

**MINUTES OF**  
**AN ORDINARY MEETING**  
**OF**  
**HARBURY PARISH COUNCIL**

Held in the Village Hall, Harbury on Thursday 23 September 2010 Page 717

Present: Cllrs Lockley (Chairman), Thompson, Hancock, Patrick, Thornley, Knowles, Mancell, Lewis, Ekins & Summers

In Attendance: Mrs N Thompson (Clerk to the Council), Mrs L Ridgley (Harbury News), Mr G Thorpe (Village Hall), Mrs L Long (Moving Pictures) and Mrs C Finch

**10/102 APOLOGIES**

The Council had received and accepted apologies from County Cllr Stevens and from District Cllr Tonge who hoped to join the meeting at a later stage.

**010/103 DECLARATION OF INTEREST ON ITEMS ON THE AGENDA**

The following interests were declared by members:-

Cllr Thornley declared interests in item 5v, Village Hall as she is a member of the Village Hall Management Committee and in item 11i, Harbury Theatre group as she is a member of the group.

Cllr Thompson declared an interest in item 9v, Tennis Club as he is a member of the club.

Cllr Hancock declared an interest in item 5v, Village Hall as her husband is Chairman of the Fundraising Committee.

Cllr Patrick declared an interest in item 5v, Village Hall as she is a member of the Village Hall Management Committee and in item 11i, Theatre Group as she is a member of the group.

Cllr Lockley declared an interest in item 9v, Tennis Club – member and in item 11i, Moving Pictures as he is a volunteer with the group.

**010/104 PUBLIC PARTICIPATION:**

**Moving Pictures:** Mrs Long spoke in support of the grant application from the Moving Pictures group. The group hopes to buy its own cinema screen (to be formally owned by the Village Hall) which would be permanently sited in the Hall and would save time in setting up in readiness for the “Moving Pictures” screenings. The screen would also be available for use by other groups using the Hall, for example for giving PowerPoint presentations. The estimated cost of the screen would be £900, £200 of which has already been pledged from the Carnival Committee. The Moving Pictures project has proved to be an important fundraiser for the Village Hall. It was proposed that a decision on this item should be moved from item 11i on the agenda to Public Participation – **resolved. It was further resolved:** that the Council awards a grant of £700 to the Village Hall to be used for the purchase of a permanent screen for the Moving Pictures project.

**Harbury Theatre Group:** Cllr Thornley spoke on behalf of the grant application from Harbury Theatre group. The group had applied for a grant towards the cost of hiring skips needed for the disposal of unwanted items during the relocation of costumes and stage props from storage space in the

Village Hall. The cost of the first skip had been £164. It was agreed that this item would be further discussed under Finance & General Purposes

**Accident at BMX Track:** Mr Thorpe said that he had been very concerned about the recent accident to a child at the BMX track and subsequent problems in gaining access to the field and that the Village Hall Management Committee would be like to offer to help in any way, for example by keeping copy keys to the bollards.

#### **010/105 MINUTES - 22nd July 2010**

**It was resolved** that the minutes of the **Ordinary Meeting** of the Parish Council of 22nd July 2010 having been circulated be taken as read and signed as a true record.

#### **010/106 APPOINTMENT OF MEMBERS TO WORKING PARTIES**

Following the co-opting of two new members of the Council at the July meeting, it was necessary to appoint them to the Working Parties. The following appointments were made:

**Environment:** Cllr Lewis to become Chairman of this W/P, members to be: Cllrs Lockley, Thornley, Patrick and Summers

**Planning:** Cllrs Patrick (Chairman), Mancell, Thompson, Knowles & Ekins

**Finance & General Purposes:** Cllrs Mancell (Chairman), Lockley, Hancock, Lewis, Ekins

**Deppers Bridge Representative:** Cllr Ekins

#### **010/107 REPORTS FROM OTHER BODIES**

- i Harbury School Governors (AW)  
There was no formal report, however it was noted that Y6 are on are currently a residential course in Shropshire.
- ii Public Safety  
Cllr Lockley reported that vandalism on and around the playing fields and car park was continuing to be a problem. Cllr Thompson will attend the forthcoming Community Forum meeting and will raise this issue there. Cllr Summers offered to speak to neighbours in Constance Drive and encourage them to report incidents occurring at the car park and playing fields to the police.
- iii Southam College (SH)  
Cllr Hancock reported that recent "A" Level and GCSE results had been excellent.
- iv Twinning Association (SH)  
The Association had held a very successful petanque tournament. The AGM will be held on 12.11.10.
- v Village Hall (JP)  
Mrs Finch reported that the Committee has had to refocus its attention on the roof structure of the Hall following a report from a structural engineer. Work will need to be carried out to strengthen the roof joists plus the exterior doors of the Hall need to be replaced. There is no estimate available at present as to the likely costs of this work.
- vi WALC/ NALC

The Clerk informed members that the WALC AGM will take place on 27<sup>th</sup> October, 7.30pm at Shire Hall, Warwick. The speaker this year will be Phillip Evans, Head of Facilities Management, Warwickshire County Council  
Cllr Ekins will attend the WALC seminar on planning to be held on Saturday 2<sup>nd</sup> October.

vii SDC & WCC Reports

There were no representatives in attendance, however it was noted that the grant previously offered to the Harbury Pre-School for improvements to the Wight School building has been withdrawn.

