

# Harbury Parish Council

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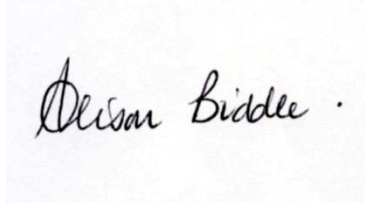
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## Notice of Ordinary Meeting of Harbury Parish Council Thursday, 28 May 2020 at 7.30pm

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

**Please note that this meeting will be held remotely. If you would like to attend, please contact the clerk no later than 12 noon on the day of the meeting to obtain the joining instructions.**

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.



Alison Biddle PSLCC  
Clerk to the Council  
21 May 2020

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### AGENDA

#### 1. Apologies

#### 2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

#### 3. Dispensations

To receive and consider granting dispensation requests.

#### 4. Minutes

To approve the minutes of the ordinary meeting of the parish council held on 23 April 2020.

## 5. Public Participation

Members of the public may raise any matter relating to items on the agenda here.

## 6. Coronavirus Covid-19 Emergency

- 1 **Grant scheme** - to consider scheme to support local community organisations affected by the emergency
- 2 **Local volunteers** – to consider how volunteers' efforts can be acknowledged

## 7. Community Grant Applications

To consider the following:

- 1 GASS – application for help with running costs

## 8. SDC & WCC

To receive reports from the district and county councillors

## 9. Planning

To consider the following planning matters:

- 1 [Land adjacent 41 Farm Street](#)  
Planning ref: 20/00439/FUL (amended)  
Construction of one dwelling and associated works
- 2 [Chesterton House Farm, 8 Mill Street](#)  
Planning ref: 20/01209/TREE  
G1- conifers (Cupressus spp). Reduce crowns by 5 to 8 metres to suitable lateral branches, remove damaged branches.
- 3 Delegated Responses – to note delegated responses as per appendix A
- 4 Housing Needs Survey – to receive update on age targeted survey

## 10. Environment

- 1 Deppers Bridge Traffic – to consider [Community Speed Watch](#) scheme

## 11. Properties

- 1 Playing Fields
  - i. To consider shared CCTV scheme for car park with village hall
  - ii. To consider request from WI to use playing field for village picnic
- 2 Cemetery - to receive update on chapel repairs

## 12. Finance & General Purposes

- 1 Internal Audit
  - i. To receive internal auditor's report
  - ii. To review process of internal audit
- 2 To approve annual financial report 2019/20 & transfers to reserves

- 3 Annual Governance & Accountability Return (AGAR) 2020
  - i. To consider & approve section 1 of AGAR 'Annual Governance Statement 2019/20'
  - ii. To consider & approve section 2 of AGAR 'Accounting Statements 2019/20'
- 4 To receive monthly bank reconciliation report for April 2020
- 5 To receive budget report to date.
- 6 To approve insurance renewal.

**13. Photo Competition**

To agree budget for prizes and arrangements for judging.

**14. Accounts for Payment** - to approve the accounts for payment as per appendix B.

**15. Reports & Questions**

To receive reports and questions from members in brief, including items for next agenda.

**16. Exclusion of Public & Press**

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

**17. Date of Next Meeting**

Thursday, 25 June 2020 at 7.30pm. Venue to be confirmed but this may be a remote, online meeting.

## APPENDIX A

### Planning Applications – Delegated Responses 28 May 2020

1 [29 Deppers Bridge](#)

Planning ref 20/01071/FUL

First floor extension

**No representation**

2 [The Homestead, Crown Street](#)

Planning ref 20/01099/TREE

T1 – conifer – fell

**No representation**

3 [Spinney Cottage, Hall Lane](#)

Planning ref 20/01017/FUL

Erection of new boundary fencing and a vehicular gate together with the removal of 1 no. timber pillar to garage opening and installation of automated garage doors.

**No representation**