



Notice of Ordinary Meeting of Harbury Parish Council
Thursday, 24 June 2021 at 7.30pm
Harbury Village Hall

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum. Please refer to the accompanying notice regarding the Covid-19 restrictions currently in place.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads "Alison Biddle". The signature is written in a cursive style and is positioned above a light blue rectangular background.

Alison Biddle PSLCC
Clerk to the Council
17 June 2021

2 Bull Ring Business Centre, Church Terrace, Harbury, Leamington Spa CV33 9HL
01926 614646 | clerk@harbury-pc.gov.uk | www.harbury-pc.gov.uk

AGENDA

1. Apologies

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

- 1 To consider granting dispensations to all members in respect of Harbury Village Hall
- 2 To receive and consider granting any other dispensation requests.

4. Minutes

To approve the following:

- 1 Minutes of the annual meeting of the parish council held on 6 May 2021.
- 2 Minutes of the ordinary meeting of the parish council held on 6 May 2021.

5. Public Participation

Members of the public may raise any matter relating to items on the agenda here.

6. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Southam College
- 4 Twinning Association
- 5 Village Hall
- 6 Harbury Energy Initiative
- 7 SDC & WCC

7. Planning

To consider the following planning matters:

- 1 [Planning ref 21/01867/TREE - Hill Cottage, 2 Farm Street](#)
T1 and T2 – conifer – reduce by 3 – 4 metres.
- 2 [Planning ref 21/01539/FUL - 25 Binswood End](#)
Proposed single storey rear extension.
- 3 [Planning ref 21/01866/TREE - Dennys Close, Temple End](#)
T1: Holly – reduce height and spread by up to 3m.
T2: Thuja – reduce height and spread by up to 3m.
T3: Golden Thuja – reduce height and spread by up to 2m and reduce girth.
T4: Lawson Cypress – reduce height by up to 2m and reduce spread.
- 4 [Planning ref 21/01553/FUL - The Manor House, Park Lane](#)
Permission is requested to install a greenhouse in the rear garden to replace a wooden playhouse of similar footprint which is standing on a base of concrete slabs.
- 5 [Planning ref 20/02839/FUL \(amended\) - Land near to Bishop's Itchington \(Knightcote Road\)](#)
Construction of a solar farm (82.5ha) together with associated works, equipment and necessary infrastructure.
N.B. Harbury PC is being consulted as an adjoining parish only.
- 6 Proposed Solar Farm at Deppers Bridge - to report on recent pre-application meeting with JBM Solar.

- 7 [WCC Local Walking & Cycling Infrastructure Plan \(LWCIP\)](#)
To consider council's response to the survey.
- 8 [Draft Local Enforcement Plan Consultation | Stratford-on-Avon District Council](#)
To consider council's response.
- 9 Delegated Responses – to note delegated responses as per appendix A

8. Environment

- 1 Village tree planting project– to agree next steps.
- 2 Drainage in Park Lane & Chapel Street – to consider further action by PC.
- 3 Traffic in Bush Heath Road/Butt Lane – to consider further action by PC.

9. Properties

- 1 Playing Fields
 - a) Harbury Future Energy Project – to further discuss location of battery store.
 - b) BMX & Skate Park – to discuss request for new facilities.
 - c) Deppers Bridge – to receive update on application to HS2 for AED & benches.
- 2 Cemetery
 - a) To receive update on chapel repairs.
 - b) To discuss valuation of chapel for insurance.

10. Finance & General Purposes

- 1 To receive budget report to date.
- 2 To receive bank reconciliation reports for April and May 2021.
- 3 To update mandate for NS&I account.
- 4 To amend banking authority level for Cllr Allen.
- 5 To consider grant application from Harbury Village Club for roof repairs.
- 6 To consider donation to church for use of Tom Hauley Room for lights storage.
- 7 To make arrangements for review of emergency plan.

12. **Accounts for Payment** - to approve the accounts for payment as per appendix B.

13. **Working Parties** – to approve amendments to appointments.

14. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda.

15. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

- 1 Memorial Application – to consider size of proposed memorial.
- 2 Local Council Award Scheme – to consider extra hours staff time.

16. Date of Next Meeting

The next ordinary meeting of the parish council will be held at 7.30pm on Thursday, 22 July 2021 at Harbury Village Hall.

APPENDIX A

Planning Applications – Delegated Responses 24 June 2021

- 1 [Planning ref 21/01695/TREE – 4 Vicarage Lane](#)
T1 ash – fell; T2 sycamore – remove; T3 clump of sycamore and holly tree – remove sycamore and reduce height of holly to 2.4 metres; T4 clump of sycamore – remove.
No representation

- 2 [Planning ref 21/01615/TREE – 9 Church Terrace](#)
T1 – spruce- fell
No representation

- 3 [Planning ref 21/01484/TREE – 7 Binswood End](#)
H1 conifer hedge - remove.
No representation

- 4 [Planning ref 21/01090/FUL – The Old Mill House, Mill Lane](#)
Replace the existing pre-fabricated concrete garage with a timber clad garage.
No representation

- 5 [Planning ref 21/01439/FUL – 59 Mill Street](#)
Single storey flat roof front and side extension
No representation

- 6 [Planning ref 21/01449/FUL – 10-11 Chapel Street](#)
Removal of existing mineral felt and Perspex roof and installation of new flat rood with rooflights.
Alterations to windows and doors.
No representation

- 7 [Planning ref 21/01545/FUL – All Saints Church, Church Street](#)
Removal of an existing window in a link between the church and a church hall, and replacement with glazed timber doors.
No representation. This would provide easier access.

- 8 [Planning ref 21/01430/ADV – Co-op Store, High Street](#)
Installation of two off internally illuminated fascia signs and two sets of externally applied window graphics.
No representation. New look is welcome. Can location of ATM be confirmed?

Guidance for Attending Parish Council Meetings

The following information and guidance has been provided to ensure that face to face meetings take place in a Covid secure manner. We ask everyone attending to respect the controls and measures that have been put in place for the safety of everyone.

The parish council, in partnership with Harbury Village Hall, will ensure that cleaning before and after meetings is carried out and hand sanitiser is provided. We will also ensure that meetings run for the shortest possible time and that the meeting room is well ventilated. In return, we ask that you comply with the following measures:

- Please consider whether you need to attend the parish council meeting in person or whether the matter can be dealt with in another way. Many issues can be resolved by telephoning or emailing the clerk prior to the meeting. The clerk will be able to advise you on the best way forward and may be able to answer your question for you.
- Please do not attend if you are experiencing symptoms of COVID-19, if you suspect you have COVID-19 please self-isolate and book a PCR test via www.nhs.uk/coronavirus
- Please do not attend if you have been told to self-isolate.
- Please observe any signed instructions on entering the village hall.
- Seats will have been set out at 2 metre intervals. Please take your seat when directed to do so and please do not move the position of your seat.
- Please maintain 2m distancing at all times.
- Please (unless exempt) wear a face covering when moving around or waiting to be seated. Once seated you may remove your face covering for the duration of the meeting and where at least 2m social distancing can be maintained. Please sanitise your hands before and after putting your face covering on or off. Please ensure face coverings are either fully on or fully off and when on they must cover your nose and mouth. When not wearing your face covering please place in a sealable plastic bag.
- Please use the hand sanitiser provided frequently.
- When addressing the room you will have access to a microphone, please do not shout or raise your voice as this increases the distance respiratory particles will travel.
- Please avoid sharing items (e.g: pens, papers).
- Please be prepared to give your name and contact details on entry to the meeting and please be aware that this record will be kept by the parish clerk and made available to NHS Test & Trace if required.