

**MINUTES OF AN ORDINARY MEETING OF HARBURY PARISH
COUNCIL**

Held in the Farley Room, Harbury Village Hall, Harbury on Thursday 26 July 2012 at 7.30pm.

Present: Cllrs Lockley (Chairman), Hancock, Knowles, Lewis, Mancell, Patrick, Thornley, Summers, Thompson

In Attendance: Mrs A Biddle (Clerk to the Council), District Cllr Hamburger, District Cllr Mann, Mrs L Ridgley (Harbury News) and 4 members of the public.

12/110 APOLOGIES: Cllr Ekins; County Cllr Stevens

12/111 DECLARATION OF INTEREST ON ITEMS ON THE AGENDA
None declared.

12/112 PUBLIC PARTICIPATION

Harbury Junior Football Club – New Goals

Mr Ian Jones, representing the junior football club, explained why there was a need to change the size of the middle pitch, and therefore move the goal posts. The pitch size depends on the age of the children. If these alterations are made now, they should last for the next 5 to 7 years based on the age of the current members. At the same time, the existing goal posts are very old and they are also made of steel which makes them very heavy, and therefore quite dangerous to lift out. The club would like to replace them with lighter, aluminum posts at a cost of £1200 to £1400. They had also looked at wheeled goals, but felt that these would not be a good choice for the wider community. They have not looked into the possibilities for grant funding yet but are willing to do so. The existing posts need to be moved to their new position in time for the first match on 9 September 2012. The contractor is to be asked to move the sockets at the same time as the pitch is marked out. The contractor and Mr Jones will liaise about this. It will be necessary to ensure that the old holes are filled in properly and made safe. The parish council will cover the cost of moving the existing goals.

The possibility of replacing the senior goals at the same time was also mentioned. Mr Jones will talk to the senior football club about this. It was agreed that Cllr Hancock would act as a point of reference and Mr Jones will liaise with her. It will be necessary to look for grants. The F.A.'s Football Foundation is a possibility, as is the Queen Elizabeth II Fields in Trust. Maybe the parish council will have to provide some funding itself.

Arrangements between PC and Football Clubs

The senior football club pays the parish council an annual fee for the use of the football pitch. This covers the cost of marking out by the parish council's contractor, and the supply of the white liner but any subsequent white lining is to be done by the club. The goal posts are also provided.

The junior football club doesn't pay anything for the use of the pitches. However, the marking out will still be done by the parish council's contractor, and goals posts provided.

Planning proposal – 20 Dovehouse Lane

The resident had provided details of the proposed development and had approached the parish council for its views, on the advice of the planning officer. The council's only concern was the loss of the narrow green verge at the edge of the property. The resident confirmed that the plan he had produced was from the land registry and showed this strip of land as being within his ownership. The planning officer had suggested softening the edge possibly by planting a hedge. A comment was also made about the visibility splay which may be the reason why the fence is set back. Overall, the parish council expressed no strong feelings about the proposal.

12/113 MINUTES

It was **RESOLVED** to approve the minutes of the parish council meeting which took place on 28 June 2012 as a true and complete record of that meeting.

12/114 NEW CODE OF CONDUCT

A draft of the new proposed code, put forward in accordance with s.27 & s.28 of the Localism Act 2011, had been circulated to all members prior to the meeting. It was **RESOLVED** to adopt it in its entirety (proposed Cllr Patrick, seconded Cllr Thompson).

12/115 HARBURY LIBRARY

i. Insurance

The parish council's insurance liability was discussed. Under the terms of the draft lease, there is a presumption that the parish council will pay the cost of the insurance although it does not include any commitment from the PCC to actually insure. This has been queried and is currently being dealt with by the solicitors along with various other matters which are delaying the final agreement. In the meantime, Harbury Library Group has taken out its own very comprehensive insurance policy. Perhaps the lease refers to landlord's insurance which is something different. When the final draft of the lease is received, it will be considered in detail by the parish council. It was also noted that the parish council has yet to discuss a tenancy agreement with the library group.

ii. Update

Cllr Lockley reported that the official opening had been well attended. The author Celia Rees had cut the ribbon, and Jeremy Wright MP was also present along with the head of WCC Library Services. As reported last time, the library is currently paying its way despite having to deal with unexpected problems such as a leaking roof. It was noted that the library is open more often than other libraries. It also has an exhibition of art work for sale at the moment. The café space is currently being tentatively hired out for group activities and there are plans to put this on a more regular/formal setting. More volunteers would still be welcome and anyone interested is invited to get in touch.

