



Notice of Ordinary Meeting of Harbury Parish Council
Thursday, 26 January 2023 at 7.30pm
The Farley Room, Harbury Village Hall

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads "Alison Biddle". The signature is written in a cursive style and is positioned above a horizontal line.

Alison Biddle PSLCC
Clerk to the Council
19 January 2023

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AGENDA

1. Apologies

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

To receive and consider granting any dispensation requests.

4. Minutes

To approve the minutes of the following meetings:

- 1 The ordinary meeting held on 24 November 2022.
- 2 The extraordinary meeting held on 8 December 2022.

5. Public Participation

Members of the public may raise any matter relating to items on the agenda.

6. Community Grant Applications

- 1 To consider application from Harbury School PTA.
- 2 To consider application from Harbury & Ladbrooke News

7. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Southam College
- 4 Twinning Association
- 5 Village Hall
- 6 Harbury Energy Initiative
- 7 Harbury Village Club & Institute
- 8 SDC & WCC

8. Planning

To consider the following planning matters:

- 1 [Planning ref 23/00077/TREE - The Manor House, Park Lane](#)
T1 – Leyland cypress silver dust - Fell
- 2 [Planning ref 23/00050/COUQ - Harbury Fields Farm, Middle Road](#)
Prior approval notification for conversion of an agricultural unit to 1 no. dwelling and associated operational development under Class Q(a) and Class Q(b).
- 3 [Planning ref 22/03527/REM - Land off Bush Heath Lane \(plot 3\)](#)
Reserved matters relating to condition 2, details of appearance, landscaping, layout and scale of plot 3 and condition 23, Climate Change Checklist of planning application 20/02112/OUT (date of decision 16/1//2021)
- 4 [Planning ref 23/00116/TREE - Harbury House, Butt Lane](#)
T1 Ash – Fell. T2 unknown species – Reduction of upper canopy by 4 – 5 metres.
- 5 [South Warwickshire Local Plan - Issues & Options Consultation - SDC](#)
To consider the parish council's response.
- 6 Delegated Responses – to note as per appendix A.
- 7 Gigaclear Community Hub - to confirm preferred location for Gigaclear connection.
- 8 Land off Hall Lane – to report pre-application meeting with developer (appendix B)

9. Environment

- 1 Village tree planting – to receive update.
- 2 Swift nest boxes – to receive update.
- 3 Field path access – to consider request for gates to replace stiles.

10. Properties

- 1 Playing Fields
 - a) Car Park – to consider proposal for extending the car park (member's item)
 - b) Sealed Knot – to consider request for use of playing field.
- 2 Chapel Street Memorial Garden – to consider removal of conifer & repair to paving.
- 3 Allotments - to receive update on well-being project.
- 4 Bus Shelter – to discuss request for bus shelter at Binswood End & agree next steps.
- 5 Cemetery – to discuss replacement of remaining hedge (to right of entrance gates).

11. Climate Change

- 1 To receive update following most recent meeting of working party.
- 2 To consider 'No Mow May' for verges and greens in 2023.
- 3 To consider support for HEI's home energy saving event & covering associated costs

12. Finance & General Purposes

- 1 To receive budget report to date.
- 2 To receive bank reconciliation reports for November and December 2022.
- 3 To approve funding of bus shelter from reserves.
- 4 To consider request for funding of evening bus service.

13. Budget & Precept 2023/24

- 1 To approve staff salary increases from 1 April 2023
- 2 To review & agree councillors' allowances for 2023/24
- 3 To approve cemetery fees from 1 April 2023
- 4 To approve playing field mowing quote 2023/24
- 5 To approve budget for 2023/24
- 6 To approve level of precept for 2023/24

14. Councillors Corner – to consider possible new venue & agree dates.

15. Calendar 2023/24 – to confirm dates.

16. Accounts for Payment

To approve the accounts for payment as per appendix C.

17. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda.

18. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

- 1 To consider quotes received for repair of wall at Manor Orchard play area.
- 2 To consider quotes for tree works.

19. Date of Next Meeting

Next ordinary meeting: 7.30pm on Thursday, 23 February 2023 in Harbury Village Hall.

APPENDIX A

Planning Applications – Delegated Responses 26 January 2023

- 1 [Planning ref 22/03691/TREE - 3 - 4 Hall Lane](#)
G1 – Buxus hedge - Fell
No representation. The reason for removal of the hedge is clearly understood but the applicant is asked to consider a new tree planting elsewhere if possible, to compensate the environment for the loss of the hedge.
- 2 [Planning ref 22/03344/REM - Land off Bush Heath Lane \(plot 6\)](#)
Reserved matters relating to condition 2, details of appearance, landscaping, layout and scale of plot 6 and condition 23, Climate Change Checklist of planning application 20/02112/OUT (date of decision 16/1//2021)
No representation
Approved by SDC 10 January 2023
- 3 [Planning ref 22/03478/REM - Land off Bush Heath Lane \(plot1\)](#)
Reserved matters relating to condition 2, details of appearance, landscaping, layout and scale of plot 1 and condition 23, Climate Change Checklist of planning application 20/02112/OUT (date of decision 16/1//2021)
No representation
- 4 [Planning ref 22/03119/FUL - 2 Chapel Street](#)
Rear single storey extension
No representation
Permission with conditions granted by SDC 14 December 2022
- 5 [Planning ref 22/03438/TPO - 31 Mill Street](#)
T1 yew – Reduce crown by approximately 2 metres all over to clear phone lines and branches overhanging highway.
No representation but request confirmation from tree officer that work is necessary.
Refused by SDC on 16 January 2023
- 6 [Planning ref 22/03526/REM - Land off Bush Heath Lane, \(plot 2\)](#)
Reserved matters relating to condition 2, details of appearance, landscaping, layout and scale of plot 2 and condition 23, Climate Change Checklist of planning application 20/02112/OUT (date of decision 16/1//2021)
No representation
- 7 [Planning ref 22/03547/FUL - 9 Chapel Street](#)
2 storey extension and refurbishment
No representation

- 8 [Planning ref 22/03639/TREE - Shakespeare Inn, Mill Street](#)
T1 Willow – Pollard to 1 metre below previous reduction points and remove first limb completely on westside of tree. T2 conifer – remove
No representation
- 9 [Planning ref 22/03094/VARY - 28 Farley Avenue](#)
Vary condition 2 (approved plans) of planning permission 21/02021/FUL (determined 17.12.2021) to clarify boundary treatments. Original description of development: replace existing bungalow with a 1.5 storey building.
No representation