

**HARBURY PARISH COUNCIL**  
**Minutes of the Ordinary Parish Council Meeting**  
**Thursday 25 February 2021 at 7.30pm**  
**Remote Meeting**

**Present**

Cllr T Lockley (chairman)	Cllr S Allen
Cllr A Knowles	Cllr C Gibb
Cllr K Thompson	Cllr A Rutherford
Cllr J Balch	Cllr S Ekins
Cllr J Thornley	Cllr A Mancell

**Absent**

None

**In Attendance**

Alison Biddle, Clerk to the Council  
County Cllr A Crump  
District Cllr Harris (from 8.10pm)  
Carole Gwillam, Minute Secretary

**Public**

Linda Ridgley, Harbury News  
6 members of the public

**21/16 Apologies**

D Cllr Harris will be late; PC Chilton (Southam SNT)

**21/17 Declarations of Interest**

Cllrs Allen and Ekins both declared a personal interest in agenda item 6, Community Grant Application for Harbury Pre-school as their children/grandchildren attend.

**21/18 Dispensations**

There were none.

**21/19 Minutes**

It was **RESOLVED** to approve the minutes of the ordinary parish council meeting held on Thursday 28 January 2021 as a true and complete record of that meeting; they were duly signed.

**21/20 Public Participation**

- 1 **Southam Police update/exchange of information**  
As PC Chilton had tendered his apologies, this item was deferred.

## 2 **Members of the public**

- Representative from Harbury Pre-school – nothing to add to grant application (see min ref 21/21).
- Resident living near the Co-op felt that no consideration had been given to the noise aspect of the proposed planning application.
- Resident concerned about the flooding in the playing fields; felt that the planting of some trees and some natural habitat would alleviate the problem.
- Applicant in attendance to answer any questions about the planning application for the Old New Inn.
- Concerns raised about the parking at Five Ways and Bush Heath Lane.

### 21/21 **Community Grant Application – Harbury Pre-school**

The application comprised two separate projects:

- 1 Purchase of new software & iPad £820 – a revised quote for an iPad had been received which reduced the amount requested to £550.
- 2 Cost of Covid related deep cleaning £1,000.

It was **RESOLVED** to award a total grant of £1550 to be paid on or after the 1 April 2021 so that it comes out of the 2021/22 budget. The Covid related part of the grant will be met from the council's Covid support budget.

### 21/22 **Other Organisations**

#### 1 **Harbury Library**

A short report had already been circulated; nothing to add other than the library will re-open from 12 April in line with the government's roadmap.

#### 2 **Harbury School Governors**

Nothing to report, the school was just waiting to re-open as per government guidelines.

#### 3 **Southam College**

Cllr Lockley had received a short from the deputy head; school ready to re-open and has secured the help of volunteers to assist with the testing of pupils. The school has been selected, under a government scheme, for re- building but this could be some years away yet. The road access to the new sports hall is still not open.

#### 4 **Twinning Association**

Nothing to report.

#### 5 **Village Hall**

Cllr Rutherford reported that the Farley Room was completed, the foyer was near completion, as was the stage, and the porch would be finished early April, so the hall would then be up and running. He was pleased that SDC had awarded them an £8,000 Covid grant.

## 6 Harbury Energy Initiative

Nothing further to report.

## 7 SDC & WCC

### **WCC: Cllr Crump reported:**

- The new Harbury Lane junction should have been completed in this financial year, but Covid had contributed to the slow progress. It is a priority, and he will be checking to make sure it is done as soon as possible.
- Deppers to Harbury: path is overgrown and not yet re-surfaced and speeding continues to be a problem, as well as the number of lorries exceeding the weight limit. Funding has been found for the traffic survey which is going ahead.
- Clarification is needed on what has gone wrong with enforcement regarding certain developments in Harbury.
- Welsh Road West will be closed from the Bascote crossroads to the river bridge from 5-7 March for repairs caused by faults in the bridge.
- Bascote Heath – potholes a problem and condition of some repairs questionable.
- WCC's budget will see an increase of 2.99% in council tax (1.99% inflation, 1% adults/social care).
- Bush Heath Lane/Five Ways – WCC does not want to install bollards or mesh (which can damage mowers) but would be happy to consider planting more trees.
- Issues of funding for pre-schools in the spring term, as a result of Covid and low numbers of pupils, has been dealt with.