**010\108 DEPPERS BRIDGE**

**A. Matters Arising**

i Telephone Kiosk

There was nothing further to report, however it was noted that a suitable long term use for the telephone kiosk needs to be found in the future.

**B Correspondence - none**

**C Members Items - none**

**District Cllr Tonge joined the meeting.**

**010\109 PLANNING**

A Decisions on Planning Applications

i Permission Granted with conditions by SDC:

**W of Kinton Rd, Land off Northfield Rd, Kinton Rd Industrial Est, Tesco Stores Ltd:** Erection of new foodstore – revised design

**Harbury House, Butt Lane:** 2no. ash: remove lower 3 branches from crown overhanging footpath and the garden of Meadowbank, Hall Lane

**6 Wagstaffe Close:** Proposed single storey rear extension

**11 Wagstaffe Close:** Proposed single storey extension to front

**38 Farley Avenue:** Proposed one and a half storey side extension and flat roof dormer to the front

**Hill Cottage, 2 Farm Street:** New bay window to the side of existing dwelling

**The Cottage, High Street:** Reroofing of main cottage including disposal of existing “diamond” shaped asbestos roof slates and reconstruction of timber roof structure

**Eastfields Farm, Deppers Bridge:** Demolition of existing dwellinghouse and construction of a detached house and triple garage

**Jara House, High Street:** 2no. cypress – fell

**65 Mill Street:** Erection of replacement porch to front elevation

**6 Park Lane Terrace:** Erection of conservatory to rear

**33 South Parade:** Proposed single storey rear extension & replace existing garage and garden room to rear

ii Parish Council Made No Representation on The Following:

**Jara House, High Street:** 2no cypress – fell

**Hill Cottage, Farm Street:** New bay window to side of existing dwelling

**The Cottage, High Street:** Reroofing of main cottage including disposal of existing “diamond” shaped asbestos roof slates and reconstruction of timber roof structure

**6 Park Lane Terrace:** Erection of conservatory to rear

**33 South Parade:** Single storey rear extension and replacement of existing garage and garden room with new to rear

**11 The Beeches:** Relocation of stables

**65 Mill Street:** Erection of replacement porch to front elevation

**Hill Cottage, Farm Street:** New bay window to side of existing dwelling

## B Other Planning Matters

### i Harbury Fields, Bush Heath Lane

Cllr Patrick had attended the Open Day held on the 18<sup>th</sup> September which marks the start of the 12 week period in which the privately owned houses must be marketed to those with a local connection only. There had been a lot of interest shown in the houses and reservations had been taken on 4 out of the 9 privately owned houses available. It is thought that the housing association properties will become available towards the end of the year.

Linfoot Homes had also asked the Council to consider if the definition of local connection should be widened to include anybody with a grandparent living in the village. At present the local connection is defined as having a mother, father, brother, sister, son or daughter living here for those people not actually living in the village themselves. Following discussion, **it was resolved:** that the definition should not be widened to include grandparents at the present time. However, should the homes not be filled under the current criteria, consideration could be given to widening it to include grandparents.

It was noted that a number of suggestions had been received for the road names for the new development; consideration of which name(s) should be chosen was deferred until the October meeting.

### ii High Speed Rail Link

It was noted that a new map had been released showing a slightly amended route.

## C Correspondence – none

## D Members Items - none

## **010/110 PROPERTIES**

### A Arising from the Minutes

#### i BMX Project

Members expressed considerable concern over the accident involving a 10 year old boy on the track which happened on the 9<sup>th</sup> September. Generally speaking however, the BMX track had been very successful over the summer with a large number of children using it. A sign was installed during July advising users of the need to wear protective clothing and an article was also placed in the August edition of the Harbury News advising parents of the need to supervise their children's use of the track either directly or indirectly. There are two sections of lying water after heavy rain which need to be closely monitored; the clerk was requested to gain a quotation from the contractor for excavating a soak-away to be financed from the BMX ring fenced funds.

#### ii Car Park & Playing Field – Security & Access

Concerns had been raised regarding access to the playing field by emergency services following the recent accident on the field. The clerk had contacted the

Ambulance Service for advice and guidance on what the problems may have been but has, to date, not received a response. It was agreed that these facts need to be ascertained and that duplicate keys to the bollards, and the central barrier should be cut and copies given to members of the Village Hall Committee. Details of contact names and numbers could also be added to the notice at the front of the Village Hall.

iii Playground Reports

The following items were discussed:

**Damaged Tree:** following two articles in the Harbury News, two young people have been interviewed by police about this incident and have apologised formally to the WI and paid £34 towards the cost of a new tree. The WI had now proposed that the Council pay for the cost of removing the old tree and that the WI will pay for a replacement. **This was resolved.** The clerk was asked to formally write to Mrs Mayer thanking her for her help in getting this matter resolved.

