

**MINUTES OF AN ORDINARY MEETING OF HARBURY PARISH
COUNCIL**

Held in the Farley Room, Harbury Village Hall, Harbury on Thursday 23rd February 2012 Page 812

Present: Cllrs Lockley (Chairman), Ekins, Knowles, Lewis, Mancell, Patrick, Thornley, Summers, Thompson

In Attendance: Mrs N Thompson (Clerk to the Council), District Cllr R Hamburger, District Cllr B Mann, County Cllr B Stevens, Mrs L Ridgley (Harbury News), P C J Butler, PCSO M Hodgetts, Mrs V Hall (PCC and Wight School Trustees) & two members of the public.

12/018 APOLOGIES: Apologies had been received and were accepted from Parish Cllr Hancock.

12/019 MINUTES – 26th January 2012

It was resolved that the minutes of the **Ordinary Meeting** of the Parish Council of 26th January 2012 having been circulated be taken as read and signed as a true record.

12/020 DECLARATION OF INTEREST ON ITEMS ON THE AGENDA

The following interests were declared by members:-

Cllr Patrick declared an interest in item 6v, Village Hall as she is a member of the Management Committee.

Cllr Lockley declared an interest in item 5, Harbury Library as he is Chairman of the Library Steering Group.

Cllr Thornley declared an interest in item 6v, Village Hall as she is a member of the Management Committee.

Cllr Thompson declared an interest in item 6v, Village Hall as he is a member of the Management Committee.

Cllr Lockley proposed and it was resolved that item numbered 6ii - Public Safety should be taken next on the agenda

12/021 PUBLIC SAFETY

PC Jim Butler updated members on progress made to date on resolving a number of burglaries in the village; it was explained that forensic leads had led to two suspects being identified. PC Butler also said that he felt that further information and advice needed to be given to residents about securing their property and taking steps to prevent break-ins and, to this end, he was in the process of organizing a Crime Day in the Village Hall. Recently a BMW car had been stolen from outside a property in the village. It was also noted that replies had been received from both the Chief Constable and Jeremy Wright M.P. in response to the Council's letter to them. The Chief Constable had outlined, at length, the various steps being taken to combat rural crime. It was agreed that Mrs Millington (present) should attend the next meeting of the Stratford division of the Independent Police Advisory Group on behalf of the Council.

12/022 PUBLIC PARTICIPATION – There were no members of the public wishing to speak.

12/023 HARBURY LIBRARY

As Cllr Lockley had previously declared an interest in this item he stood down from the Chair. It was proposed and resolved that Cllr Patrick should Chair this item.

Cllr Patrick requested that Cllr Mancell outline the proposals contained in the Clerk's Report. These were found to be as follows:

Option A: to take the leasehold on the Wight School building to include the whole of the building (edged on the attached map in red) to include the car park and Pre-school room. The lease would be limited by 5 year break clauses and would be for 35 years in total

Option B: to take a lease on the Library room and section of the building which houses it only. This would exclude the Pre-school room which is at the back of the building. Again the lease would be limited by 5 year break clauses and for 35 years in total.

Option C: to take the lease on the whole building including the Pre-school room but to include a clause excluding responsibility for the condition of the Pre-school section of roof until this section has been returned to a condition acceptable to the Parish Council. Under this option, the Parish Council would also commit to contributing up to a third cost of a survey of the roof.

The following items were queried:

- The condition of the floor in the Library room; it was confirmed that WCC had now decided to entirely replace the wooden timbered floor with a concrete floor.
- It was suggested that, if the Council took a lease on the whole site, the car park could be used to alleviate parking issues in the centre of the village. It was noted that WCC has agreed to pay 30% of the cost of resurfacing the car park provided that the work is carried out within 6 months of their lease being relinquished.
- It was questioned whether, should the Council take out a lease on the whole site, it would have any scope to vary the terms on the Pre-School license previously agreed between Harbury Pre-school, WCC and the Wight School Trustees. It was confirmed that there would be very little scope to do this.

Following further discussion, the Chairman requested a proposal from the options presented from members. Cllr Thompson proposed and Cllr Lewis seconded that the Council should resolve to take Option B –“ to take a lease on the Library room and section of the Wight School building which houses the Library room, to include the kitchen and boiler outhouse but excluding the Pre-school room and external areas of the site i.e the car park and garden to the front of the building.” **This was resolved**, seven in favour, none against and no abstentions.

Following discussion, **it was further resolved:** that the Parish Council would pay the legal fees of the Wight School Trustees up to the value of £850 plus VAT.

Following the conclusion of this item, Cllr Lockley resumed the Chair.

