

**MINUTES OF AN ORDINARY MEETING OF HARBURY PARISH
COUNCIL**

Held in the Farley Room, Harbury Village Hall, Harbury on Thursday 27th October 2011 Page 779

Present: Cllrs Lockley (Chairman), Thompson, Ekins, Hancock, Knowles, Lewis, Mancell, Patrick, Summers & Thornley

In Attendance: Mrs N Thompson (Clerk to the Council), District Cllr R Hamburger, District Cllr Bev Mann, County Cllr B Stevens & Mrs L Ridgley (Harbury News)

11/129 APOLOGIES – none.

011/130 DECLARATION OF INTEREST ON ITEMS ON THE AGENDA

The following interests were declared by members:-

Cllr Thompson declared an interest in item 6v, Village Hall as he is a member of the Management Committee.

Cllr Patrick declared an interest in item 6v, Village Hall as she is a member of the Management Committee.

Cllr Hancock declared an interest in the item 6v as her husband is chairman of the Village Hall Fundraising Committee.

Cllr Lockley declared an interest in item 5, Harbury Library as he is a member of the Library Steering Group and in item 10iii, Harbury Junior Football Club as his son is a member of the club.

Cllr Thornley declared an interest in item 6v, Village Hall as she is a member of the Management Committee.

011/131 PUBLIC PARTICIPATION:

There were no members of the public wishing to speak.

011/132 MINUTES - 22nd September 2011

It was noted that item 011/119, Village Hall should read "...There will be an official opening of the Veolia Suite in memory of John Ridgley on 29th October" not September as previously stated. With this amendment, **it was resolved** that the minutes of the **Ordinary Meeting** of the Parish Council of 22nd September 2011 having been circulated be taken as read and signed as a true record.

011/133 HARBURY LIBRARY

Cllr Lockley reported that the Library Steering Group had been successful in gaining £13,000 of grant funding from the WCC Libraries Fund, the Big Society Fund and the Stratford Community Fund. A further grant application will shortly be made to Cemex. It had been confirmed that the library will be run as a community library from 1st April 2012. Cllr Lockley will shortly meet further with representatives from WCC Libraries. There has been no further progress to date on a possible transfer of ownership of the building from the trustees to the Parish Council.

011/134 REPORTS FROM OTHER BODIES

- i Harbury School Governors (AW) – nothing to report.
- ii Public Safety – nothing to report.
- iii Southam College (SH)
Cllr Hancock has spoken to a potential new governor and details of this person have been passed to District Cllr Stevens in his capacity as school governor.
- iv Twinning Association (SH)
The Association's AGM will be held on 11th November.
- v Village Hall (JP)
The official opening of the Veolia Suite in memory of John Ridgley will be on Saturday 29th October and it is expected that around 150 people will attend. The Management Committee is currently researching quotations for work on the kitchen.
- vi WALC/ NALC
The Clerk had received details of a series of planning seminars organized by WALC to be held in the New Year; these will be circulated to members of the Planning W/P. It was also noted that there will be a speaker from SDC on the proposed new Localities Bill, including Neighbourhood Plans on Monday 31st October in the Tom Hauley Room at 8pm. This meeting has been organized by the Harbury Society.
- vii SDC & WCC Reports
SDC: Cllr Mann reported that SDC has achieved the highest recycling rate in the County. The District has signed up to the "Big Splash" programme which is being run as part of the countdown to the Olympics and aims to promote swimming. Offers at local pools are available via the SDC website. The Stratford skateboard park is now open.
Cllr Hamburger reported that he had received complaints about blue recycling bins not being emptied due to waste being put in them in plastic bags. This is not permitted and he has put a short article in the Harbury News informing residents of this.
WCC: Cllr Stevens reported that, as previously mentioned, the WCC Cabinet had resolved to agree the Library proposals including the formation of Community Libraries. It had been agreed that the Youth Club in Southam will now be run from the Graham Adams centre. A decision is still awaited on HS2 and it is possible that this will now not now be made until the New Year. WCC is hoping to recruit "Snow Wardens" in the villages who will report back on local conditions to WCC in the event of bad weather; it was agreed that Cllr Lockley will include this in the Parish Council quarterly report for the Harbury News. Cllr Stevens also reported that a meeting held recently in Bishops Itchington (attended by Cllr Lockley on behalf of Harbury) had generated several ideas for possible improvements to Community Forums; WCC will decide the future of these shortly. Finally, work will be carried out on Plough Lane shortly in order to improve the surface.

