

**MINUTES OF AN ORDINARY MEETING OF HARBURY PARISH  
COUNCIL**

Held in the Farley Room, Harbury Village Hall, Harbury on Thursday 27 September 2012 at 7.30pm.

Present: Cllrs Lockley (Chairman), Hancock, Knowles, Lewis, Summers, Thompson

In Attendance: Mrs A Biddle (Clerk to the Council), County Cllr Stevens, District Cllr Mann (from 8.15pm), 2 members of West Midlands Ambulance Service, Mrs L Ridgley (Harbury News) and 3 members of the public.

**12/126 APOLOGIES:** Cllr Mancell; Cllr Patrick; Cllr Thornley

The order of the agenda was changed as follows:

**12/127 COMMUNITY RESPONDER SCHEME**

Bobby Qayum, West Midlands Ambulance Service Community Response Manager, gave a short presentation on the first responder scheme and the benefits of placing a defibrillator in the community for public access in an emergency. The target response time for the ambulance service is 8 minutes but it is difficult to meet this in Harbury.

Initially, 12 volunteers would be needed to start the scheme but at least 30 to 40 people would be needed to sustain it long term. An alternative is to install a defibrillator somewhere in the community which would be easily accessible to the public. Training could be provided for members of the public who are interested in learning more, or in an emergency, instructions can be given over the telephone.

It was noted that the previous scheme had ceased owing to lack of volunteers and that the defibrillator, which had been bought by the parish council, had been given to the surgery. However, the public does not have 24hr access to the surgery. A new defibrillator would cost approximately £1600. It is possible to just install the secure box and relocate the original equipment from the surgery if the surgery were agreeable.

Bobby Qayum and his colleague were thanked for their attendance, and it was agreed that the parish council would discuss the matter further.

**12/128 DECLARATION OF INTEREST ON ITEMS ON THE AGENDA**

None declared.

**12/129 PUBLIC PARTICIPATION**

The following matters were raised:

- The hedge of a property in South Parade is hanging over the footpath and needs trimming back. This was noted.
- The track to the allotments has not yet been repaired. This was for discussion later in the agenda.

**12/130 MINUTES**

It was **RESOLVED** to approve the minutes of the parish council meeting which took place on 26 July 2012 as a true and complete record of that meeting.

**12/131 HARBURY LIBRARY**

**1. Draft Lease**

Progress is slow and the solicitor has more questions which need to be answered. The clerk and Cllr Mancell will be meeting with her next week and will report back at the next PC meeting in October.

**2. Update Report**

Cllr Lockley reported that things were going well. An antiques valuation evening was held recently. The library is now open on Saturday as well. A new team of volunteers is required to take over the running of the café. In the absence of a formal lease, the library group is covering the cost of any repairs to the building.

**12/132 REPORTS FROM OTHER BODIES**

**1. Harbury School Governors**

No official report had been received as the next governors' meeting is in October. It was noted however, that the new head was now in post.

**2. Public Safety**

There was nothing to report.

**3. Southam College**

No report had been received. The clerk had been advised to refer to the college newsletter, and that a copy of this would be sent direct to the council. No decision has been made yet with regard to academy status.

**4. Twinning Association**

There was nothing to report.

**5. Village Hall**

The next committee meeting is in 10 days. It has been quiet over the summer. The architect is working on the planning application. It was noted that November will be the 5<sup>th</sup> anniversary of the rural cinema which has raised £7500 for village hall funds.

**6. WALC/NALC**

There was nothing to report.

**7. SDC & WCC Reports**

Cllr Stevens reported:

- HS2 Ltd has made changes to the proposed route without consultation. WCC along with other local authorities, is very disillusioned. There is also talk of a maintenance track at Priors Hardwick/Boddington. Details on the route north of Birmingham are still awaited. The policy on compensation measures has been delayed. It also appears that the safeguarding i.e. planning restrictions, either side of the route may have changed. The route will go straight through the proposed wind farm at Wormleighton.