Cllr Crump reminded everyone that a new county councillor will be elected at the May elections. Cllr Lockley thanked Cllr Crump for standing in when Cllr Stevens died suddenly last year, and for everything he has done for Harbury; Cllr Crump hoped that his contribution had helped in some small way and wished his successor well.

### **SDC: Cllr Harris had already emailed her report, main points being:**

- Green waste charge comes into effect on 1 April 2021, with the early bird offer ending on 28 February.
- Fly tipping is an ongoing problem and steps have been taken to try and keep on top of it.
- Hospitals across the district are mainly green, with few Covid cases and most Covid patients are going home.
- Stratford District Council's recent meeting voted to (a) commence exploring amalgamation with Warwick District Council; (b) the rationale for withdrawing the parking concessions and the costs of this past year due to Covid; (c) Council tax increase £5 on a band D house; however, WCC and the PCC will add their own increases.

Cllr Thompson asked if there was any news about the merging of the two councils, but it is early days so is just an idea at present. Cllr Harris said that she would very much welcome the parish council's views. It was agreed that this would be an agenda item for the next meeting.

## 21/23 Planning

### 1 [Planning ref 21/00006/FUL – The Co-op Store, High Street](#)

Installation of new shop front windows and auto-door, refrigeration plant (with screening), extraction systems and AC units, plus relocation of ATM (NB: review of delegated response of objection)

This application as originally discussed at the January PC meeting when it was decided to make no representation. Subsequently, residents raised concerns about the impact of noise on neighbouring properties and the PC was asked to reconsider its response. The clerk had therefore submitted a delegated and revised response of objection. The PC reviewed the application in the light of this new information.

It was **RESOLVED** to confirm the objections submitted under delegated powers as follows:

With ref to NPPF para 123

- Neighbour amenity reduction - significant adverse effect level for health and quality of life, encroaching into Noise Exposure Category B (PPG24) in daytime hours.
- Cumulative impact of multiple noise sources and lack of appropriate sound attenuating acoustic screening for units.

The council also requested additional conditions are imposed to ensure an adequate level of protection against noise, and that the pavement is widened, and the kerb raised at the proposed location for the new ATM in the interests of road safety.

### 2 [Planning ref 20/03433/LBC – The Homestead, Crown Street](#)

External repairs to stonework and lintels. Replacement of cement pointing.

It was **RESOLVED** to make no representation.

### 3 [Planning ref 21/00410/TREE – 7 Binswood End](#)

H1 – conifer hedge – remove

It was **RESOLVED** to make no representation.

### 4 [Planning ref 21/00250/TREE – 4 Vicarage Lane](#)

T1 ash – fell; G1 sycamore – fell

It has been confirmed by SDC's tree officer that these are not veteran trees and are not worthy of TPOs but small saplings near electricity cables. It was **RESOLVED** to withdraw the delegated objection and make no representation.

### 5 [Planning ref 20/03644/FUL – Old New Inn, Farm Street](#)

Proposed removal of existing side and front extension to the existing public house and conversion to a dwelling, plus one new building dwelling, plus a new detached garage. Associated car parking and landscaping

It was **RESOLVED** to support this application on the following grounds:

- Positive support from residents for what has previously been a contentious site.
- Sustainable use of a derelict site for 2 dwellings which is low density.
- Sympathetic and sensitive layout to the current built form of the Old New Inn building.
- Re-use of significant amounts of existing materials, including the footprint.
- The existing building line is maintained, with large amount of frontage to retain the openness of the site within the conservation area.
- Good level of parking provision.
- Garden sizes well above SDC requirements.
- Low traffic generation from site
- Front boundary wall retained as a heritage asset (protected and conserved as per Harbury NDP H.19) and other proposals for landscaping suitable and attractive.
- 20% more site permeability created from the new grassed and landscaped areas in the reduction of the car park (Part N of SPD).
- Residential amenity is maintained for neighbours as per Part F of the SPD.
- The junction at this location has a small radius and visibility splay. This junction provides a direct match to a good example of the junction layout as per SPD C2 pg35.

It was agreed that Cllr Allen would summarise the grounds for support and send to the clerk for submission to SDC.

