

Harbury Parish Council

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Notice of Ordinary Meeting of Harbury Parish Council

Thursday, 28 January 2021 at 7.30pm

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that this meeting will be held remotely via Zoom. If you would like to attend, please contact the clerk no later than 12 noon on the day of the meeting to obtain the joining instructions.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.



Alison Biddle PSLCC

Clerk to the Council

21 January 2021

AGENDA

1. Apologies

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

To receive and consider granting dispensation requests.

4. Minutes

To approve the [minutes](#) of the ordinary meeting of the parish council held on 26 November 2020.

5. Public Participation

- 1 Southam Police – to update & exchange information.
- 2 Harbury Future Energy Project – to receive details of location for proposed turbine & electric vehicle charging points on playing field.
- 3 Members of the public may raise any matter relating to items on the agenda here.

6. Community Grant Application - Earthworms, Harbury School

To consider application for grant to renovate school pond.

7. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Southam College
- 4 Twinning Association
- 5 Village Hall
- 6 Harbury Energy Initiative
- 7 SDC & WCC

8. Planning

To consider the following planning matters:

- 1 [Planning ref 20/03158/FUL - 22 Hillside](#)
Detached residential annexe in rear garden.
(N.B. To review delegated response of objection)
- 2 [Planning ref 20/03669/LBC - Phoenix House, High Street](#)
Install vehicle charge point to side elevation of lean-to rear extension (revision to 20/02621/LBC).
- 3 [Planning ref 21/00001/TREE - The Manor House, Park Lane](#)
T1 - leyland cypress – reduce height to 6 metres.
- 4 [Planning ref 21/00006/FUL - The Co-op Store, High Street](#)
Installation of new shop front windows and auto-door, refrigeration plant (with screening), extraction systems, and AC units plus relocation of ATM.
- 5 [Over 55s Housing Needs Survey Report](#) - to review and consider adoption of report.
- 6 [SDC Draft Gypsy & Traveller & Travelling Show People SPD Consultation](#)
 - a) To consider parish council's response to consultation.
 - b) To consider SDC's call for sites.
- 7 Delegated Responses – to note delegated responses as per appendix A.

9. Environment

- 1 Parking problems at Five Ways – to consider possible solutions.

10. Properties

- 1 Playing Fields
 - a) To consider installation of CCTV signage in car park
 - b) To approve cost of playing field mowing for 2021/22 season
 - c) To receive quote for cleaning of car park
- 2 Cemetery
 - a) To approve installation of storage for Christmas lights in chapel & cost
 - b) To receive quotes for chapel roof repairs & appoint contractor.
 - c) To receive quotes for repair of chapel stonework.

11. Finance & General Purposes

- 1 To receive monthly bank reconciliation reports for November & December 2020.
- 2 To receive budget report to date.
- 3 Budget 2021/22
 - a) To approve 2% increase for salaries (clerk's salary subject to national pay award).
 - b) To approve councillor allowances at £350 per annum and £700 for chairman.
 - c) To approve overall budget as per appendix C.
 - d) To approve precept of £116,683.
- 4 Review of direct debits & standing orders
 - a) To approve s/order for office rent at £378.50 per month payable to Adams & Munson
 - b) To approve quarterly variable direct debit to BT for phone and broadband
 - c) To approve amendment to s/order for grounds maintenance payable to FM Farmers from current £1144.16 to £1166.09 per month with effect from 1 April 2021.
- 5 To approve spend of Sec 106 & CIL reserve fund on wet pour installation at play area.
- 6 To receive interim internal audit report
- 7 To consider official badge/logo for Harbury Parish Council
- 8 To approve calendar of meetings for 2021/22

12. **Accounts for Payment** - to approve the accounts for payment as per appendix B, to include accounts for December 2020 and January 2021.

13. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda.

14. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

15. Date of Next Meeting

The next scheduled meeting is on Thursday, 25 February 2021 at 7.30pm via Zoom. Please contact the clerk no later than 12 noon on the day of the meeting to obtain the joining instructions.

APPENDIX A

Planning Applications – Delegated Responses 28 January 2021

- 1 [Planning ref 20/03361/COUQ - The Barn Spiers Farm, Chesterton Road](#)
Change of use of agricultural building to 1 no. dwelling and associated operational development under part Class q(a) and Class Q(b).
No representation

- 2 [Planning ref 20/03322/TREE - The Old Orchard, Mill Street](#)
T1 and T2 – eucalyptus - fell
No representation

- 3 [Planning ref 20/02839/FUL - Land near to Bishop's Itchington \(off Knightcote Road\)](#)
Construction of a solar farm (82.5ha) together with all associated works, equipment and necessary infrastructure.
No representation

- 4 [Planning ref 20/03670/AGNOT - Harbury Fields Farm, Middle Road](#)
Workshop/secure storage
No representation