- WCC has a new budget process which is complicated and not yet agreed.
- There is a possibility that funds from the new Community Infrastructure Levy may go to parishes.
- The most recent Community Forum meeting went well. There was more interchange of ideas. The new police officer at Southam, Craig Purcell, outlined his intentions which were well received.
- The community grants scheme closes on 3 October 2012.
- Requests for road repairs need to be made as soon as possible to be considered under the end of year road repairs scheme.
- The police commissioner elections take place in November.

## **12/133 DEPPERS BRIDGE**

### **1. Sewer Problem**

Cllr Ekins was not present and no report had been received.

### **2. Correspondence**

None

### **3. Members Items**

None

## **12/134 PLANNING**

### **1. Planning Applications**

1. The following responses have been made under clerk's delegated powers and were noted by the council:

a) 12/02115/FUL

Proposed construction of first floor extension to side above existing ground floor garage and utility room.

**9, Wagstaffe Close**

No representations

b) 12/02051/FUL

Demolition of double garage and toolshed to rear of property and erection of replacement single garage. Laying of block paving to provide hard standing.

**13 – 15 Mill Street**

No representations

c) 12/01531/FUL

Proposed erection of detached timber garage

**Orchard House, Hall Lane**

No representations but the following comment was made:

*We have no objections to the garage; however, we would not want to see the entrance to the property changed in any way as it would spoil the street scene. There is a brick gateway at present, using old brick, which we would like to see retained.*

- d) 12/01661/FUL  
Proposed addition of first floor extension above existing ground floor extension to rear elevation. Proposed addition of porch to front elevation.

**47, Deppers Bridge**

No representations

- e) 12/01788/FUL  
Alterations and extensions to village hall to create new changing rooms and a performance /stage area

**Village Hall, South Parade**

No representations

**2. SDC Decisions**

The following were noted:

**i. Permission Granted**

- a) 12/01481/FUL  
Proposed link between two existing dormer windows to front elevation and insertion of first floor obscure glazed window to side elevation  
**1, Vicarage Lane**  
Permission with conditions
- b) 12/01403/FUL  
Proposed erection of single storey extension (garden room) and single storey front extension (porch)  
**1, Park Lane**  
Permission with conditions
- c) 12/01402/FUL  
Demolition of existing lean to and proposed erection of two storey rear extension  
**Helen Owen House. High Street**  
Permission with conditions
- d) 12/01169/FUL  
Proposed replacement of flat roof on single storey rear extension with new pitched roof  
**16, Park Lane**  
Permission with conditions
- e) 12/00969/FUL  
Demolition of existing dwelling and outbuildings and the erection of a two storey replacement dwelling and detached garage  
**Lawton House, Chesterton Road**  
Permission with conditions

**ii. Permission Refused**

Nothing to report

**iii. Applications Withdrawn:**

12/00165/FUL

Demolition of single storey car lot office/garage building and erection of 4 no. residential apartments and 1 terraced residential dwelling together with off street parking and landscaped gardens

**8, Dovehouse Lane****iv. Appeals**

Nothing to report

**2. Other Planning Matters**

Nothing to report

**3. Correspondence**

Nothing to report

**4. Members Items**

- The issue relating to the mobile home is still ongoing. The clerk will contact SDC to find out what is happening.

**12/135 PROPERTIES****1. BMX Project**

Some quotes have already been received. It was agreed to try and obtain one more. These will then be passed to the Properties Group for consideration before the next PC meeting when it is hoped a decision can be made.

**2. Skate Park Project**

- Only 2 quotes had been received for the repair work. It was agreed that the clerk would try to obtain one more quote by the end of the following week. If this was not forthcoming, the clerk will place an order with Monster Play.
- The quotations for the new installations had been circulated. It will be necessary to find grants to fund the new installations. Cllr Thornley has already done some work on this but further research is required.

**3. Play Areas**

- Multi-Play Unit Repairs.

The final revised quote for the repairs came to £1663 plus vat. Some repair work is also needed to the rocking horse at a further charge of £90. It was agreed that the clerk should place an order for the repairs to be carried out as soon as possible, to include the rocking horse.

