



Notice of Ordinary Meeting of Harbury Parish Council
Thursday, 23 February 2023 at 7.30pm
The Farley Room, Harbury Village Hall

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads "Alison Biddle". The signature is written in a cursive style and is positioned above a horizontal line.

Alison Biddle PSLCC
Clerk to the Council
16 February 2023

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AGENDA

1. Apologies

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

- 1 To receive and consider granting any dispensation requests relating to agenda items.
- 2 To consider granting dispensation to Cllr Mancell in respect of village hall.

4. Minutes

To approve the minutes of the ordinary meeting held on 26 January 2023.

5. Public Participation

Members of the public may raise any matter relating to items on the agenda.

6. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Southam College
- 4 Twinning Association
- 5 Village Hall
- 6 Harbury Energy Initiative
- 7 Harbury Village Club & Institute
- 8 SDC & WCC

7. Planning

To consider the following planning matters:

- 1 [Planning ref 23/00130/FUL - Land north of Hall Lane, Harbury](#)
Erection of 1 no. self-build dwelling and creation of natural wildlife habitat including wetland area.
N.B. This is to review response to this application submitted under delegated powers on 13 February 2023.
- 2 [Planning ref 23/00318/FUL - Harbury Surgery, Mill Street](#)
Installation and operation of prescription collection automated dispenser.
- 3 [Planning ref 23/00273/FUL - Old Toms Barn, Hall Lane](#)
Partial demolition of existing rear single-storey extension and construction of replacement rear single-storey extension and construction of open sided car shelter.
- 4 [South Warwickshire Local Plan - Issues & Options Consultation - SDC](#)
To consider the parish council's response.
- 5 [Middle Road Solar Farm Public Consultation](#)
To consider response to the developer's pre-application public consultation.
- 6 Delegated Responses – to note as per appendix A.

8. Environment

- 1 Chair – to formally elect Cllr Potter as chair of the environment group.
- 2 Swift nest boxes – to receive update on delivery & installation plans.
- 3 Litter bins – to discuss problems with public litter bin emptying.
- 4 Streetlights – to consider request for additional streetlights at Binswood End.
- 5 Tree planting – to discuss proposal from WCC.

9. Properties

1 Playing Fields

- a) Car Park – to discuss budget costs for possible extension of car park (not related to energy project)
- b) Harbury Future Energy Project
 - i. To receive update from project team
 - ii. To consider approval of temporary wind measurement mast (subject to method statement)
- c) Manor Orchard Play Area – to receive update on wall re-building.

2 Allotments

- a) To consider application from non-parishioner.
- b) To discuss allotments well-being project.

3 Bus Shelter – to receive update.

4 Cemetery

- a) New fence – to consider request to paint fence green.
- b) Bank– to consider seeding with wildflower mix.
- c) Bin store – to receive quote for bin store/screen.

10. Climate Change

- 1 To receive update following most recent meeting of working party.
- 2 To receive update on 'No Mow May' for verges and greens in 2023.

11. Finance & General Purposes

- 1 To receive budget report to date.
- 2 To receive bank reconciliation reports for January 2023.
- 3 To approve transfer of annual contributions to tennis courts reserve fund.
- 4 To approve amendment to bank mandate to include Cllr Mancell.
- 5 To confirm appointment of internal auditor.
- 6 To review interim internal audit report.
- 7 To review process of internal audit & controls
- 8 To review assets register
- 9 To review treasury & investment policy
- 10 To review financial regulations
- 11 To review standing orders
- 12 To review financial risk assessment
- 13 To review & approve schedule of standing orders and direct debits.

12. Coronation

- 1 To discuss arrangements for installing bunting.
- 2 To discuss additions to heritage bunting.
- 3 To consider use of village greens by residents for celebrations

13. Accounts for Payment

To approve the accounts for payment as per appendix B.

14. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda.

15. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

1 Cemetery – to formally approve waiving of cemetery fees.

16. Date of Next Meeting

Next ordinary meeting: 7.30pm on Thursday, 23 March 2023 in Harbury Village Hall.

APPENDIX A

Planning Applications – Delegated Responses 23 February 2023

- 1 [Planning ref 23/00119/TPO - Harbury House, Butt Lane](#)
T3 cedar - Reduce damaged or over extended limbs by 1-2 metres. -T4 cedar - Reduce damaged or over extended limbs by 1-2 metres. -T5 cedar - Reduce damaged or over extended limbs by 1-2 metres.
No representation