effects on parking at this house that this development would have, as this is a relatively small plot which is situated on a dangerous corner.
- v Permission Refused by SDC:
- 28 Binswood End:** New garage on front of site set back approx 5m from the back of the footpath.
- Tichsa, 10 Greenhill Farm:** Install a small wind turbine – this application has been WITHDRAWN.
- Harbury Rugby Football Club, Middle Road:** Widening of existing access from Middle Road into ground to allow improved exit and entrance and the construction of low feature wall on either side of proposed access – this application has been WITHDRAWN.
- Harbury House, Butt Lane:** 14no. ash – pollard at 6-7.5M: this application has been WITHDRAWN.
- vi Enforcement notices issued - none

- vii Appeals: Pending: Bishop Bowl Lakes, appeal by Follet Property Holdings, use of land as a distribution centre and depot. **Date of Appeal 15.5.07.**
- viii Tree Preservation Order: none

B Other Planning Matters

- i Bush Heath Lane Site
Both the Environment and Planning Working Parties had met to consider the proposed development at Bush Heath Lane and their comments had been circulated to all members. It was noted that the point should also be made that the Parish Council would wish to check the 106 agreement before this document is signed on behalf of the Parish by the District Authority. The clerk will forward all the comments made to WRHA and WRCC.

C Correspondence

- i Bishop Bowl Lakes: 21 Leisure Lodges, Revised Access
Details had been received of revised access arrangements for this application. It was agreed that no further action was needed for the present, the Council is currently waiting for the District Authority's decision on this matter.

D Members Items

- i 28 Binswood End
Cllr Lockley requested a copy of the refusal notice for this application.
- ii Misleading Advertisement
It was reported that a recent advertisement for a village property which might be considered misleading had been reported to the Enforcement Officer. It is understood that the Officer has visited the property and consulted with the residents.
- iii Harbury Croft
It was reported that a large number of vehicles appeared to be consistently parked at this property which may indicate a business activity. The clerk was instructed to report this to the Enforcement Officer.

07/034 PROPERTIES

A Arising from the Minutes

- i BMX Project – nothing to report.
- ii Playground Reports
The clerk reported that some small holes on the field caused by the removal of goalposts had now been filled and the ruts at the entrance to the field had been filled and levelled by the village contractor at no charge to the Council. The large hole in front of the five-aside goals had also been filled and the surface under the aerial runway reseeded. The clerk had spoken to the contractor regarding the entrance gate to the children's play area and this will be tightened shortly. SDC will be replacing the damaged bin and this will also be at no charge to the Council. With regard to the broken pane of glass in the Cemetery Chapel, the clerk has accepted a quotation from Tamarra Glass and this work will be carried out shortly.
A complaint had been received from a resident of Pineham Avenue regarding holes appearing in the hedge due to children pushing their way through. The

clerk had visited the site and said that, whilst there were undoubtedly gaps, the situation did not appear to have got worse than it had been previously. It was agreed that the Property W/P would look into this matter.

iii Harbury Tennis & Netball Clubs – nothing further to report.

iv Cemetery Path

The clerk had liaised with the contractor and the work will now be commenced towards the end of April.

B Correspondence

i Stratford District Council – Play Strategy

Information had been received and circulated to members of Properties regarding a proposed SDC Play Strategy and Partnership for the District. This was reliant on the award of £200,000 from the Big Lottery which would then be spent on improving the quantity and quality of play opportunities throughout the district. **It was resolved:** that the Council send a letter of support to SDC to be submitted as supporting evidence for the grant and that Cllrs Thornley and Thompson will attend a first meeting of the Play Partnership to be held on 29th March at SDC.

C Members Items

i Glass at Skateboard Park

It was reported that a large quantity of glass had been smashed again at the skateboard park. The clerk will report this to the Village Maintenance Contractor and the Community Support Officer.