011/135 DEPPERS BRIDGE**A. Matters Arising – nothing to report.****i Telephone Box**

The Clerk reported that she had spoken to a local contractor who may have some shelving that is suitable for a book exchange in the Deppers Bridge telephone kiosk.

B Correspondence - none**C Members Items****i HGV Vehicles**

It was confirmed that the Clerk had written to Tesco's in Southam regarding lorries using the bridge in Deppers Bridge but that no response had been received and that a number of vehicles were still using this route. It was agreed that Cllr Ekins would call into the store and speak to the manager.

011/136 PLANNING**A Decisions on Planning Applications****i Permission Granted with Conditions:**

Bishop Bowl Lakes: Extension of time to previously approved application of ref 07/00018/FUL for the erection of a single storey watersports building (amendment to approved 03/03734/REM)

The Cabin, Bishop Bowl Lakes: Erection of two storey manager's dwelling – revised design to approved under planning permission ref: S89/1653 of which material commencement was confirmed through the grant of a Certificate of Lawful Existing Use or Development under ref: 10/00281/LDE.

Kingston Grange Farm, Lighthorne: Establishment of an indoor IVC and wet anaerobic digestion facility designed to treat up to 50,000 tonnes per annum of organic waste plus ancilliary development – it has been confirmed that Stratford District Council has No Objection to this proposal.

Pool Yard, Temple End: T1 willow – repollard back to previous pollard points

39 Farm Street: T1, poplar: crown thin by 30%, T2, sycamore: crown thin by 30%, T3, sycamore: crown thin by 30%, T4, sycamore: crown thin y 30%, T5, sycamore: crown thin by 30%, T6, ash: crown thin by 30%, T7 silver birch: reduce height by 5m, T8, sycamore: remove, T9 elder: pollard or fell.

ii The PC made no Representation on the Following:

33 Manor Road: Two storey side and rear extension and single storey front extension

Pool Yard, Temple End: T1 willow – repollard back to previous pollard points

iii The PC Made Representations on the Following: nothing to report**iv Permission Refused by SDC: nothing to report****v Applications Withdrawn:**

44 Farley Avenue: Insertion of window at ground floor level in place of existing garage door to allow conversion of ground floor garage to additional living accommodation.

vi Appeals: nothing to report

B Other Planning Matters

i Housing Needs Survey 2011

The Clerk reported that, to date, 334 responses had been received to the Housing Needs Survey. The deadline date for responses is 31st October.

ii 8 Dovehouse Lane – Proposed Development

Members of the Planning W/P had met with Mr Wright and his architect in order to discuss how proposed development at 8 Dovehouse Lane could best be achieved. A letter from Mr Wright outlining the areas discussed had been received and had been circulated to all members.

C Correspondence

i Harbury Village Hall

Correspondence had been received from the Chairman of Harbury Village Hall thanking the Council for a letter outlining their recent comments on the revised planning application for the extension to the Hall. It was noted that the Village Hall Management Committee also have reservations on the proposed design of the roof of the extension but it is possible that this design can be modified at a future date.

D Members Items

i Rose Cottage, South Parade

It was noted that the current proposals for this property are within the permitted development rights for the property.

011/137 PROPERTIES

A Arising from the Minutes

i BMX Project

Cllr Thornley said that she had been given a new contact name for further possible improvements to the track. It was agreed that she would contact this person on behalf of the Council.

ii Playground Reports

The play inspectors had visited both play areas earlier in the week; copies of their reports on both sites had been circulated to members of the Properties W/P.

