

HARBURY PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting Thursday 26 April 2018 The Farley Room, Harbury Village Hall

Present:

Cllr T Lockley (Chairman)	Cllr A Rutherford
Cllr S Allen	Cllr P Summers
Cllr C Christou	Cllr K Thompson
Cllr C Gibb	Cllr J Thornley
Cllr A Mancell	

Absent:

Cllr Ekins

In Attendance:

Mrs A Biddle, Clerk to the Council
Mrs C Gwillam, Minute Secretary
District Cllr J Harris

Public:

Mrs L Ridgley, Harbury News
Members of the Public: 4

18/055

Apologies:

Cllr S Ekins, County Cllr Stevens
Cllr Harris would have to leave before the end of the meeting

18/056

Declarations of Interest:

- Cllrs Thompson and Lockley both expressed an interest in the review of the sports club licence as they are members of the tennis club.
- Cllr Christou declared an interest in the planning application for Old Timbers as he is the applicant's neighbour.
- Cllr Gibb expressed an interest in the planning application relating to The Spinney, Hall Lane which is close to the railway line and he is a non -executive director Network Rail.

18/057

Dispensations: None.

18/058

Public Participation:

Mrs Ridgley informed the council that she had been invited to meet planning officers at SDC. She also expressed concerned about the removal of the wall at Old Timbers; however, this item was due to be discussed later as an agenda item.

It was decided to bring forward the following item:

(18/062:7) Village with a Vision

The group's representatives asked the council for their ideas on any development sites which would enable older people to stay in the village as the proposed development at present seem to be for family homes, not sheltered or assisted accommodation. Some discussion followed, but, although the council were sympathetic, the problem lay with the economics of new builds – landowners needed to maximise return on selling their land. Village with a Vision's only realistic hope had been the planning application for apartments on land off Bull Ring Farm Road, but this had been refused. The council were sorry that it was highly unlikely that anything suitable, close to the centre of the village, would become available.

18/059 Minutes:

It was **RESOLVED** to approve the minutes of the ordinary parish council meeting held on Thursday 22 March 2018 as a true and complete record of that meeting; duly signed.

18/060 Other Organisations:

1. Harbury Library

None.

2. Harbury School Governors

- (i) Cllr Gibb reported that the school had undergone a successful Ofsted inspection, rated "Good". Only one recommendation was highlighted, but this was in the process of being pursued, so it was a very pleasing result.
- (ii) It was anticipated that the WCC Cabinet would approve the S106 monies in June and that the work would commence over the summer holidays.
- (iii) The school should be congratulated on their successful Ofsted; it was **RESOLVED** that Cllr Lockley, as PC chairman, would write accordingly.

3. Public Safety

None apart from a car parked outside the Post Office for 2 weeks; police were informed but showed no interest – it was eventually removed by the owner.

4. Southam College

None.

5. Twinning Association

None.

6. Village Hall

Everything going well, in profit at present. The AGM saw new committee members as well as extra members of the public.

7. Harbury Energy Initiative

There was to be a fundraising event next Saturday if anyone was interested; a race night with a fish & chip supper.

8. WALC/NALC

None.

9. SDC/WCC

SDC:

- Cllr Harris reported that although car burglaries were down, drug problems were on the increase, particularly worse in Stratford town itself. There is also an increase in the number of beggars in Stratford, and the advice is not to give them money- support to homeless charities would be more beneficial.
- Mr Philip Secombe, Police Crime Commissioner, expressed a wish to get more in touch with local parishes; Cllr Lockley felt that this was a step forward as he was of the opinion that it was very easy to get 'disconnected'. Therefore, it was agreed that the clerk would liaise with Cllr Harris and invite Mr Secombe to a council meeting in the not-too-distant future.
- Cllr Harris informed the committee that she had recently attended a workshop "Looking with your eyes", aimed at dementia sufferers and their carers; there was a cross-party initiative to secure more funding to raise the profile of this plight. The Vannos Theatre were performing soon at the RSC, the plays concerned with dementia. Mention was made of the dementia café in the Tom Hauley Room at the Village Hall. Cllr Harris offered to send the chairman an email with further information; this was welcomed.

