



Notice of Ordinary Meeting of Harbury Parish Council
Thursday, 23 September 2021 at 7.30pm
The Farley Room, Harbury Village Hall

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum. Please refer to the accompanying notice regarding any Covid-19 restrictions currently in place.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads "Alison Biddle". The signature is written in a cursive style and is positioned above a horizontal line.

Alison Biddle PSLCC
Clerk to the Council
16 September 2021

2 Bull Ring Business Centre, Church Terrace, Harbury, Leamington Spa CV33 9HL
01926 614646 | clerk@harbury-pc.gov.uk | www.harbury-pc.gov.uk

AGENDA

1. Apologies

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

To receive and consider granting any other dispensation requests.

4. Public Participation

Members of the public may raise any matter relating to items on the agenda here.

5. Minutes

To approve the following the minutes of the parish council meeting held on 22 July 2021.

6. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Southam College
- 4 Twinning Association
- 5 Village Hall
- 6 Harbury Energy Initiative
- 7 SDC & WCC

7. Planning

To consider the following planning matters:

1. [Planning ref 21/02670/FUL - Linden Farm Cottage, 35 Deppers Bridge](#)
Demolition of existing outbuilding and erection of a single storey holiday let with associated works.
2. [Planning ref 21/02802/FUL - 17 Manor Road](#)
Demolition of existing conservatory. Two storey extension to the rear of the existing residential property.
3. [Planning ref 21/02825/FUL - 6 Percival Drive](#)
Demolition of existing garage and replacement with single storey extension to side and rear of existing house.
4. [Planning ref 21/02448/FUL - Eastfields Farm, Deppers Bridge](#)
Installation and operation a of a 67 hectare renewable energy generating station comprising ground-mounted photovoltaic solar arrays and battery-based electricity storage containers together with switchgear container, inverter/transformer units, site access, internal access tracks, security measures, access gates, other ancillary infrastructure and landscaping and biodiversity enhancements
5. Delegated Responses – to note delegated responses as per appendix A.

8. Public Consultation - Proposed South Warwickshire Council

To consider parish council's response.

9. Environment

- 1 Traffic
 - a) To consider traffic survey in Bush Heath Road/Butt Lane.
 - b) To consider feasibility study for traffic calming measures Bush Heath Rd/Butt La.
 - c) To consider follow up traffic survey at Deppers Bridge.
 - d) To discuss request for parking restrictions in High Street.
 - e) To approve order for 'no idling' signs.
- 2 Village tree planting project– to receive update and agree next steps.

10. Properties

- 1 Playing Fields
 - a) Future Energy Project
 - i. To consider payment of fee to Fields in Trust for field change consent.
 - ii. To note re-positioning of turbine & any impact on FIT consent.
- 2 Deppers Bridge AED & benches – to receive update on application to HS2 fund.
- 3 Cemetery
 - a) To review policy for reserving burial plots
 - b) To approve memorial safety policy.

 - c) To agree programme for memorial inspection.
 - d) To receive update on cemetery tree planting.

11. Winter Lights

- 1 To discuss arrangements for winter lights switch - on event.
- 2 To formally approve cost of recent order for new lights.
- 3 To consider any further anticipated expenditure.

12. Finance & General Purposes

- 1 To receive budget report to date.
- 2 To receive bank reconciliation reports for July and August 2021.
- 3 To note conclusion of audit for year ended 31 March 2021.
- 4 To note implications of age limitations on personal accident cover.
- 5 To approve revisions to emergency plan.
- 6 To adopt final draft of Health & Safety Policy

13. Accounts for Payment - to approve the accounts for payment as per appendix B.

14. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda.

- To note surgery appointment waiting times.

15. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

- 1 To discuss key holder arrangements for office

16. Date of Next Meeting

The next ordinary meeting of the parish council will be held at 7.30pm on Thursday, 28 October 2021 at Harbury Village Hall.

APPENDIX A

Planning Applications – Delegated Responses 23 September 2021

- 1 [Planning ref 21/02376/TREE - The Bungalow, Hall Lane](#)
T1 Magnolia – reduce overall spread by 2.5 metres to approximately 3.5 metres and height by 1.5 metres to approximately 3 metres.
No representation
- 2 [Planning ref 21/02249/TPO - Walnut Tree Cottage , Hall Lane](#)
T1 walnut currently approx 15 metres high and has a spread of 15 metres. The proposed 30% crown reduction would be achieved by reducing the height by 4m and by removing 2m from all sides, resulting in a height of 11m and spread of 11m. 30% to reduce weight, and also to remove dead wood.
No representation
- 3 [Planning ref 21/02395/FUL - Old Post Office, High Street](#)
Replacement of existing bow window to front elevation.
No representation
- 4 [Planning ref 21/02640/TREE - Harbury Hall, The Courtyard House, Bull Ring Farm Road](#)
T1 yew – fell.
T2 Robinia – reduce by approx a third 1.5 to 2.5 metres.
No representation
- 5 [Planning ref 21/02541/FUL - 5 Farm Street](#)
Two storey pitched roof extension to rear elevation of the property.
No representation
- 6 [Planning ref 21/02509/FUL - Stapenhall Farm, Deppers Bridge](#)
Internal alterations to building and new external door into the proposed utility room.
No representation
- 7 [Planning ref 21/022558/TREE - Victoria House, 6 Farm Street](#)
T1 yew – reduction by 1.5m to 2.5m all the way round.
No representation
- 8 [Planning ref 21/02006/FUL - Bishops Bowl Lakes, Station Road](#)
Erection of new mixed use business and residential building that contains garages, plant room and storage/workshop.
No representation – comment: any lorries visiting the site should be directed to use the B4451/B4452 as opposed to using Butt Lane/Bush Heath Road.