Repair to Multi-Play and Aerial Runway Adjustment: Both these items were carried out by the play inspectors whilst they were on site. Cllr Hancock pointed out that the aerial runway seat is now too high for small children to be able to access it – the clerk will report this to the inspectors.

Repair to Skateboard Ramp: On the advice of the play inspectors, the Clerk had bought a glass fibre repair kit and a good, temporary repair to the hole in the top of the funbox had been carried out by Cllr Knowles and Cllrs Thompson. The permanent repair will be carried out in mid-December.

Dog Bin: It was pointed out that there was a large quantity of dog excrement on the skatepark and that a new dog bin was urgently needed. It was noted that, in addition to the cost of the bin, SDC now charge £100 annually to empty each bin. Following discussion, it was agreed that a new dog bin for the top of the field

should be purchased, the exact position to be agreed by the Properties W/P. The Clerk will also query with SDC how frequently the bin will be emptied.

Pin Guarding of Swings: A quotation of £529 had been received from a company called BH Environmental to pin guard both swings including installation and cleaning the swing seats. However the clerk pointed out that the pin guards can be purchased on the internet for around £70 and a local contractor could then install; the total cost being around £150. **This was resolved.**

Top up of Bark and Levelling of Ground in Play Area: This work has now been completed.

iii Harbury Junior Football Club

Details on a proposal to fit three additional lights to the lighting columns at the Tennis/Netball Club in order to light up the Junior Football pitch had been circulated to all members together with initial comments from the Tennis Club on the proposals. Following discussion, **it was resolved:** that the Parish Council could support this proposal in principle with the following provisions:

- The club should consider fitting baffle plates to the lights if this would be considered advantageous.
- The residents of Constance Drive should be consulted on the proposal prior to a planning application being made.
- The Parish Council would require more details on use of the pitch and may consider restrictions on use at a future date depending on the wear and tear of the surface.

It was also noted that it may be to the Junior Club's advantage to liaise with the Senior Football Club regarding the proposals.

iv Cemetery Risk Assessment

It was noted that this will take place on 11th November.

v Queen's Diamond Jubilee Celebrations

Further details on the possible lighting of "beacons" to mark the Diamond Jubilee had been received by the Clerk. It was agreed that these should be passed to the GASS committee for further consideration.

B Correspondence - none

C Members Items

i Bin, Old New Inn Green

It was noted that the waste bin on the Old New Green is still in need of repair. The Clerk will liaise with the contractor regarding this.

ii Village Benches

It was queried when the benches in the village will be treated this year as several, including the one in the children's play area are in need of this. The Clerk will query this with the contractor.

011/138 ENVIRONMENT

A Arising from the Minutes

i Street Lighting

Details on the savings to be made by the installation of LED lanterns had been circulated to all members. In brief, each LED light saves a total of £16.61 per year in electricity (based on figures supplied by UMSO and compared to the mercury lanterns) and £6.83 in maintenance, a total of £23.44 which, given their increased costs, means each one will take 11.09 years to draw level with the cost of the 42w CDO lights. Following further discussion, **it was resolved:** that the streetlighting budget for the current financial year should be spent on replacing further concrete columns with metal ones fitted with LED lanterns up to the maximum amount allowed by the budget, this was carried by seven in favour, none against and three abstentions.

ii Village Improvements – nothing to report.

iii Traffic Management

Cllr Summers reported that she had visited a resident living close to the bus stop in Binswood End who had made a complaint about dangerous parking and driving around that area. It was noted that there are nearly always cars parked on either side of the bus stop in the evenings and that this makes visibility difficult, causes issues for passengers wishing to get on the bus and also leads to difficulties with the flow of traffic through the road due to its reduction to a single file road. Members considered a number of possible options to improve this situation but it was agreed that there was no immediately easy answer. **It was proposed:** that WCC Highways should be requested to paint double yellow lines from the corner of Farm Street to the bus stop. This was rejected, one in favour and six against with three abstentions. **It was further proposed:** that WCC Highways be requested to mark out the bus stop bay in order to prevent vehicles from parking there. **This was resolved,** seven in favour and three against.

iv Update of Parish Plan

Cllrs Lockley, Patrick and Summers had met to further discuss the results of the Parish Plan update. It had been agreed to draw up summaries of the results in order to report back to residents and it is hoped that more progress will have been made on this by the November meeting.

v Harbury Energy Initiative

The “Green Memories, Green Futures Day” held at Harbury Primary School had been very successful and well attended. It was noted that both staff and children at the school had put a lot of work into making the day a success.

