



Notice of Ordinary Meeting of Harbury Parish Council
Thursday, 24 February 2022 at 7.30pm
The Farley Room, Harbury Village Hall

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum. Please refer to the accompanying notice regarding any Covid-19 restrictions currently in place.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads "Alison Biddle". The signature is written in a cursive style and is positioned on a light-colored, slightly textured background.

Alison Biddle PSLCC
Clerk to the Council
17 February 2022

2 Bull Ring Business Centre, Church Terrace, Harbury, Leamington Spa CV33 9HL
01926 614646 | clerk@harbury-pc.gov.uk | www.harbury-pc.gov.uk

AGENDA

1. Apologies

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

- 1 To receive dispensation request from Cllr Potter in respect of Harbury Village Hall.
- 2 To receive and consider granting any other dispensation requests.

4. Public Participation

Members of the public may raise any matter relating to items on the agenda here.

5. Minutes

To approve the minutes of the parish council meeting held on 27 January 2022.

6. Community Grants

To consider application from Harbury PTA for arts project funding.

7. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Southam College
- 4 Twinning Association
- 5 Village Hall
- 6 Harbury Energy Initiative
- 7 SDC & WCC

8. Planning

To consider the following planning matters:

- 1 [Planning ref 22/00249/ADV - Burgess Care, Fosse Way](#)
V-board, non-illuminated advertisement sign on tri-post supports, to be positioned at the beginning of a 300m long access road to an existing care facility.
- 2 [Planning ref 22/00345/FUL - Lorne Cottage, Crown Street](#)
Erection of a porch.
- 3 [Planning ref 21/03124/FUL - Church Paddock, Church Street](#)
Change of use of paddock land to domestic garden for the use of 7 Church Street, Harbury and the creation of a pedestrian entrance within the existing brick boundary wall.
- 4 [Planning ref 21/04053/FUL - Playing Fields, Harbury](#)
Installation of a community EV charging station, vertical axis wind turbine and associated works.
- 5 Delegated Responses – to note delegated responses as per appendix A.

9. Environment

- 1 Village Tree Planting – to consider approval of plan and costs.
- 2 Traffic – to receive update on '20s Plenty' consultation.
- 3 Public EV Charge Points – to consider request to adopt target number & timescale.

10. Properties

- 1 Playing Fields – to receive update on wet pour installation for junior swings.
- 2 Cemetery – to receive update on memorial inspection.
- 3 Allotments – to receive update on allotments well-being project.

11. Climate Change

- 1 To receive update following working party meeting.
- 2 To approve proposal to hold an 'Eco Fair' at village carnival.
- 3 To approve cost of marquee hire for above event.

12. Platinum Jubilee

- 1 To consider possible funding of events organised by villagers.
- 2 To consider provision of bunting and costs.

13. Finance & General Purposes

- 1 To receive budget report to date.
- 2 To receive bank reconciliation reports for January 2022.
- 3 To approve transfer of annual contribution to tennis courts maintenance fund.
- 4 To approve new signatories to bank account.
- 5 Treasury & Investment Policy
 - a) To approve draft policy
 - b) To consider proposals for spreading council's cash deposits
- 6 To review need for petty cash
- 7 To approve payment of councillor allowances for 2021/22
- 8 To approve new streetlights electricity supply contract from 1 April 2022 & new direct debit.
- 9 To approve renewal of streetlights maintenance contract
- 10 To review & approve schedule of existing direct debits and standing orders
- 11 To review internal auditor's interim report.

14. Annual Review of Core Documents

- 1 To review standing orders.
- 2 To review financial regulations.
- 3 To review financial risk assessment.
- 4 To approve meeting calendar for 2022/23.

15. Accounts for Payment - to approve the accounts for payment as per appendix B.

16. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda.

17. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

- 1 To review draft contract for maintenance person.

18. Date of Next Meeting

The next ordinary meeting of the parish council will be held at 7.30pm on Thursday, 24 March 2022 in Harbury Village Hall.

APPENDIX A

Planning Applications – Delegated Responses 24 February 2022

- 1 [Planning ref 22/00276/TREE - The Bungalow, Hall Lane](#)
T1 conifer – Fell; T2 Conifer- Fell; T3 Holly – Fell: T4 Conifer – Fell; T5 Conifer – Fell; T6 Holly - Fell
No representation but the council would like the applicant to consider some replacement planting to mitigate the loss of several trees and the impact this will have on the environment.

- 2 [Planning ref 22/00213/TPO - West End Cottage, Mill Street](#)
T1 yew – to prune back from the cottage and driveway by approx. 1 metre. To balance the remaining crown, carrying out an overall prune of approx. 1 metre off the top and sides.
No representation