12/116 REPORTS FROM OTHER BODIES

- i. Harbury School Governors**
A report from Ann Winchester had been circulated prior to the meeting.
- ii. Public Safety**
Marion Millington reported that there is to be a crime prevention day at The Grange in Southam in August.
- iii. Southam College**
Academy status is being seriously debated at the moment.
- iv. Twinning Association**
Nothing to report.
- v. Village Hall**
The flat roof is to be replaced which will be expensive.
- vi. WALC/ NALC**
Nothing to report
- vii. SDC & WCC Reports**
 - Councillors had been asked for their views on the boundaries review
 - An interim monitoring officer, Kevin Lane, has been appointed. His time is shared with other authorities so he is working part time at SDC.

12/117 DEPPERS BRIDGE**A Matters Arising****i. Sewer Problem**

Cllr Ekins was not present and no report had been received.

B Correspondence

None

C Members Items

None

12/118 PLANNING**A Decisions on Planning Applications****i. Parish Council Responses**

The following responses, as recommended by the planning group, were approved by the council:

a) 12/01481/FUL

Proposed link between two existing dormer windows to front elevation and insertion of first floor obscure glazed window to side elevation

1, Vicarage Lane

No representations

- b) 12/01169/FUL
Proposed replacement of flat roof on single storey rear extension with new pitched roof
16, Park Lane
No representations
- c) 12/01402/FUL
Demolition of existing lean-to and proposed erection of two storey extension
Helen Owen House, High Street
No representations

The following response was made under delegated powers:

- d) 12/01403/FUL
Proposed erection of single storey rear extension (garden room) and single storey front extension (porch)
1, Park Lane
No representations

ii. SDC Decisions

The following were noted:

- a) 12/00943/LBC
Re-pointing of north (front elevation) of cottage. Current cement mortar removed and stone re-pointed using sand and hydraulic lime mortar
The Cottage, High Street
Consent granted with condition
- b) 12/00553/FUL
First floor extension to rear and porch to front
Willow Bank, Vicarage Lane
Permission with conditions
- c) 12/01254/TREE
T1: Ash – fell
Scout Hut, High Street
Consent with conditions
- d) 12/00750/REM
Reserved matters approval of the details of access, layout, scale, appearance of the buildings and landscaping of the site for 27 dwellings (mix of 2, 3 and 4 bedrooms) consisting 10 affordable and 17 local market dwellings.
Land east of Bush Heath Lane
Approval
- e) 12/01008/FUL
Proposed new dwelling on existing vacant plot utilising existing access and garaging
Land off Ivy Lane
Permission with conditions

iii. Permission Refused: Nothing to report

iv. **Applications Withdrawn:** Nothing to report

v. **Appeals:** Nothing to report

B Other Planning Matters

i. Old New Inn – Proposal for new bungalow

It is proposed to build a bungalow in the car park for the use of the current owners of the pub. The proposed plans had been circulated to all members prior to the meeting. No formal planning application has yet been made but the parish council was invited to give its views. Concerns were expressed that the design and building materials should be in keeping with the surrounding conservation area. It would be preferable to retain some green space and a designated parking space is also required.

C Correspondence

The occupant of 20 Dovehouse Lane had written to the clerk about his proposed plans which had already been discussed during the public forum.

D Members Items

- The planning application in respect of 8, Dovehouse Lane will be considered by the area planning committee on 1 August. Cllr Summers volunteered to represent the PC.
- The 4x4s activity along Bull Ring Farm Lane is still ongoing as far as anyone was aware.
- The issue relating to the mobile home is also still on-going.

12/119 PROPERTIES

A Arising from the Minutes

i. BMX Project

The clerk and Cllr Thornley have met to discuss what is required. They are now looking for contractors and quotes.

ii. Skate Park Project

The repair work needed is becoming more urgent. It might be necessary to close the facility if it gets much worse. The clerk will contact the inspection team from Coventry CC to find out whether they are able carry out a repair or whether they know someone else who can.

One quote has been received so far for the proposed new extension but as it was several thousand pounds, alternative quotes are also required. The clerk will follow this up.

iii. Play Areas

a) Multi-Play Unit Repairs.

