



Notice of Ordinary Meeting of Harbury Parish Council
Thursday, 20 July 2023 at 7.30pm
The Farley Room, Harbury Village Hall, CV33 9JE

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads "Alison Biddle". The signature is written in a cursive style and is positioned above a horizontal line.

Alison Biddle PSLCC
Clerk to the Council
13 July 2023

2 Bull Ring Business Centre, Church Terrace, Harbury, Leamington Spa CV33 9HL
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AGENDA

1. Apologies

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

To receive and consider granting any dispensation requests relating to agenda items.

4. Minutes

To approve the minutes of the following meetings:

1. Ordinary meeting held on 22 June 2023.
2. Extraordinary meeting held on 6 July 2023

5. Public Participation

Members of the public may raise any matter relating to items on the agenda.

6. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Southam College
- 4 Twinning Association
- 5 Village Hall
- 6 Harbury Energy Initiative
- 7 Harbury Village Club & Institute
- 8 SDC & WCC

7. Planning

To consider the following planning matters:

- 1 [Planning ref 23/01679/FUL - Spring Hill, Butt Lane](#)
Single storey rear extension & new external materials
- 2 Delegated Responses – to note as per appendix A.
- 3 Street Naming – to consider applicant's proposed name for development off Bush Heath Lane
- 4 Middle Road Solar Farm – to consider response to developer consultation on revised site layout pre appeal hearing.

8. Environment

- 1 Tree planting – to receive update on planting project with WCC.
- 2 Replacement of stiles – to receive update and agree next steps.

9. Properties

- 1 Playing Fields
 - a) Car parking – to receive update on consultation & liaison with sports clubs.
 - b) Car park signage – to reconsider timing for replacement signs.
 - c) Quarterly inspection rota – to agree date.
 - d) Skate park – to discuss refurbishment/replacement.
- 2 Allotments Wellbeing Project – to receive update.
- 3 Bus Shelter – to receive update and agree next steps.
- 4 Cemetery - to receive update on boundary treatment with 4 South Parade.

10. Climate Change

- 1 To receive feedback following the Eco-Fair.
- 2 To consider proposal to contact all village organisations to measure activity re climate change mitigation.

11. Finance & General Purposes

- 1 To receive budget report.
- 2 To receive bank reconciliation report for month ended 30 June 2023.
- 3 To consider transfer of funds from Eastfields Solar Farm to new reserve.
- 4 To discuss transfer of tennis courts reserve to new savings account.
- 5 To approve football pitch hire contract for 2023/24 season.
- 6 To review emergency plan.

12. Accounts for Payment

To approve the accounts for payment as per appendix B.

13. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda.

14. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972, as follows:

15. Date of Next Meeting

The next ordinary meeting will be held at 7.30pm on Thursday, 28 September 2023 at Harbury Village Hall.

APPENDIX A

Planning Applications – Delegated Responses 20 July 2023

- 1 [Planning ref 23/00942/FUL - Churchlands Business Park, Ufton Road](#)
Erection of agricultural building.
No representation.

- 2 [Planning ref 23/01501/LDE - The Dairy Cottage, Butt Lane](#)
Dairy Cottage has been occupied in breach of the housekeeper occupancy condition for continuous period in excess of 10 years.
No representation.