WCC: Cllr Stevens was not present but his written report had been circulated as follows:

- WCC has received a £1.4 million grant from the government to repair the potholes and other highway deterioration caused primarily by the recent bad weather. The public should continue to report potholes on line; added photographs may expedite repairs.
- Cabinet meets this week. On the agenda is major works on the A46 Stoneleigh junction to improve traffic flow near Warwick University, specifically during HS2 construction, as well as discussion about the fire service integration with West Midlands.
- Noted that the village primary school had a successful Ofsted visit, and Southam college has received a substantial grant towards a new sports hall.
- Possible effects of HS2 continue to cause concern; effects on traffic flows cannot be predicted as contractors have yet to confirm how much soil and equipment they will be transporting once soil investigations and environmental concerns have been analysed. At present, it is envisaged that the Fosse way will be the prime route, but construction is unlikely to get underway until next year. More should be known next month as they are planning a large trial "pit" at Wormleighton.
- Ladbroke just received a grant to improve the village hall.

- The report to the AGM on 10 May will detail other WCC activities that have taken place over the past year.

18/061 **Deppers Bridge**

1. Ward councillor update - None.
2. Correspondence received - None.
3. Members' items - None.

18/062 **Planning:**

1 **18/00351/FUL**

Removal of stone wall along front boundary and replacement with traditional English yew hedge
Old Timbers, 28 Ivy Lane

This was a retrospective application.
 Discussion took place; some members were torn between the removal of the wall and the planting of the yew hedge. The hedge looked nice and, although the wall had been around in living memory, it was not 'old'. The stonemason had also confirmed that it was not local stone.

It was **RESOLVED** to make no representation.

2 **17/02311/FUL (amended)**

Demolition of existing dwelling (no 4 Vicarage Lane) and erection of 10 residential dwellings with associated access, car parking, landscape and associated details
Land at Vicarage Lane

After some discussion, it was:
RESOLVED to maintain the original objections, adding a further objection to the removal of the veteran ash tree, for which no replacement had been offered, and the detrimental impact this would have on biodiversity and the conservation area. Furthermore, this site is known locally to be a traditional orchard which is believed to be a protected landscape.

3 **18/00543/FUL**

Erection of one two bedroomed bungalow
The Spinney, Hall Lane

After some discussion:
 It was **RESOLVED** that the delegated response of objection submitted by the clerk should stand.

- 4 18/00785/FUL**
Single storey glazed extension and replacement of the rear window with glazed doors
The Stonehouse, 2 Mill Street

It was **RESOLVED** to make no representation.

- 5 17/03216/REM**
Application for reserved matters relating to appearance, layout and scale for 80 dwellings subject to outline planning permission 15/04532/OUT
Former Harbury Cement Works

Discussion highlighted the fact that there was no provision for a bus stop or turning area shown on the plans, despite assurances given.

It was **RESOLVED** that the delegated response of objection submitted by the clerk should remain.

- 6 Harbury Neighbourhood Development Plan**
The council had no comments to make on the responses received to SDC's public consultation. The plan will now go forward for examination by the planning inspector.

- 7 Village with a Vision**
Already dealt with at beginning of the meeting.

- 8 Harbury Cement Works**
Update on new surgery: None.

- 9 Gypsies & travellers' Sites Consultation**
To note call for sites by SDC: Noted.

- 10 Members' items**
None.

18/063 Properties

Updates were reported on the following:

- 1 Play areas**
(i) Quote for mini goals replacement

It was **RESOLVED** to formally approve the revised order for the replacement of the mini goals with secure fixing into the ground.

- 2 Playing Fields**
Path is being done July/August when weather has improved.

3 Car Park

The crocodile teeth plates have been returned and have new pins. JMT have also cleaned the moving parts. The painting of the white lines on the parking bays now needs to be followed up.

4 Cemetery

i Friends of Harbury Cemetery: Update

Repairs to the arch have now been completed, as have the tree works. The next step will be to complete the other outstanding items.

Seasonal planting is working well; for example, daffodils replaced the snowdrops, now bluebells and forget-me-nots are growing as the daffodils fade. Weeding is on-going. It was pointed out that the wall is somewhat exposed now that the ivy and rubbish has been cleared which is encouraging some children to walk along it. However, this was what children did and the consensus was that it was not a problem.

ii New Cemetery:

Unfortunately, the owner of the field offered for the new cemetery had died. It was clearly his intention to donate the land to the parish council, but there is nothing in writing, although the land agent is aware of the situation. The clerk will write in due course to enquire about the situation. In the meantime, the T1 survey report has been submitted to the EA for their pre-application advice; their response is expected shortly.