Members of the properties group had met with Wicksteed on site to agree which components should be replaced. The revised quote has not yet been received. The clerk has already ordered the replacement net and if this could be fitted at the same time as the new surfaces, it might save on labour costs. The clerk was authorised to place an order up to the value of £1500 on receipt of the revised quote.

iv. Playing Fields

- a) Harbury Junior Football Club request for new goal posts – already dealt with under 12/112 above.
- b) Arrangements between the PC and the football clubs – already dealt with under 12/112 above.

v. Car Park

- a) Post Repair – this has now been done courtesy of Cllr Summers and her husband.
- b) Feasibility Report
The report had been circulated to all members prior to the meeting. Everyone agreed that the estimated costs for extending the car park were prohibitive and therefore this would not be taken any further. However, the clerk was asked to investigate the cost of having the spaces marked out which would encourage tidier parking thereby providing more spaces. The village hall is to be asked whether they would be interested in having the parking spaces at the front of the hall marked out at the same time. Consideration also needs to be given to the number of requisite disabled spaces and the most suitable location for these.

vi. Cemetery

The tree works authorised at the last meeting had still not been carried out as far as anyone was aware.

B Correspondence

None received.

C Members Items

- i. Notice Board, South Parade – this has now been refurbished with many thanks to Cllr Summers. Re-imburement of expenses incurred of £62.90 was authorised.

It was also noted that Cllr Knowles has mended the allotments' water tap.

12/120 ENVIRONMENT**A Arising from the Minutes****i. Street Lighting**

Nothing to report

ii. Village Improvements

It has been confirmed that WCC is going ahead with installing safety railings outside the Co-op and will be removing the bollards.

iii. Traffic Calming

The bus stop at Binswood End now has road markings. .

iv. Energy Group

It is hoped that the new homes to be built at Bush Heath Lane can be even more energy friendly. Cycling is being promoted at the school which has been asked to provide bicycle sheds. There is also talk of a community orchard.

v. The Spinney

Cllr Lewis still has to read the book relating to the law on green spaces.

B Correspondence

The Pound

An email has been received from the people who live adjacent to the Pound and are currently having building work carried out. They know that some of the builders' vehicles have damaged the green but have said that they will make it good on completion of the work.

Public Footpath SM59 (track to allotments)

It has been confirmed that there is no vehicular access for anyone except allotment holders. The person responsible for the recent damage to the surface of the track has said that he will repair it. It will be necessary to monitor the situation.

C Members Items

The markings for the milk lorry in Mill Street have still not been re-instated but the matter is in hand.

The kerb/footpath across the farm entrance in Mill Street, near the surgery, which was only repaired a few weeks ago, has been damaged again by the tractors. The clerk was asked to write to the farmer and ask them not to cut the corner.

The dirty state of the phone box in Mill Street has been reported to BT.

The Fosse Way crossroads are much improved following clearing of the vegetation behind the crash barriers.

The clerk was asked to investigate the cost of adding a new sign for the library to the village centre signpost at the junction of Crown Street and Church Street.

12/121 FINANCE AND GENERAL PURPOSES

A Financial Matters

i. Quarterly Financial Report

This was circulated and there were no questions.

B Correspondence

None received

C Members Items

Cllr Lockley will be writing his quarterly report for the Harbury News.

12/122 ACCOUNTS FOR PAYMENT

It was **RESOLVED** (proposed by Cllr Thornley, seconded by Cllr Summers) to pay the following accounts:

Accounts for payment 26 July 2012				
Accounts paid since the last meeting and requiring formal approval of the council				
Payee	Cheque no	Net	Vat	Gross
				-
	Sub-totals	-	-	-
				-
Accounts for payment this week				
Payee	Cheque no	Net	Vat	Gross
				-
Staff salaries	101604 to 10	954.08		954.08
Green Chameleon (feasibility report)	101607	475.00	-	475.00
L G Edwards (internal audit)	101608	144.00		144.00
SDC (election expenses)	101609	200.00	-	200.00
E.ON (street lighting electricity)	101610	324.37	64.87	389.24
MFM Services (gang mowing)	101611	196.00		196.00
Post Office Counters Ltd (cemetery rates)	101612	200.00		200.00
ShredPro (confidential waste shredding)	101613	50.00	10.00	60.00
P Summers (notice board re-furb)	101614	62.90		62.90
PAC Ltd (grounds maintenance - payable 31.07.12) s/order		849.66	169.93	1,019.59
Adams & Munson (office rent - paid 02.07.2012) s/order		305.00		305.00
				-
				-
	Sub-totals	3,761.01	244.80	4,005.81
	TOTALS	3,761.01	244.80	4,005.81
Notes				

12/123 ANY OTHER BUSINESS

None

12/124 ITEMS FOR INCLUSION ON THE NEXT AGENDA

None

12/125 DATE OF THE NEXT MEETING

The next ordinary meeting will take place on **Thursday, 27 September 2012 at 7.30pm in Harbury Village Hall.**

The meeting closed at 9.20pm.

Signed.....Date.....