



Notice of Ordinary Meeting of Harbury Parish Council
Thursday, 27 April 2023 at 7.30pm
The Farley Room, Harbury Village Hall, CV33 9JE

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads "Alison Biddle". The signature is written in a cursive style and is positioned above a horizontal line.

Alison Biddle PSLCC
Clerk to the Council
20 April 2023

2 Bull Ring Business Centre, Church Terrace, Harbury, Leamington Spa CV33 9HL
01926 614646 | clerk@harbury-pc.gov.uk | www.harbury-pc.gov.uk

AGENDA

1. Apologies

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

To receive and consider granting any dispensation requests relating to agenda items.

4. Minutes

To approve the minutes of the ordinary meeting held on 23 March 2023.

5. Public Participation

Members of the public may raise any matter relating to items on the agenda.

6. Community Grant Application

To consider application from Harbury Show.

7. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Southam College
- 4 Twinning Association
- 5 Village Hall
- 6 Harbury Energy Initiative
- 7 Harbury Village Club & Institute
- 8 SDC & WCC

8. Planning

To consider the following planning matters:

- 1 [Planning ref 23/00482/FUL - Land adjacent to Northfields, Mill Lane](#)
Proposed self- build 3 bedroom dwelling and associated parking/hardstanding
- 2 [Planning ref 23/01023/FUL - 20 Farm Street](#)
Provision of detached double garage.
- 3 [Planning ref 23/00652/LDE - Clock Cottage, Hurdiss Farm, Bush Heath Road](#)
Occupation in breach of condition 2 (agricultural occupancy restriction) of permission S87/1459 for a continuous period in excess of 10 years.
- 4 [Planning ref 23/00785/FUL - Temple House, Temple End](#)
Agricultural storage barn for the grounds/farm equipment with additional landscaping features to the existing external areas.
- 5 Delegated Responses – to note as per appendix A.

9. Environment

- 1 Swift nest boxes – to report on completion of installation & discuss publicity.
- 2 Tree planting – to receive update on planting project with WCC.

10. Properties

- 1 Playing Fields
 - a) Car Park Extension – to receive update from Cllr Lockley re public consultation.
 - b) Harbury Future Energy Project – to receive latest update from project team.
 - c) Manor Orchard Play Area – to approve payment for neighbour's expenses.
- 2 Allotments Well-being Project - to discuss future governance & funding.
- 3 Bus Shelter – to discuss preferred design for proposed new shelter at Binswood End.
- 4 Cemetery - to receive update on boundary treatment with 4 South Parade.
- 5 Village greens & Coronation celebrations – to review risk assessments.
- 6 Memorial Garden – to discuss use of bark chippings.

11. Climate Change

- 1 To receive update from working party.
- 2 To receive update on arrangements for 'No Mow May'.

12. Finance & General Purposes

- 1 To receive budget report for year ended 31 March 2023.
- 2 To receive bank reconciliation reports for 31 March 2023.
- 3 To approve end of year transfers to reserves.
- 4 To approve financial report for year 2022/23.
- 5 Annual Governance & Accountability Return (AGAR) 2023
 - a) To receive & review internal auditor's report
 - b) To consider & approve section 1 of AGAR 'Annual Governance Statement 2022/23'.
 - c) To consider & approve section 2 of AGAR 'Accounting Statements 2022/23'
 - d) To record dates for period of public rights and date of publication on website.
- 6 To approve insurance renewal for 2023/24.
- 7 To approve renewal of office lease, new rent and amendment to standing order.
- 8 To approve renewal of WALC subscription
- 9 To discuss possibility of taking photographs of village from windmill.

13. Post – election

- 1 To consider adoption of standardised process for co-option.
- 2 To delegate authority to clerk to receive declarations of acceptance of office as necessary.

14. Councillors Corner

To agree future arrangements.

15. Accounts for Payment

To approve the accounts for payment as per appendix B.

16. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda.

17. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

- 1 To discuss matter relating to land in Hall Lane.
- 2 To discuss matter relating to Harbury Village Club.
- 3 To approve increase in annual leave entitlement as per national pay award.
- 4 To consider renewal of general maintenance contract.

18. Date of Next Meeting

The next meeting will be the **annual meeting** of the council to be held at 7.30pm on **Thursday, 18 May 2023** in the Tom Hauley Room, All Saints Church, Harbury.

APPENDIX A

Planning Applications – Delegated Responses 27 April 2023

- 1 [Planning ref 23/00573/FUL - 2 Ridgley Way](#)
Rear sunroom extension
No representation

- 2 [Planning ref 23/00825/TREE - 19 Mill Street](#)
T1 ash - Reduce crown by approximately 2.5metres (8ft) and shape. -T2 poplar - Reduce crown approximately 2.5metres (8ft) and shape.
No representation