

Harbury Parish Council

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Notice of Ordinary Meeting of Harbury Parish Council

Thursday, 26 November 2020 at 7.30pm

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that this meeting will be held remotely. If you would like to attend, please contact the clerk no later than 12 noon on the day of the meeting to obtain the joining instructions.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.



Alison Biddle PSLCC
Clerk to the Council
19 November 2020

AGENDA

1. Apologies

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

To receive and consider granting dispensation requests.

4. Minutes

To approve the minutes of the ordinary meeting of the parish council held on 22 October 2020.

5. Public Participation

Members of the public may raise any matter relating to items on the agenda here.

6. Community Grant Application - GASS

To consider application from GASS for funding of Covid secure one way system.

7. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Southam College
- 4 Twinning Association
- 5 Village Hall
- 6 Harbury Energy Initiative
- 7 SDC & WCC

8. Planning

To consider the following planning matters:

1 [Planning ref 20/02894/LBC - Harbury Windmill, Mill Lane](#)

On the internal walls of the first 2 floors, remove cement pointing, raking out and re-point with hydraulic lime mortar.

2 [APPEAL - Planning ref 20/00588/FUL - 39 Farm Street](#)

Creation of a four-bed dwelling house and vehicular access with allocated parking spaces and integral garage.

N.B. To consider making any new or additional comment.

3 Delegated Responses – to note delegated responses as per appendix A

4 Housing Needs Survey – to receive update on age targeted survey

5 [SDC Site Allocations Plan: Regulation 18 Consultation - Preferred Options](#)

To consider council's response to consultation

9. Environment

- 1 Copper Beech Planting – to receive update on planting location

10. Properties

1 Playing Fields

- a) To formally approve quote for skate park repairs.
- b) To formally approve quote for surface cleaning in play area and basketball court.
- c) To receive quote for repairs to multi play unit.
- d) To agree location for new memorial bench and who should cover installation costs
- e) To receive annual inspection report

2 Cemetery

- a) To approve proposal from Friends of Harbury Cemetery re strimming work
- b) To receive update on chapel repairs

11. Finance & General Purposes

- 1 To receive monthly bank reconciliation report for October 2020.
- 2 To receive budget report to date.
- 3 To agree dates for budget meetings
- 4 Christmas & Winter Lights
 - a) To approve risk assessment for lights installation.
 - b) To formally approve lights expenditure, including quotes for installation and fittings
- 5 To discuss the official badge/logo for Harbury Parish Council

12. Council Policies

- 1 To review the following policies:
 - a) Complaints Procedure
 - b) Disciplinary & Grievance Procedures
 - c) Equality & Diversity Policy
 - d) Filming & Recording of Meetings Protocol
 - e) Training & Development Policy
- 2 To adopt the following policies/statements:
 - a) Privacy Notice
 - b) Community Engagement Policy
 - c) Statement on Biodiversity
 - d) Statement on Crime & Disorder

13. Accounts for Payment - to approve the accounts for payment as per appendix B.

14. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda.

15. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

- 1 To discuss quotations for AED at Deppers Bridge

16. Date of Next Meeting

There is no meeting in December. The next scheduled meeting is on Thursday, 28 January 2021 at 7.30pm via Zoom. Please contact the clerk no later than 12 noon on the day of the meeting to obtain the joining instructions.

APPENDIX A

Planning Applications – Delegated Responses 26 November 2020

- 1 [Planning ref 20/02734/FUL & 20/02735/LBC - The Stonehouse, Mill Street](#)
Replacement of 14 existing single glazed windows with energy efficient double glazed units in the west, south, east and north facing elevations. The windows are both on the ground floor and the first floor of the property.
No representation

- 2 [Planning ref 20/03003/FUL - The Old Orchard, Mill Street](#)
Two storey extension to the rear of the house. Single storey extension to form garden room at rear.
No representation

- 3 [Planning ref 20/02877/FUL - Churchlands Business Park, Ufton Road](#)
Material change of use to expand the industrial site and retain the existing area of hardstanding.
No representation

- 4 [Planning ref 20/02737/LDE - Water Tower Holding, Ufton Road](#)
Retention of close boarded boundary fence and reduction in height to 1.5m from ground level.
No representation

- 5 [Planning ref 20/02843/FUL - Henrys, Bush Heath Lane](#)
Retrospective construction of a close boarded fence behind the boundary hedge between the site and Bush Heath Lane.
No representation but it is noted that the linking footpath which has not yet been installed and this will be followed up with planning officer.