**4. Playing Fields**

- New Goal Posts

Harbury Junior FC had not been able to obtain any funding via the FA and had requested that the parish council helps with researching the grants available. Cllr Lockley volunteered to help the football club make an application to the WCC community grants scheme which closes next week.

- Fields in Trust Membership

It was agreed to take out an annual membership at £29.00 pa.

- Oak Sapling & Plaque

It was agreed to plant the sapling in the hedgerow between the skate park and the BMX track. The clerk will also order a plaque to fix in the ground at the same time.

**5. Car Park**

## a) White Line Marking

The quotes received had been circulated prior to the meeting. It was agreed to ask Tstar to carry out the work at a cost of £500 plus vat. This company had identified the fact that the surface is block paved as opposed to tarmac and will therefore require a different type of paint

## b) Bollard Labels

The clerk had not been able to source labels on which to write the emergency contact details. It was agreed that she would obtain some prices for making a sign instead.

**6. Cemetery**

Nothing to report

**7. Allotments**

## a) Access Road

The repairs have still not been carried out. It was agreed that Cllr Summers would speak to the resident concerned and advise him that if the repairs had not been completed by the end of October the council will arrange for a contractor to do the work and the invoice will be sent to the resident.

## c) Garden Flooding, 10 Pineham Avenue

The resident has complained that in heavy rain the water runs off the track and floods their back garden. Cllr Summers will visit them to find out more.

**8. Correspondence**

None received.

**9. Members Items**

Nothing to report.

**12/136 ENVIRONMENT****1. Street Lighting**

## a) Lamp shield, Heber Drive

A resident has requested a shield for the lamp opposite their house as it shines into their bedroom. This is one of the new lamps which points downwards so does not require a shield. The council therefore decided to refuse this request.

## b) Lighting outside Dog Inn

A resident has enquired about providing a light on the corner at the junction of Church St/Bull Ring and High Street. The Dog is closed and this corner is very dark. It is likely that the Dog will re-open soon. It would be difficult to find anywhere to install a light just here. The council decided not to take this any further.

## c) Additional Lighting in Bush Heath Lane

It was agreed that the Environment Group would make a site visit to find the best location for an extra street light.

**2. Village Improvements**

## a) Directional Signage – Library &amp; Café

The clerk had received one quote for a new finger sign to match the existing one at the junction of Vicarage Lane/Crown Street. This would cost £284.30. It was felt that this was too expensive. The clerk was asked to research the cost of installing a brown information sign instead.

**3. Traffic Calming**

## a) Mill Street

A resident had requested that traffic calming is installed in Mill Street. After some discussion, it was agreed not to take this any further.

## b) Traffic Survey

WCC is currently offering some road safety initiatives for local communities. A traffic survey had been carried out a few years ago. It was felt that there had not been any significant changes since that time and therefore a new traffic survey was not necessary. It was agreed instead, to use vehicle activated signs in Bush Heath Lane. The clerk was also asked to approach WCC about the possibility of installing crocodile teeth road markings at this entrance to the village.

**4. Energy Group**

There is now an opportunity for local giving to be matched by the Heart of England Community Foundation. Details are available on the HEI website. This money can be spent on sustainable projects within the community.

The HEI AGM takes place soon and will be advertised in the Harbury & Ladbroke News.

**5. The Spinney**

Nothing to report. Cllr Lewis has the book on law relating to green spaces.

**6. Correspondence**

## a) Damage to Pavement, Mill Street

The pavement was recently re-surfaced and was damaged by the farm vehicles immediately afterwards. The clerk will talk to WCC to find out what can be done.

## b) Parking Problems, Mill Street

A resident has complained about the problems of parking near to the surgery. The parish council is not able to do anything about this.

## c) Road Surface, Penelope Close

There is a problem with rainwater standing in puddles which don't drain away. Photos had been circulated. There is only one drain in the close. There is no easy solution but it might help to re-surface the road and alter the camber so that it slopes towards the drain. Cllr Stevens will raise the matter again with WCC Highways. He advised that the parish council should ask for the work to be included in the end of year road repairs scheme.

