

**HARBURY PARISH COUNCIL**  
**Minutes of the Ordinary Parish Council Meeting**  
**Thursday 23 June 2022 at 7.30pm**  
**Harbury Village Hall**

**Present**

Cllr T Lockley (Chair)	Cllr A Rutherford
Cllr J Balch	Cllr J Thornley
Cllr A Knowles	Cllr S Ekins
Cllr K Thompson	Cllr Potter

**Absent**

Cllr J Dominick, Cllr S Allen

**In Attendance**

Mrs Alison Biddle, Clerk to the Council  
Mrs C Gwillam, Minute Secretary (arrived 7.35pm)  
County Cllr Chris Kettle (arrived 8.35pm)

**Public**

Mrs Linda Ridgley for Harbury & Ladbroke News  
3 members of the public

**22/97 Apologies**

Cllr Dominick, Cllr Allen, County Cllr C Kettle (would be late)

**22/98 Declarations of Interest**

There were none.

**22/99 Dispensations**

There were none.

**22/100 Minutes**

- 1 It was **RESOLVED** to approve the minutes of the annual parish council meeting held on Thursday 26 May 2022 as a true and complete record of that meeting.
- 2 It was **RESOLVED** to approve the minutes of the ordinary parish council meeting held on Thursday 26 May 2022 as a true and complete record of that meeting.

**22/101 Public Participation**

There was none.

**22/102 Other Organisations**

- 1 **Harbury Library**  
Report already circulated.

## 2 Harbury School Governors

A new head teacher has now been appointed and will take up their post in September. Cllr Lockley would make an appointment to meet the new head in due course and would write, on behalf of Harbury Parish Council, to thank the retiring head for all that has been achieved. He made special reference to the many improvements that the school has made over the past 2 years using the Sec 106 funds which former Cllr Gibb, when he was chair of the governors, finally managed to obtain from WCC.

## 3 Southam College

One whole block (history and music) has now been demolished and temporary classrooms erected.

## 4 Twinning Association

Some French visitors came during the Platinum Jubilee celebrations.

## 5 Village Hall

Cllr Rutherford reported that a new secretary has been appointed. A new treasurer is still required. £1,000 had been spent in clearing the drains which had filled up again due to excessive use during the carnival (there had also been problems following bonfire night last November and they hadn't quite recovered). This would be reported back to the carnival committee as more thought is required in planning these larger events, e.g. portable toilets, traffic management plan, first aider presence, etc.

## 6 Harbury Energy Initiative

The group had taken part at the Eco fair on carnival day.

## 7 SDC & WCC

**SDC:** No report received from Cllr Harris

**WCC:** Report from Cllr Kettle had been received too late to circulate prior to the meeting, although the chairman had read it and informed council that the main points were the improvements to the Harbury Lane/Fosse Way junction crossroads were out to tender, but there was still uncertainty on how long this process would take before work could commence; HS2 continues to be troublesome with all the different road closures, and the current round of the county councillor grant fund has now closed.

## 22/103 Planning

### 1 [Planning ref 22/01601/FUL - 10 Pineham Avenue](#)

Demolition of existing porch and rear outbuilding and extension. Construct new extensions and internal alternations.

It was **RESOLVED** to make no representations.

### 2 [Planning ref 22/01484/OUT - Land at Bull Ring Farm, Bull Ring Farm Road](#)

Outline application with all matters reserved, with the exception of access and layout, for up to 8 no. self-build/custom-build dwellings

It was **RESOLVED** to object on the following grounds:

- Narrow access, single track road with a pinch point at the junction with Hall Lane

- No demonstration of local need
- Close proximity to a listed building and the conservation area would result in a detrimental impact on these.
- The site is outside the BUAB and is contrary to Harbury NDP

It was agreed that Cllr Allen, chair of the planning group, would be asked to draft a formal response for the clerk to forward to SDC. Cllr Lockley will investigate the impact on the Centenary Way which came up in the discussion.

3 [Planning ref 22/01706/TREE - Helen Owen House, High Street](#)

T1 – Himalayan birch – Reduce canopy height and spread by approx. 1 metre.  
It was **RESOLVED** to make no representations.

4 [Consultation - SDC Revised Preferred Options Site Allocations Plan](#)

It was **RESOLVED** to make no comment.

## 22/104 Environment

### 1 Village Tree Planting

(a) Feedback from public consultation at carnival

Very positive feedback with only one negative comment. Response from Facebook positive too. There were 7 possible suitable sites. Residents in these areas will be consulted. The available budget needs to be confirmed and permissions sought from WCC/SDC as appropriate. The clerk had received a proposal from a local tree surgeon about encouraging residents to plant more trees in their gardens. She will forward this to councillors.

(b) Consideration of request from Harbury Pre-school for permission to plant beech tree.

The autumn/winter is the best time for planting. The pre-school has asked if the tree could be planted within the village so that the children can visit easily. Maybe the school would be a suitable site? It was agreed to ask Colin Sheasby if he had any suggestions for a suitable location.

### 2 Streetlights & Pavements Survey - update

Not yet complete. Deferred until next month.

### 3 Bush Heath Road Traffic - update

A formal costing has been requested but not yet received owing to ongoing staff problems at WCC.

## 22/105 Properties

### 1 Update on repair to car park bollard

The clerk had placed the order for this repair last month but, despite various attempts to contact the company, no acknowledgement has been received. Cllr Ekins volunteered to help chase this up.