**Picnic Bench:** The top of the picnic bench had been vandalised before the July meeting followed by one of the seats. Because of this, a decision had been taken remove the whole structure to prevent anyone being hurt by the remaining supports. It was agreed that the clerk and the Properties W/P will research the possibility of a new picnic table over the winter months.

**Damaged Dog Bin and Missing Bin:** one of the bins near to the children's play area has gone missing after previously having its top removed and two dog bins next to the car park has been completely burnt out. The Clerk has asked SDC for their view on replacement; it is no longer the District's policy to automatically replace damaged bins free of charge.

**Damage to Tennis Court Netting:** The netting around the tennis courts had been damaged along with a section of centre netting and a post. **It was resolved:** that the quotation from Rollason Fencing for £200 to repair the outer fencing be accepted, to be paid from the Sinking Fund.

**Quotation for seeding around Skateboard Park:** Following a request at the July meeting, a quotation had been received from Colin Sheasby for reseeding and evening around the skateboard park. This would be carried out over the winter and was for £680 plus VAT. **It was resolved:** that this be accepted, to be paid from the BMX track funds.

**Playground Inspections:** Following advice from the Council's insurers, the clerk had advised that play inspections should continue on a weekly basis throughout the winter. The Council had also been advised that groups and organisations using the playing fields for events are not covered by the Parish Council's Public Liability insurance. The Clerk will write to groups regularly using the field to advise them of the need to have their own insurance in place.

iv Cemetery Risk Assessment

The Clerk reported that 3 relatives of people buried in the Cemetery had indicated that they will be carrying out repairs to the staked memorials. It was agreed that the clerk should continue to ask local people with an extensive local knowledge for help with locating relatives.

v Harbury Tennis Club – Rent Review of Water Easement

Following further negotiations with WCC, the Tennis Club had accepted a revised yearly charge of £120 rising to £160 after 5 years to be paid from the

sinking fund. **It was resolved:** that the agreement be accepted and signed by the Parish Council.

**B Correspondence**

- i Stratford District Council – Open Space, Sport & Recreation Provision  
The clerk informed members of a Parish Council Forum to discuss open space, sport and recreation provision in Stratford District. This will take place on Tuesday 5<sup>th</sup> October at 6pm at Elizabeth House.

**C Members Items**

- i Damaged Bench – Bush Heath Lane  
The clerk was informed that the bench at Bush Heath Lane has been damaged.

**010\111 ENVIRONMENT**

**A Arising from the Minutes**

- i Street Lighting  
The Council had been advised by E-on that, from 1<sup>st</sup> October, the unmetered supply rate will rise substantially. The Clerk is currently querying this with E-on.
- ii Village Improvements – nothing to report.
- iii Traffic Management  
The bollards for Binswood End will be installed in approximately 4 weeks.
- iv Update of Parish Plan – nothing to report
- v Energy Group  
Cllr Lewis reported that the group had met during the last month and had decided terms of reference and sub-groups in order to move the project forward. Harbury School will shortly be carrying out its own energy audit and the group is also asking for more volunteers.

**B Correspondence**

- i WCC: Public Path Extinguishment & Creation Order  
The Council had been advised that the extinguishment of footpath SM59 and creation of footpath SM227 has now been completed. The clerk was requested to liaise with the Footpaths Group about the installation of a sign indicating the new route.
- ii WCC: Winter Service Review 2010/11  
The Council had been asked for its comments on the provision of winter gritting in the County. There were no comments.

**C Members Items**

- i Double Decker Buses  
Cllr Patrick requested that the Clerk check with WCC why there is a need for double decker buses to travel through the village.

**010\112 FINANCE AND GENERAL PURPOSES**

**A Arising from the Minutes**

- i Grants to Outside Bodies:

**Harbury Theatre Group:** Following discussion, it was resolved: that a grant of £165 be awarded to the Theatre Group towards the costs of moving and disposing of items from the storage space in the Village Hall.

ii Audit 2010

The Clerk reported that the external audit had been completed with the Council being given an unqualified audit report. Members were also reminded that the internal auditor had recommended that a review of insurance be carried out during the next year.

iii Budget Monitoring

Copies of the budget monitoring report had been circulated to all members in advance of the meeting. Cllr Mancell reported that most budget cost centres were on track.

B Correspondence

i WCC: Concessionary Travel Consultation

Warwickshire County Council is currently consulting on concessionary travel. The management and administration of this scheme will be transferred from District and Borough Councils to County Councils from April 2011 and this may mean a change in the level of “discretionary” funding which is provided from the local authority.

C Members Items - none.

**010\113 ACCOUNTS FOR PAYMENT Proposed by Cllr Thornley and seconded by Cllr Lockley. As per Appendix B – full details on request from the Clerk.**

**010/114 ANY OTHER BUSINESS - none**

**010\115 ADDITIONAL ITEMS FOR NEXT AGENDA**

i Remembrance Sunday 14.11.10

**010\116 DATE OF THE NEXT MEETING**

The next Ordinary Meeting of the Parish Council will take place on Thursday 28<sup>th</sup> October in the Tom Hauley Room, Harbury Church

The meeting closed at 9.25pm.

Signed.....Date.....