12/024 REPORTS FROM OTHER BODIES

- i Harbury School Governors (AW)
A report had been received from Mrs Winchester on behalf of the school governors. Progress had been made with the appointment of a new head teacher and it is hoped that a candidate may be appointed by Easter. Completion of the Heritage Room is expected in the next two weeks and there will be an opening ceremony on 21st April. The school sports teams continue to do well. Governors are continuing to review how the swimming pool can best be updated and refurbished.
- ii Southam College
There was no report. Cllr Lockley said that he would contact Dr Chand who is the village governor and request a report for the next meeting.
- iii Twinning Association (SH)
The Association is holding a fund raising quiz on Sunday 26th February.
- iv Village Hall (JP)
New serving hatches will shortly be fitted between the kitchen and the Farley Room and it is hoped that work on the kitchen will commence in April.
- v WALC/ NALC
The Clerk reminded members of the WALC Training Day which will be held on 3rd March at Myton School. Details of this had previously been circulated.
- vi SDC & WCC Reports
SDC: District Cllr Mann reported that the current phase of the Core Strategy is out for consultation. A number of workshops around the county are being organized as part of the consultation and one is planned to be held in Harbury Village Hall on 6th March, 6.30pm – 8.30pm. Gaydon Community Liaison Group is currently looking for members and this may be of interest to Harbury Parish Council with regard to traffic etc. Cllr Mann will forward details of this to the Clerk. District Cllr Hamburger reported that care needed to be taken with the formulation of the Core Strategy to prevent pressure for too much development around Stratford and not enough in the villages. A planning application has been received by SDC for the proposed Broadview wind farm near Knightcote.
WCC: Cllr Stevens reported that HS2 will be forwarded by the Secretary of State for a Judicial Review, that there will be a 0% WCC council increase for 2012/13 and that there will be a Biffa Liaison meeting on 15.3.12.

12/025 DEPPERS BRIDGE**A Matters Arising**

- i Station Cottages – Sewerage
Cllr Ekins reported that the issues with sewerage at the cottages is continuing and it is believed that, whilst some damage has been repaired that more occurred during the road repairs to Station Bridge.

B Correspondence – nothing to report.**C Members Items – nothing to report.**

12/026 PLANNING**A** Decisions on Planning Applications

- i Permission Granted with Conditions:
 - 44 Farley Avenue:** Conversion of garage into habitable living space (Certificate of Lawful Existing Use)
 - Pool Yard, Temple End:** T1 willow – fell
 - 33 Manor Road:** Two storey side and rear extension & single storey front extension
- ii The PC made no Representation on the Following:
 - Leycester House Farm: Chesterton Rd:** Demolition of existing dwelling and erection of replacement dwelling and garaging (amended scheme to that approved under reference 09/01056/FUL)
 - 14 Farley Avenue:** Addition of second floor, first floor side extension (granny annexe) and enlargement of existing rooms on first floor
 - Leycester Barn, Chesterton Road:** Insertion of new windows and rooflight
- iii The PC Made Representations on the Following: nothing to report.
- iv Permission Refused by SDC: nothing to report
- v Applications Withdrawn: nothing to report
- vi Appeals: nothing to report

B Other Planning Matters

- i Harbury Village Hall – 12/00336/TPO

A planning application had been received from Harbury Village Hall for the various tree works including the felling of the horse chestnut at the front of the hall due to it being severely diseased. It was noted that all of the work was being carried out at the recommendation of the arboriculturist. **It was resolved:** that the response to this application should be COMMENT: that the Council has no objection to the work but would wish to see the horse chestnut replaced with a suitable semi-mature tree.
- ii Hereburgh Way

Cllr Patrick reported that, following consideration of the draft layout plan, the Planning W/P recommended that the distance of some parking spaces from their garages be looked at again together with planting at the south boundary to ensure that the planting of large trees does not affect the neighbouring properties. Cllr Thornley raised a concern regarding the overloading of the sewerage system with more properties. Residents in Francis Road have ongoing problems with their sewerage. It was noted that, whilst some residents of Constance Drive had reported odours from the sewerage system (which the pipe from Hereburgh Way is linked into), an investigation by Severn Trent had not found any problems to date.
- iii Jones Lang LaSalle

Cllr Patrick reported that the Planning W/P had met with a representative of Jones Lang LaSalle to discuss possible future development of the areas of land owned by the Price family trust. This had been to share information and ideas

only although the Working Party had stressed that the Parish Council would be very unlikely to support any development of the Church Street paddock.

iv Core Strategy

It was noted that the Planning W/P will draft a response to the Core Strategy consultation..