## **2 Request to plant bulbs on Old New Inn Green near memorial bench**

It was **RESOLVED** to approve the request to plant bulbs close to a new memorial bench (yet to be installed). The family will be consulted on where to plant to ensure enjoyment and longevity. The contractors would be informed accordingly so as not to spoil them when mowing.

### **22/106 Climate Change**

#### **Update from working party**

Cllr Balch reported that the Eco Fair had been a great success. She thanked everyone who took part including the Quinney family, for the loan of their marquee and help on the day. It was thought that over 300 people attended, with 100+ children taking part in special activities. Thanks were expressed to Cllr Dominik for organising these. It was appreciated that Jeremy Wright, MP, took time out of his busy schedule to attend. 45 completed questionnaires were received which highlighted the need for homes and lives to be more sustainable, concerns over future power sources and advances in technology. The working party would look at the responses in depth and investigate ways to help with these issues.

### **22/107 Finance & General Purposes**

#### **1 Budget Report to date**

It was noted that a surprise CIL payment of £1674 had been received relating to two previous years' planning applications.

#### **2 Bank Reconciliation for May 2022**

This had been completed by the clerk and checked by Cllr Allen. Noted.

### **22/108 Accounts for Payment**

It was **RESOLVED** to approve the accounts for payment as per Appendix A. Cllrs Thompson and Potter to authorise payment. They will confirm that they have checked the invoices (circulated prior to the meeting) by email.

### **22/109 Reports & Questions**

- Cllr Thornley reported that the Christmas lights wreath loaned to the hairdressers had still not been collected; she would collect and take it to the office for safe-keeping. They need to be checked over as they reportedly did not work.
- The Jubilee bunting still had to be taken down; Cllr Lockley had said that he would do this as soon as he was able, but it would not be for a few weeks. A request for help would be put on Facebook; if any volunteers came forward, it might be taken down sooner.
- An agenda item for next month would be the reported incidents of anti-social behaviour in the playing fields car park. It was important for the public to report all incidents to the police.
- An agenda item for next month would be the temporary erection of a 14m steel mast to check wind speed as part of the future energy project.

*Cllr Kettle arrived at this point, with apologies, and briefly commented on his report but understood that the meeting was about to begin its closed session.*

**22/110 Exclusion of Public & Press**

It was **RESOLVED** to exclude the public under Sec 100A of the Local Government Act 1972 in order to discuss the following confidential matters:

**1      Receipt of quotes for tennis courts maintenance works**

So far two quotes had been obtained and another one had been requested. In order not to delay the works, it was **RESOLVED** to delegate authority to the clerk to review the quotes and place the order for works following consultation with members. The clerk will ensure that all quotes received are circulated to members as part of the consultation.

**22/111 Date of Next Meeting**

The next ordinary meeting of the parish council will be held at 7.30pm on Thursday 28 July 2022 in Harbury Village Hall.

**The meeting closed at 8.45pm.**

Signed ..... Chairman      Date.....

**APPENDIX A**  
Accounts for Payment

<b>Accounts for approval 23 June 2022</b>				
<b>Urgent accounts paid since the last meeting and requiring formal approval of the council</b>				
<b>Payee</b>	<b>Payment ref</b>	<b>Net</b>	<b>Vat</b>	<b>Gross</b>
Stratford Landscapes Ltd (allotment project)	220600	1,310.00	262.00	1,572.00
Squab Removals (storage charges)	220601	21.20	-	21.20
		-	-	-
		-	-	-
	Sub-total	1,331.20	262.00	1,593.20
<b>Accounts for payment on 23 June 2022</b>				
<b>Payee</b>	<b>Payment ref</b>	<b>Net</b>	<b>Vat</b>	<b>Gross</b>
Staff costs	220602 to 05	2,639.43		2,639.43
Frank Mann Farmers (playing field mowing)	220606	184.50	36.90	221.40
UK Point of Sale Ltd (window poster sleeves)	220607	50.10	10.02	60.12
Harbury Village Hall (Harbury Market)	220608	128.00	-	128.00
Harbury Village Hall (room hire)	220609	63.75	-	63.75
Viking (office equipment)	220610	79.96	15.99	95.95
J Balch (eco-fair expenses)	220611	27.73	-	27.73
A Biddle (expenses)	220612	77.80	-	77.80
D Moore (office decorating)	220613	240.00	-	240.00
Southam Carpets (office carpet)	220614	536.67	107.33	644.00
N Power (defib electricity)	220615	1.18	0.06	1.24
P Parton (rent refund)	220616	8.75		8.75
C Beaton (maintenance contract)	220617	50.00		50.00
P Quinney (tree planting expenses)	220618	365.51		365.51
BT (phone & b'band)	d/debit	168.07	33.61	201.68
YU Energy (streetlights electricity - 00848188)	220619	453.57	90.71	544.28
YU Energy (streetlights electricity - 00825539)	d/debit	30.17	1.51	31.68
YU Energy (streetlights electricity - 00839151)	d/debit	13.64	0.68	14.32
YU Energy (streetlights electricity - 00840425)	d/debit	44.26	2.21	46.47
Adams & Munson (office rent)	s/order	378.50	-	378.50
Frank Mann Farmers (grds m'nance)	s/order	991.17	198.23	1,189.40
		-	-	-
	Sub-totals	6,532.76	497.25	7,030.01
	<b>TOTALS</b>	<b>7,863.96</b>	<b>759.25</b>	<b>8,623.21</b>
		-	-	-