



Notice of Ordinary Meeting of Harbury Parish Council
Thursday, 23 November 2023 at 7.30pm
The Tom Hauley Room, All Saints Church, Church Street CV33 9EY

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads "Alison Biddle". The signature is written in a cursive style and is positioned on a light-colored, slightly textured background.

Alison Biddle PSLCC
Clerk to the Council
16 November 2023

2 Bull Ring Business Centre, Church Terrace, Harbury, Leamington Spa CV33 9HL
01926 614646 | clerk@harbury-pc.gov.uk | www.harbury-pc.gov.uk

AGENDA

1. Apologies

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

To receive and consider granting any dispensation requests relating to agenda items.

4. Minutes

To approve the minutes of the ordinary meeting held on 26 October 2023.

5. Public Participation

Members of the public may raise any matter relating to items on the agenda.

6. Community Grants

To consider applications from:

- 1 Harbury Local Market – for purchase of teardrop flag.
- 2 Harbury Heritage Centre – to formally approve grant for replacement door.

7. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Southam College
- 4 Twinning Association
- 5 Village Hall
- 6 Harbury Energy Initiative
- 7 Harbury Village Club & Institute
- 8 SDC & WCC

8. Planning

To consider the following planning matters:

- 1 [Planning ref 23/02979/TREE - The Stonehouse, 2 Mill Street](#)
T1 – holly – Remove.
- 2 [Planning ref 23/03038/TREE - Corner Cottage, The Bull Ring](#)
T1 – conifer – Reduce the crown by approximately 2.5 metres.
- 3 Delegated Responses – to note as per appendix A.
- 4 Middle Road Solar Farm – to discuss community benefit.

9. Future Energy Project UKSPF Grant – Car Park Extension

- 1 To receive update on tendering process.
- 2 To consider delegating authority to the clerk in consultation with chair and vice-chair to progress any urgent matters relating to the project.

10. Properties

- 1 Playing Fields
 - a) Car park public consultation– to receive update and agree next steps.
 - b) Annual bonfire – to review this year's event and impact on playing field.
 - c) Skate park refurbishment – to receive update.
- 2 Allotments – to receive update on well-being project.
- 3 Cemetery - to receive quote for fencing gap next to brick shelter.
- 4 Tennis Clubhouse - to renew water easement licence with WCC.

11. Environment

- 1 Replacement of stiles – to receive update.
- 2 Tree planting – to receive update.
- 3 Bush Heath Road/Butt Lane traffic – to receive update on extension of 40mph limit.
- 4 To formally approve quote & order for replacement lantern, Bush Heath Lane.

12. Climate Change

- 1 To receive update.

13. Seasonal Lights

- 1 To receive update on plans for this year's display.
- 2 To formally approve quotes & orders for new lights.

14. Finance & General Purposes

- 1 To receive budget report.
- 2 To receive bank reconciliation report for month ended 31 October 2023.
- 3 To approve implementation of national pay award for the clerk.
- 4 To agree dates for F&GP budget meetings.
- 5 To complete emergency plan review.
- 6 To complete review of assets register.
- 7 To review grants policy.
- 8 To adopt risk register.
- 9 To discuss land registration & costs.

15. Working Parties

To appoint Cllr Gard to working parties.

16. Accounts for Payment

To approve the accounts for payment as per appendix B.

17. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda.

18. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

- 1 Land off Hall Lane

19. Date of Next Meeting

The next ordinary meeting will be held at 7.30pm on Thursday, 25 January 2024 at Harbury Village Hall.

APPENDIX A

Planning Applications – Delegated Responses 23 November 2023

- 1 [Planning ref 23/02847/FUL - 25 Bush Heath Lane](#)
New garage.
No representation.

- 2 [Planning ref 23/02226/VARY - The Dairy Cottage, Butt Lane](#)
Deletion of condition two (restricted occupation) of planning permission 64/8/8 (determined 01.09.1964) to allow for less restrictive occupation of dwelling. Original description of development: erection of housekeeper's cottage.
No representation.

- 3 [Planning ref 23/02835/FUL - Granary Cottage, Mill Lane](#)
Single storey rear extension.
No representation.

- 4 [Planning ref 23/02837/LDE - Land west of Butt Lane](#)
Site with an extant planning permission for the erection of 1 dwelling, approved under 18/02701/FUL.
No representation.