



Notice of Ordinary Meeting of Harbury Parish Council Thursday, 25 March 2021 at 7.30pm

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum. **This meeting will be held remotely via Zoom.** If you wish to attend, please join using the link shown below.

Join Zoom Meeting

<https://us02web.zoom.us/j/85288630941>

Meeting ID: 852 8863 0941

Passcode: 204883

To join by phone: 0203 901 7895

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads "Alison Biddle". The signature is written in a cursive style.

Alison Biddle PSLCC
Clerk to the Council
18 March 2021

2 Bull Ring Business Centre, Church Terrace, Harbury, Leamington Spa CV33 9HL
01926 614646 | clerk@harbury-pc.gov.uk | www.harbury-pc.gov.uk

AGENDA

1. Apologies

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

To receive and consider granting dispensation requests.

4. Minutes

To approve the [minutes](#) of the ordinary meeting of the parish council held on 25 February 2021.

5. High Sheriff Award

To receive award from the High Sheriff of Warwickshire, Joe Greenwell CBE DL, in recognition of the sterling work by the Harbury Volunteer Group, co-ordinated by members of Harbury PC, during the Covid-19 crisis.

6. Public Participation

- 1 Southam Police – to update & exchange information.
- 2 Rail travel – discussion item put forward by a member of the public re re-opening of Harbury Station.
- 3 Harbury Energy Initiative
 - a) To receive information re [Community Carbon Footprint Tool](#)
 - b) To receive information re InnovateUK/WPD project 'ADVENT'
 - c) To receive presentation on Harbury Future Energy Project
- 4 Members of the public may raise any matter relating to items on the agenda here.

7. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Southam College
- 4 Twinning Association
- 5 Village Hall
- 6 Harbury Energy Initiative
- 7 SDC & WCC

8. Planning

To consider the following planning matters:

- 1 [Planning ref 21/00774/TREE - Shakespeare Inn, 11 Mill Street](#)

T1 – willow – reduce from 18 metres to 12 metres to improve its stability.
T2 – ash – reduce by approximately 3 metres to the previous pollard point.
T3 – horse chestnut – reduce by approximately 3 metres to previous pollard point.
T4 – coniferous hedge – reduce by a varying height of between 7.5 metres and 12 metres to a uniform height of 5 metres.
- 2 [Planning ref 21/00006/FUL - The Co-op Store, High Street](#)

Installation of new shop front windows and auto-door, refrigeration plant (with screening), extraction systems, and AC units plus relocation of ATM.
(N.B. To review previous objection)

- 3 Harbury Library – to consider PC support for proposal to install solar panels.
- 4 Delegated Responses – to note delegated responses as per [appendix A](#)

9. Consultations

To consider the parish council's response to the following:

- 1 [Local Government Boundary Commission for England Consultation - SDC Ward Boundaries](#)
- 2 Closer working/possible merger of SDC & WDC (N.B. this is not a formal consultation but an opportunity to inform district councillor of PC's views)

10. Environment

- 1 Parking problems at Five Ways – to receive update.
- 2 Carbon Footprint Tool – to consider use of this tool with help from HEI.

11. Properties

- 1 Playing Fields
 - a) Harbury Future Energy Project – to consider impact on playing field & decide whether to proceed subject to agreement of Fields in Trust.
 - b) Tree Planting – to receive update.
 - c) Memorial Bench – to consider request for memorial bench & location.
- 2 Cemetery
 - a) To receive update on chapel repairs

12. Finance & General Purposes

- 1 To receive monthly bank reconciliation reports for January 2021
- 2 To receive budget report to date.
- 3 Internal audit – to confirm dates for public rights year ended 31 March 2020.
- 4 Streetlights – to approve renewal of annual maintenance contract.
- 5 Office computer – to consider cost of upgrading existing equipment.
- 6 Harbury Local Market – to consider request for PC to fund hire of village hall.
- 7 FOI Requests – to consider introducing charging scheme.

13. Arrangements for Council Business

- 1 To re-confirm clerk's delegated powers
- 2 To approve revised meeting dates if regulations to allow remote meetings are not extended.

14. Accounts for Payment - to approve the accounts for payment as per appendix B.

15. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda.

16. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

17. Date of Next Meeting

The date of the next parish council meeting is yet to be confirmed and is dependent on whether the regulations permitting remote meetings are extended or not. Revised meeting dates will be published on our website as soon as they are confirmed. www.harbury-pc.gov.uk

APPENDIX A

Planning Applications – Delegated Responses 25 March 2021

- 1 [Planning ref 20/03160/FUL - 19 Bush Heath Lane](#)
Proposed two storey rear extension
No representation

- 2 [Planning ref 21/00394/TREE - Wissett Lodge, 10 Church Street](#)
T1 – yew – reduce height from 7 metres to approximately 5 metres.
H1 – conifer hedge – reduce height from 12 metres to approximately 8.5 metres.
No representation

- 3 [Planning ref 21/00053/FUL - 3 Binswood End](#)
Replacement windows, new bifold doors to kitchen, replace lounge patio doors with window.
Render outside of the property.
No representation

- 4 [Planning ref 21/00052/FUL - Bishops Bowl Lakes, Station Road](#)
Outbuilding that contains a workshop/studio, garage, storage and plant room serving the existing dwelling.
No objection but request that the planning officer considers any impact on the view from the public footpath from Harbury to Bishop's Itchington.