07\035 ENVIRONMENT

A Arising from the Minutes

i Street Lighting

Two quotations had been received for the replacement of three streetlighting columns in Wagstaff Close. This replacement programme had been recommended by WCC on the grounds of ongoing safety. The quotations were found to be: Warwickshire County Council: £1078.96 excluding VAT, ABB: £756.00 excluding VAT. **It was resolved:** that the quotation from ABB be accepted. The clerk was also requested to ask two residents in Hall Lane to cut back the overhanging trees obscuring lights there. It was noted that there had been a request made to consider installing a new light at the junction of Chapel Street; the Environment W/P will consider this further.

ii Village Improvements – nothing to report.

iii Traffic Management – nothing to report. Cllr Lockley has had no further feedback from WCC. County Cllr Stevens agreed to speak to the officer.

B Correspondence

i Church Street

A letter had been sent by a member of the public regarding the possibility of making Church Street one-way. It was noted that this had been discussed on a number of occasions in the past. Environment will consider this and will respond to the resident.

ii Vision for Southam – Grant

County Cllr Stevens declared an interest in this item.

The clerk reported that the Council had been successful in being awarded a £500 grant from Vision for Southam for repainting the street furniture. This was conditional to the Council producing a revised and updated list of the work to be done. It was suggested that the clerk contact Whitnash Town Council as they have recently painted their street furniture and may be able to provide a contact name for this work.

C Members Items

i Wall and Shelter – Church Terrace and Church Street

The clerk was instructed to write to the owner of the paddock at Church Terrace regarding the condition of the wall and corner shelter.

ii Highways Issues

The clerk was instructed to report the following to County Highways:

- hole in road in Constance Drive, at the turning into Margaret Close
- large holes and road broken up at edges at the narrow end of Ivy Lane close to the junction with South Parade
- open manhole cover on the corner near to the cemetery. It is not clear who is responsible for this manhole although it is on the Highways verge.
- Flooding on Hall Lane/Church terrace – ongoing.
- Blocked drains due to the recent resurfacing notably in Vicarage Lane and High Street outside the Post Office. There is also a blocked drain outside 16 Farm Street.
- Disintegrating pavement – Manor Road.

The clerk was also instructed to report to Severn Trent that there are a number of square water covers missing in Honeywell Close.

Cllr Thompson suggested that it may be useful to conduct a village wide survey of the condition of roads and footpaths. It was noted that a footpath survey had been carried out last year.

iii Overgrown Hedges

The clerk was instructed to write to the homeowners regarding a number of overgrown hedges/conifers in the village.

07\036 FINANCE AND GENERAL PURPOSESA Arising from the Minutes

i Upgrade of Office Equipment

Cllr Mancell will shortly be ordering the projector and screen as agreed at the last meeting. The clerk will also research the possibility of Accountancy software designed for Parish Councils and this could also be funded from the Awards for All grant. The Council has been informed that it has been awarded one free computer from the WCC Community Computers scheme. Cllr Thornley will be using this equipment and it was proposed that further funds should be made available from the Awards for All grant for updating software on this and other cllr's computers as required. **This was resolved.**

B Correspondence - noneC Members Items

i Parish Council Grants

Cllr Mancell queried whether any expressions of thanks had been received from the groups recently awarded grants from the Council. The clerk confirmed that the Rugby Club had replied thanking the Council but that no other letters had been received.

07\037 ACCOUNTS FOR PAYMENT As per Appendix B. Details on request from the clerk.

07\038 ANY OTHER BUSINESS

i District & County Council News

Cllr Stevens reported that the Area Committee had recently reviewed the speed management strategy and a copy of this can be accessed via the Warwickshire County Council website. The following roads in the village have also been earmarked for resurfacing in the coming year: The Beeches, Binswood End. WCC have recently agreed some funding for Village Halls to carry out energy conservation studies.

ii Annual Parish Meeting 10.5.07

Cllr Biddle suggested that Sgt Mandy Crust be asked to address the Annual Parish Meeting. This was agreed.

07\039 ADDITIONAL ITEMS FOR NEXT AGENDA – none.

Cllr Biddle closed the meeting to the public in order to discuss a confidential matter.