#### 6 [Over 55s Housing Needs Survey](#)

It was agreed that Cllr Allen would facilitate an introduction between Linfoot Homes (who had built the houses at Hereburgh Way) and the landowners.

#### 7 [Bishops Itchington NDP – Reg 14 Consultation](#)

It was **RESOLVED** to make no comments.

#### 8 [Local Transport Plan \(LTP\) – Key themes Consultation – Warwickshire County Council – Citizen Space](#)

Cllr Gibb was concerned that, firstly, Harbury is not mentioned and, secondly, that the entire bus service, at present, is funded by S106 monies; there are no guarantees for a future service if no alternative funding is found. It was **RESOLVED** to comment accordingly.

#### 9 [Delegated Responses](#)

Noted as per Appendix A.

### 21/24 [Environment](#)

#### 1 [Parking Problems at Five Ways](#)

The clerk reported that the police had followed this up but on the days that they visited, they did not find any evidence of dangerous or illegal parking. They had however spoken to various people about the visiting the area during the current lockdown. Cllr Lockley believed the problem will resolve itself after lockdown as most vehicles were not

those of Harbury residents, although not all agreed with this. WCC has made it clear that they will not install bollards or mesh but are open to tree planting. It was agreed to continue monitoring the parking problems and include this as standing item on the agenda for the time being.

It was **RESOLVED** that the clerk would ask the PC's arboriculturist for advice on a suitable planting scheme for forwarding to WCC for their consideration.

## 21/25 Properties

### 1 **Playing Fields**

#### a) Harbury Future Energy Project

Some councillors still have deep concerns about the impact on the playing field. It was agreed to defer further consideration of this project until next month when the project team will be able to provide more detail and suggestion mitigation measures for the impact of the battery storage container and turbine.

#### b) Tree planting

A local resident had suggested that planting more trees on the playing field would benefit the environment and help with the drainage problem. Grants for this type of project are currently available via WCC Green Shoots Community Climate Change Fund. A proposal for a possible planting layout had been put forward. The council was supportive of the idea but felt more detail was needed along with expert advice. It was **RESOLVED** that the clerk would discuss this further with the council's arboriculturist.

Thanks were expressed to Ian and Helen Cuthbertson for their suggestions.

#### c) Drainage

It was agreed to explore the proposal to plant more trees, as above, before considering other methods.

### 2 **Cemetery**

#### a) To receive update on chapel repairs, including quotes for stonework

It was **RESOLVED** to appoint R G Brown Stonemasons as per the quote previously received. The roofing works and the stonework repairs would now need to be co-ordinated.

#### b) Clearance of chapel

The clerk reported that she had contacted the various groups re the temporary removal of items stored in the chapel. It was felt that only necessary items should be returned following completion of the repair works and that there should be more control over what is stored in the chapel in future, which would include periodically changing the access code. It was important the interior stonework was accessible, but it should be possible to work around some items, e.g., the footpath group's tool

cabinet. Once the work was completed, the racking for the Christmas lights would be erected. The remaining space would then be offered to the other groups.

c) Agreement of temporary storage costs for Christmas lights

The clerk and Cllr Balch had been looking at rental costs for storage, but the clerk had the idea of using the Tom Hauley rooms and giving a donation to the church. The church was happy to oblige and did not expect a donation, but the clerk hoped that the council would consider doing this nonetheless as it had saved the council some expense and was a lot more convenient.

## 21/26 Finance & General Purposes

### 1 **Bank Reconciliation**

The bank reconciliation for January 2021 had been completed by the clerk and checked by Cllr Mancell. All correct.

### 2 **Budget Report**

Cllr Mancell reported that all was on track for month 11/12. Two-thirds of the cemetery funds were unused, but this was due to the repair works not yet being completed. Grants budget was all spent. Cllr Mancell also reported that the income from burials was some £2,000 less than budgeted.

### 3 **Annual Review of Core Documents**

a) Adoption of NALC model standing orders (revised 2020)

There had been one small amendment relating to the increase in the public contract limits. It was **RESOLVED** to adopt the revised standing orders as drafted.

b) Review of financial regulations

This document had been reviewed and it was **RESOLVED** that no amendments were necessary.

c) Review of financial risk assessment

The risk assessment had been reviewed and it was **RESOLVED** that no amendments were necessary.

d) Image of Review of assets register

The clerk had updated the assets register to include:

- New Christmas lights @ £5510
- New wetpour surface under the table tennis table and zip wire @ £7012

It was **RESOLVED** to include the above items, and to re-state the value of the burial ground as a community asset with a nominal value of £1.00.