5 Allotments

Mr Clarke has been asked to mend the stand pipes.

6 Correspondence

There was none.

7 Members' items

None.

18/064

Environment

Updates were reported on the following:

1 Street lighting

The order has been placed for the replacement of the remaining Mercury lanterns with LEDs; it will be at least a couple of months before installation.

We have been informed by WCC that their contractor hopes to carry out the painting work during mid to late May this year.

2 Traffic & transport

Cllr Gibb has reported potholes to WCC along with photos. He recommended that any potholes should be photographed and reported to WCC, "Fix My Street", who were doing their best to deal with them as quickly as possible.

3 Condition of roads & greens/verges

There had been many complaints about roads and verges, particularly around Bush Heath Lane, The Spinney and The Pound. This matter was delegated to the environment working party to investigate further.

A lengthy discussion took place on the 2 new bins needed outside the Co-Op and Thwaites.

It was **RESOLVED** that the clerk would place an order with SDC to supply and install the 2 bins and agree the £109.24 per bin annual service charge. The clerk would also ensure that the HPC logo would be added. She would also check the total of bins for which the parish council now pays an emptying charge.

4 Correspondence - None.

5 Members' items - None

18/065

Finance & General Purposes

1 Monthly Financial Report

This was not applicable as we are only on month 1 of the new financial year.

2 To consider grant application from Harbury Show

It was **RESOLVED** to approve the grant application for the sum of £186.00 to help with the day's hire of the hall for the show.

3 Review of licence arrangements with sports clubs

A draft proposal had now been compiled, but it was a very complex issue with many anomalies.

It was **RESOLVED** that legal advice was imperative; therefore, it was suggested that a representative of the sports clubs attend the solicitors along with the clerk and Cllr Mancell.

4 Correspondence

The chair had received a query about the welcome packs for new houses from Paul Quinney of the Scouts Association who would like to include the Scout Hut. Cllr Summers informed the council that 100 had been printed and 70 already distributed. She would let the clerk have the surplus.

5 Members' items

None.

18/066 Parish Council Policies/Legal Matters

1 Email addresses for members

Discussion again took place on designated email addresses and the implications there would be with the GDPR regulations coming into effect at the end of May.

It was **RESOLVED** that (i) the clerk would contact Edge IT with a view to using gov.uk official contact address and (ii) that councillors exercise caution with keeping contacts on their pcs; this would be discussed again at the next meeting. It was suggested that as the clerk is the official point of contact for council communications, only she needs to be able to send emails using the gov.uk address.

18/067 Assets of Community Value

The clerk reported that notification had been received from SDC that the village club was now on the list. No further progress to report on the public houses.

It was suggested that the library building could be added but it was agreed not to take this forward at the moment as it was felt that there was sufficient assurance that the diocese did not intend to sell the building.

Cllr Thornley asked for clarification on "Assets of Community Value" after receiving a query. The clerk explained that the building can still be sold, but that there is a six-month period in which the community have a chance to buy if they wanted; if funds could not be raised, then the building would be sold on the open market.

18/068 Centenary Activities

1. Women's Suffrage Centenary Project

It was reported that an initial meeting with the volunteers had taken place, and another meeting was scheduled after the town meeting. A grant application has been submitted for £1800 on behalf of the PC and it was hoped to have a decision within a month.

2. WW1 Centenary November 2018

Chesterton parish meeting was appreciative of the joint venture with HPC on the national scheme for beacons to commemorate this event. Neighbouring farms were in agreement, so too were the custodians of Chesterton Windmill (who sought assurance that their windmill would be safe). The beacon would actually be a bonfire; it was hoped to have this as big as possible so that it can be seen from miles around. Date is Sunday 11 November 2018 at 7.30pm; it was proposed to ask the scouts

to help. The only foreseeable problem is the logistics of parking as there are no facilities around the windmill. One idea was to put on a bus, and this was going to be investigated further.