B Correspondence – none

C Members Items - none

011/139 FINANCE AND GENERAL PURPOSES

A Arising from the Minutes

i Review of Insurance

A schedule of the current insurance details and recommended adjustments made by the F & GP WP had been circulated to all members. **It was resolved:** that the following changes are made:

- The insurance value of the printer should be adjusted to reflect its value.
- The insurance value of the wooden benches should be reduced to £3000.
- The war memorial should be included on an “all risk” basis on the policy.
- The Christmas lights should be included on an “all risk” basis.
- Other items currently stored in the chapel cannot be insured by the Council and the owners should be informed of this.
- A computer currently used by Cllr Thornley at her home should be removed from the policy.
- The age for personal accident to Cllrs and employees should be increased to 85 subject to a doctor’s certificate and date of birth being supplied.
- The Streetlights should be included on an “all risk” basis on the policy.

ii Clerk’s Appraisal

The Clerk’s appraisal had taken place during October. No issues had arisen as a result of this.

iii John Ridgley Tree of Light

Correspondence had been received requesting permission to use the Christmas lights on the fir tree at the front of the Library as a focus for the John Ridgley Tree of Light fundraising again this year. The appeal will be organized as last year. **This was resolved.**

iv Grant Application: Harbury Village Hall

Correspondence had been received from the Treasurer of Harbury Village Hall requesting the release of a grant from the Parish Council for £5000 for the reimbursement of professional fees. **This was resolved.**

v Grant Application: Rural Mobile Youth Project

Correspondence, including a letter from some of the young people concerned, had been received from the Mobile Youth Project and this had been circulated. The Project had proposed to run a personal safety course with the young people attending the bus as there had been concerns over the summer that some had encountered threatening behavior whilst out in the village. It was agreed however that further information including the number of young people taking part in the course was needed and the Clerk was asked to request this. It was noted that councillors are welcome to visit the Youth Bus which is parked at the front of the Village Hall on Tuesday evenings.

vi Community Links Transport Scheme

A request for parishes to consider part-funding the Community Links Transport Scheme from April 2012 in order that it can continue had been received. It was noted that this request had been made necessary by the withdrawal of £125,000 of funding from Stratford District Council and that 112 parishes in the area were being asked to consider budgeting in the precept for this for the financial year 2012/13. **It was resolved:** that the Council would give an expression of interest in supporting this scheme in principle subject to further details being received from SDC. It was agreed that the F & GP Working Party would recommend an amount to be included in the budget for this scheme.

vii Remembrance Sunday

It was agreed that members would wishing to attend the Remembrance Sunday service would meet at 10.00am on Sunday 13th November outside the Church. **It was resolved:** that this year's donation to the Royal British Legion would be £75.

B Correspondence –none

C Members Items

i Quarterly Report

Cllr Lockley suggested that the following items should be included in the quarterly report for the Harbury News: continuing analysis of the Parish Plan update, completed footpaths survey, carried out various repairs to play equipment, made grants to the Royal British Legion and the Village Hall, and agreed to buy an additional dog bin for the playing fields. This was agreed.

011/140 ACCOUNTS FOR PAYMENT Proposed by Cllr Knowles and seconded by Cllr Summers – as per Appendix B, full details on request from the Clerk.

011/141 ANY OTHER BUSINESS - none

011/142 ADDITIONAL ITEMS FOR NEXT AGENDA

011/143 DATE OF THE NEXT MEETING

The next Ordinary Meeting of the Parish Council will take place on **Thursday 24th November in the Tom Hauley Room.**

The meeting closed at 9.30pm.

Signed.....Date.....