## d) Flooding, Margaret Close

The clerk has arranged to look at the ditch along the edge of the playing field with the grounds maintenance contractor and will report back at the next meeting.

e) WRCC Oil Syndicate

There is already an oil syndicate in Harbury. No further action is required.

**7. Members Items**

- There is a tree in the hedgerow between the children's play area and the allotments' track which is leaning and looks as though it may be dangerous. The clerk has asked Colin Sheasby to inspect it and his report is awaited.
- None of the work identified in last year's tree survey has yet been carried out. It was agreed that the Environment Group would look at the survey to prioritise the most urgent work.

**12/137 CONSULTATION**

SDC had asked for parish councils' views on the proposed replacement scheme for council tax benefit. It was agreed not to make any response.

**12/138 ANTI-SOCIAL BEHAVIOUR**

A resident had recently complained about youths' loud behaviour in Hall Lane. The police are aware of the problem and have visited the area.

**12/139 FINANCE AND GENERAL PURPOSES**

**1. Financial Matters**

a) Playing Fields Budget

The amount available to spend was noted. It was pointed out that as the library is self-supporting it is possible that the funds set aside for this may not be needed and could be used for the playing fields/play area if necessary. There is still some money in the grants budget as well.

**2. Correspondence**

None received

**3. Members Items**

None



**12/140 ACCOUNTS FOR PAYMENT**

It was **RESOLVED** (proposed by Cllr Lewis, seconded by Cllr Hancock) to pay the following accounts:

<b>Accounts for payment 27 September 2012</b>				
<b>Urgent accounts paid since the last meeting and requiring formal approval of the council</b>				
<b>Payee</b>	<b>Cheque no</b>	<b>Net</b>	<b>Vat</b>	<b>Gross</b>
Staff salaries	101616 to 10	891.58		891.58
MFM Services (grass cutting)	101618	147.00	-	147.00
E.ON (street lighting electricity)	101619	335.19	67.04	402.23
Frank Mann Fencing (invoiced works)	101620	445.00	89.00	534.00
PAC (grounds maintenance)	s/order	849.66	169.93	1,019.59
Adams & Munson (office rent)	s/order	305.00		305.00
Wicksteed Leisure Ltd (scramble net)	101621	646.96	129.39	776.35
Cash (petty cash expenses)	101622	98.43		98.43
SDC (litter bin - play area)	101623	500.00	100.00	600.00
	Sub-totals	2,728.81	455.36	3,184.17
<b>Accounts for payment this week</b>				
				-
<b>Payee</b>	<b>Cheque no</b>	<b>Net</b>	<b>Vat</b>	<b>Gross</b>
				-
Clement Keys (audit)	101624	400.00	80.00	480.00
Viking (office supplies)	101625	104.45	20.89	125.34
MFM Services (grass cutting & pitch marking)	101626	282.00		282.00
Colin Sheasby (copper beech, cemetery)	101627	380.00	76.00	456.00
WCC (allotments rent)	101628	325.00	-	325.00
E.ON (street lights electricity)	101629	335.19	67.04	402.23
Harbury Village Hall (room hire)	101630	222.00		222.00
Staff salaries	101631 to 10	891.58	-	891.58
Information Commissioner (Data Protection Register)	101633	35.00		35.00
PAC Ltd (grounds maintenance - payable 28.09.12)	s/order	879.66	175.93	1,055.59
Adams & Munson (office rent - payable 01.10.2012)	s/order	305.00		305.00
BT (phone & internet services - payable 02.10.2012)	d/debit	90.10	18.02	108.12
				-
	Sub-totals	4,249.98	437.88	4,687.86
	<b>TOTALS</b>	<b>6,978.79</b>	<b>893.24</b>	<b>7,872.03</b>

**12/141 ANY OTHER BUSINESS**

None

**12/142 ITEMS FOR INCLUSION ON THE NEXT AGENDA**

None

**12/143 DATE OF THE NEXT MEETING**

The next ordinary meeting will take place on **Thursday, 25 October 2012 at 7.30pm in Harbury Village Hall.**

27 September 2012

- 884 -

**The meeting closed at 9.32pm.**

Signed.....Date.....