



Notice of Ordinary Meeting of Harbury Parish Council
Thursday, 24 November 2022 at 7.30pm
Harbury Village Library

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads "Alison Biddle". The signature is written in a cursive style and is positioned on a light-colored background.

Alison Biddle PSLCC
Clerk to the Council
17 November 2022

2 Bull Ring Business Centre, Church Terrace, Harbury, Leamington Spa CV33 9HL
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AGENDA

1. Apologies

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

To receive and consider granting any dispensation requests.

3. Casual Vacancy

To formally record the casual vacancy arising from the resignation of Cllr Andrew Rutherford.

4. Minutes

To approve the minutes of the ordinary parish council meeting held on 27 October 2022.

5. Public Participation

Members of the public may raise any matter relating to items on the agenda.

6. Community Grant Applications

- 1 To consider application from Harbury Juniors RFC.
- 2 To consider application from Harbury Primary School.

7. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Southam College
- 4 Twinning Association
- 5 Village Hall
- 6 Harbury Energy Initiative
- 7 SDC & WCC

8. Planning

To consider the following planning matters:

- 1 [Planning ref 22/03151/FUL - 3 Heber Drive](#)
Removal of roof and dormers of existing extension to side of original house and replace with higher roof without dormers.
- 2 [Planning ref 22/03225/FUL - Harbury House, Butt Lane](#)
Remodel sunken walled garden to west elevation of rear wing and replacement of timber French windows on west elevation with aluminium sliding doors.
- 3 [Planning ref 22/03226/LBC - Harbury House, Butt Lane](#)
Replacement of timber French windows
- 4 Delegated Responses – to note as per appendix A.
- 5 [Consultation on Revised Open Space SPD Stratford-on-Avon District Council](#)
To consider the parish council's response.
- 6 [Reg 16 Consultation Southam Neighbourhood Plan | Stratford-on-Avon District Council](#)
To consider parish council's response.

9. Environment

- 1 To appoint new chair of working party
- 2 Village tree planting
 - a) To agree next steps
 - b) To consider a formal response to recent online criticism
- 3 Swift nest boxes – to receive update

10. Properties

- 1 Playing Fields
 - a) Harbury Future Energy Project – to further consider request to install temporary wind measurement mast.
 - b) Car Park – to receive recommendations for improved signage.
 - c) Tennis Courts at 50 – to discuss 50th anniversary in 2023.
- 2 Chapel Street Memorial Garden – to receive update on renovation work
- 3 Allotments - to receive update on well-being project.
- 4 Manor Orchard Play Area Wall – to agree specification for works.
- 5 Village Hall Flagpole – to discuss available options and costs.
- 6 Bus Shelter – to consider request for a shelter at Binswood End.
- 7 Cemetery Hedge – to consider replacement of hedge facing Park Lane with a fence.

11. Climate Change

- 1 To receive update following most recent meeting of working party.
- 2 To consider 'No Mow May' for verges and greens in 2023.

12. Finance & General Purposes

- 1 To receive budget report to date.
- 2 To receive bank reconciliation reports for October 2022.
- 3 To approve amendment to bank mandate.
- 4 To approve implementation of Clerk's pay award backdated to 1 April 2022.

13. Christmas & Seasonal Lights

To receive update on plans for forthcoming 2022/23 season.

14. Harbury Village Club

To delegate authority to clerk to apply for re-listing as asset of community value.

15. Fibre Broadband

To consider formal request to Gigaclear for connection to all village community hubs.

16. Accounts for Payment

To approve the accounts for payment as per appendix B.

17. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda.

18. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

19. Date of Next Meeting

Next ordinary meeting: 7.30pm on Thursday, 26 January 2023 in Harbury Village Hall.

APPENDIX A

Planning Applications – Delegated Responses 24 November 2022

- 1 [Planning ref 22/03031/FUL - 1 Manor Orchard](#)
Single storey extension to front elevation and conversion of existing garage into office.
No representation

- 2 [Planning ref 22/02835/LDE - The Cedars, 11A Constance Drive](#)
Existing use as garden since 2010. Area amounts to approximately ½ acre extension to formal garden.
No comment