**21/27 Accounts for Payment**

It was **RESOLVED** to approve the accounts for payment as per Appendix B; Cllrs Thompson and Allen to authorise payment. They will confirm that they have checked the invoices (circulated prior to the meeting) by email.

**21/28 Reports & Questions**

- The repair to the ramp in Hall Lane near The Pound is scheduled for March. The road will be closed for the day.
- Cllr Thornley was unaware of the new green bin permit and wondered if others had not received the information. It was pointed out that there had been articles in SDC's magazine, The View, various other magazines, and flyers, but it was felt that SDC could have done better.
- The clerk, along with Cllrs Thompson and Lockley, would be meeting to discuss the strategy for 'face to face' meetings from May onwards when the regulations permitting remote meetings are scheduled to come to an end and if they are not extended further by the government. They will report back next month.

**21/29 Exclusion of Public & Press**

There was no confidential business.

**21/30 Date of Next Meeting**

The next scheduled meeting of the parish council will take place on Thursday 25 March 2021 at 7.30pm via Zoom - joining details to be published with the agenda in due course.

The meeting closed at 9.24pm

Signed ..... Chairman      Date.....



## APPENDIX A

### Planning Applications – Delegated Responses

25 February 2021

- 1 [Planning ref 21/00123/TREE - The Bungalow, Chapel Street](#)  
T1 Norway Spruce: fell  
**No representation**
  
- 2 [Planning ref 20/03581/FUL & 20/03582/LBC - Harbury House, Butt Lane](#)  
Extensions & alterations to existing stable building & glass link under existing porch canopy roof. Internal alterations to coach house to include lift for disabled access.  
**No representation**

APPENDIX B  
Accounts for Payment

<b>Accounts for approval 25 February 2021</b>				
<b>Urgent accounts paid since the last meeting and requiring formal approval of the council</b>				
<b>Payee</b>	<b>Payment ref</b>	<b>Net</b>	<b>Vat</b>	<b>Gross</b>
		-	-	-
Harbury School PTA (Earthworms grant)	210200	1,000.00	-	1,000.00
SDC (cemetery extra bins collection)	chq 300013	105.00	-	105.00
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Sub-total	1,105.00	-	1,105.00
<b>Accounts for payment on 25 February 2021</b>				
<b>Payee</b>	<b>Payment ref</b>	<b>Net</b>	<b>Vat</b>	<b>Gross</b>
Staff costs		2,119.59		2,119.59
E.ON (s/lights electricity)	210205	265.53	53.11	318.64
C Sheasby (cem limes & allot hedge)	210206	1,280.00	256.00	1,536.00
C Sheasby (tree works)	210207	3,880.00	776.00	4,656.00
WALC (training K Thompson)	210208	50.00	10.00	60.00
WALC (training S Ekins)	210209	50.00	10.00	60.00
WALC (training A Biddle)	210210	50.00	10.00	60.00
WALC (training A Biddle)	210211	25.00	5.00	30.00
WALC (training J Balch & A Knowles)	210212	50.00	10.00	60.00
T Bastin (bus shelter & bin cleaning)	210213	40.00		40.00
WCC (replacement s/light Mill St)	210214	3,186.18	637.24	3,823.42
IAC Audit & Consultancy Ltd (interim audit fees)	210215	361.00	72.20	433.20
Pirms (1/4ly play insection)	210216	91.00		91.00
Wicksteed Leisure Ltd (repairs to multi-play)	210217	3,108.00	621.60	3,729.60
Harbury & Ladbroke News (advertising)	210218	54.85		54.85
Viking (storage boxes - Xmas lights)	210219	248.84	49.77	298.61
Adams & Munson (office rent)	s/order	378.50	-	378.50
Frank Mann Farmers (grds m'nance)	s/order	953.46	190.70	1,144.16
		-	-	-
	Sub-totals	16,191.95	2,701.62	18,893.57
	<b>TOTALS</b>	<b>17,296.95</b>	<b>2,701.62</b>	<b>19,998.57</b>