C Correspondence - none

D Members Items

- i Several members of the Planning Working Party had attended a seminar on the process of Neighbourhood Planning.

12/027 PROPERTIES

A Arising from the Minutes

i BMX Project

Cllr Thornley reported that a meeting with a new contractor and BMX enthusiast and resident Oliver Renison had resulted in a verbal quotation for £4160. This would include remodelling the track and applying a coating to seal the track – if it were decided not to apply the coating, this would reduce the quotation by £860. It was noted that there is currently £4157 ring fenced in the Parish Council accounts for the BMX track. **It was resolved:** that the quotation be accepted, subject to a satisfactory written quotation being received and agreed by the Clerk in consultation with the Properties Working Party. It was noted that the quotation relies on the use of volunteer labour and that Properties and the Clerk should carry out a risk assessment of this before work in commences.

Skatepark: Cllr Thornley reported that ideas for adding to and improving the skatepark had been received from a 12 year old resident. Cllr Thornley will continue to research this.

ii Playground Reports

The quarterly inspections of both sites had been carried out during January and the clerk had now received the written reports. The following items were pointed out by the Clerk:

The wooden edge of the horse rocker should be replaced and there is shrinkage to the safety surface.

Multi-Play Unit – there is decay to various top platforms – look to replace.

Roundabout – there is shrinkage to the safety surface – monitor. The Clerk was also asked to check the warranty on this surfacing.

Goalposts – the adult crossbar is bent.

The Clerk will scan the reports and send to the Properties W/P for their information. The next inspection by Coventry City Council will be carried out in April.

B Correspondence

i Harbury Carnival

Correspondence had been received from the Carnival Committee requesting permission to use the playing fields in the usual way for the Carnival on 9th June. This was agreed.

C Members Items

i Dog Bin – Playing Fields

It was queried when the dog bin for the top end of the playing fields would be installed. The Clerk confirmed that this would take place later this month.

12/028 ENVIRONMENTA Arising from the Minutes

i Street Lighting

There are currently three further LED lights on order. The Clerk had been informed that these would be installed on 18th February – this had not happened however. The Clerk will continue to chase this. It was noted that a quotation for streetlighting maintenance had been received from WCC and that this was found to be for £7.17 per lighting point, a rise of 5% from the previous year. **This was resolved** as it was further noted that last year's price had been a substantial reduction in previous charges.

ii Village Improvements – nothing to report.

iii Traffic Management – nothing to report.

iv Update of Parish Plan

It was noted that the Plan is currently being printed and will be distributed with the March edition of the Harbury & Ladbrooke News. It was agreed that this item should be DELETED from the agenda for future meetings.

v Harbury Energy Initiative

Cllr Patrick has resigned from the Energy Group. The group is organizing an exhibition at Harbury School planned for 24.3.12.

vi Application for Road Name Approval

Mr Brough explained that residents living in the private road off Bush Heath Lane wished to ask SDC if they could name their road. This would help considerably with deliveries and emergency vehicles. He said that the name proposed by residents is Pool Lane and that whilst the final decision would be taken by SDC, Parish Council approval would be necessary. Following discussion, it was agreed that the Council had no objection to this.

B Correspondence – none.C Members Items

i The Clerk was requested to report further flooding at South Parade and Temple End to WCC Highways.

12/029 FINANCE AND GENERAL PURPOSESA Arising from the Minutes

i Grant Applications from Outside Bodies

It was noted that the grant agreed at the January meeting of the Council for the Harbury Games for £500 is included in the February cheques, made payable to "Harbury Village Hall."

ii Parish Council Elections 2012

Further details on the procedure for standing for re-election will be forwarded by the Clerk as soon as it is received.

iii The Clerk

Cllr Lockley informed members, with regret, that the current Clerk had handed in her resignation. The recruitment process has begun and **it was resolved:** that the Clerk should be delegated to appoint the new candidate in consultation with the Staffing Working Party as it was recognized that this process needed to be finalized as soon as possible. The Clerk said that she had enjoyed holding the post for the past 9 years and would be sad to be moving on.

B Correspondence - none

C Members Items

12/030 ACCOUNTS FOR PAYMENT Proposed by Cllr Summers and seconded by Cllr Thompson. As per Appendix B – full details on request from the Clerk.

12/031 ANY OTHER BUSINESS - none

12/032 ADDITIONAL ITEMS FOR NEXT AGENDA - none

12/033 DATE OF THE NEXT MEETING

The next Ordinary Meeting of the Parish Council will take place on **Thursday 22nd March 2012 in Harbury Village Hall.**

The meeting closed at 9.12pm.

Signed.....Date.....