There were many other ideas for festivities that weekend, and other people are welcome to organise events if they like but Cllr Gibb would be fully occupied with the beacon.

18/069 Accounts for Payment

It was **RESOLVED** to approve the accounts for payment as per Appendix B (Cllrs Gibb and Lockley to sign).

NB: Bank reconciliations would be presented to future meetings.

18/070 Reports & Questions

- (i) Community Satisfaction Survey
Cllrs Thornley and Summers had arranged for this survey to be delivered with the Harbury News next month and had arranged for a box to be put in the library. Posters were to be put up around the village and a notice put on Facebook with a 10-day window for people to reply, after which time replies would be analysed.
- (ii) There was a suggestion to resurrect the regular “Cllrs’ Corner”, Saturday morning once a month for an hour or so in the library. This would be advertised in the Harbury News, for a trial period, starting in June – date to be determined.

18/071 Exclusion of Public & Press

1 Cemetery: a burial matter

The clerk informed the council that it is illegal to open a grave without the grave owner’s permission. However, the family of a recently deceased person have expressed a wish for their ashes to be interred in a family grave where the owner of the burial rights has already died. The next of kin has been traced and they have written a letter giving their permission for the interment to take place. It was **RESOLVED** that due diligence had been exercised and that the interment could take place.

18/72 Date of Next Meeting

The next ordinary meeting of the parish council will take place on Thursday 24 May 2018 at 7.30pm in Harbury Village Hall.

Cllr Thornley tendered her apologies.

The meeting closed at 9.37pm

Signed Chairman Date.....

APPENDIX A

Planning Applications – Delegated Responses 26 April 2018

- 1 **18/00987/TREE**
T1 – Willow – Crown lift to 5 metres and prune back by 2 metres over car park
T2 – Ash – Crown lift to 4 metres and prune back over car park by 2 metres
T3 – Conifers – Cut back from car park
Shakespeare Inn, 11 Mill Street
No representation

- 2 **18/00387/FUL**
Ground floor extension to create a utility room and bigger w/c cloakroom
Manor Stable, Park Lane
No representation

- 3 **18/00729/FUL**
Proposed two storey rear and single storey front extension (re-submission of 17/03201/FUL)
4 Manor Road
No representation

- 4 **18/00697/FUL**
Single storey rear extension
6 Park Lane
No representation

- 5 **18/00747/FUL**
Provision of temporary construction access off B4451 Station Road (associated with approved application 16/03142/REM)
Harbury Cement Works
No representation

APPENDIX B

Accounts for payment 26 April 2018

Accounts for approval 26 April 2018				
Urgent accounts paid since the last meeting and requiring formal approval of the council				
Payee	Cheque no	Net	Vat	Gross
Post Office Ltd (cemetery rates)	102540	453.43	-	453.43
		-	-	-
		-	-	-
				-
	Sub-total:	453.43	-	453.43
Accounts for payment this week				
Payee	Cheque no	Net	Vat	Gross
Staff costs	102541 to	1,580.09		1,580.09
R G Brown (chapel repairs)	102545	985.00		985.00
E.ON (s/lights electricity)	102546	288.89	57.78	346.67
WALC (Practitioners Guide 2018)	102547	3.00	-	3.00
Arrowscape (website m'nance etc.)	102548	788.00	-	788.00
WALC (annual subs)	102549	673.00	-	673.00
WCC (allotments rent)	102550	325.00	-	325.00
Edge IT Systems Ltd (end of year seminar)	102551	80.00	16.00	96.00
IAC Audit & Accountancy Ltd (interim audit)	102552	361.00	72.20	433.20
WALC (t/course)	102553	46.00	-	46.00
WALC (t/course)	102554	30.00		30.00
Harbury & Ladbroke News (subs)	102555	6.00		6.00
Harbury Church (room hire - history project)	102556	7.00		7.00
Adams & Munson (office rent paid 02.04.18)	s/order	305.00	-	305.00
Frank Mann Farmers (grds m'nance paid 30.04.18)	s/order	806.92	161.38	968.30
		-	-	-
		-		-
	Sub-total:	6,284.90	307.36	6,592.26
	TOTALS	6,738.33	307.36	7,045.69
Transfers				
Payee	Cheque no	Net	Vat	Gross
		-		-