



Notice of Ordinary Meeting of Harbury Parish Council
Thursday, 25 January 2024 at 7.30pm
The Farley Room, Harbury Village Hall, CV33 9JE

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads "Alison Biddle". The signature is written in a cursive style and is positioned on a light-colored, slightly textured background.

Alison Biddle PSLCC
Clerk to the Council
18 January 2024

[2 Bull Ring Business Centre, Church Terrace, Harbury, Leamington Spa CV33 9HL](https://www.harbury-pc.gov.uk)
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AGENDA

1. Apologies

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

To receive and consider granting any dispensation requests relating to agenda items.

4. Minutes

To approve the minutes of the ordinary meeting held on 23 November 2023.

5. Co-option

To consider application for co-option to the council.

6. Public Participation

Members of the public may raise any matter relating to items on the agenda.

7. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Southam College
- 4 Twinning Association
- 5 Village Hall
- 6 Harbury Energy Initiative
- 7 Harbury Village Club & Institute
- 8 SDC & WCC

8. Planning

To consider the following planning matters:

- 1 [Planning ref 23/03485/COUQ - The Barn Spiers Farm, Chesterton Road](#)
Proposed change of use of agricultural building to 1 no. dwelling and associated operational development under parts Class Q(a) and Class Q(b) of the GPDP
- 2 Delegated Responses – to note as per appendix A.
- 3 Middle Road Solar Farm – to discuss community benefit.

9. Future Energy Project UKSPF Grant – Car Park Extension

- 1 To discuss shortfall in funding.
- 2 To formally approve award of contract.

10. Properties

- 1 Playing Fields
 - a) Car park public consultation– to discuss analysis of consultation responses.
 - b) Skate park refurbishment – to receive update.
 - c) Perimeter path – to discuss maintenance.
- 2 Allotments
 - a) Pineham Farm - to receive update on well-being project.
 - b) Pineham Farm - to discuss repairs to track.
 - c) Hall Lane - to consider tenancy arrangements.
 - d) Hall Lane - to discuss next steps and receive quote for clearing front wall.

11. Environment

- 1 Replacement of stiles – to receive update and approve costs.
- 2 Bush Heath Road/Butt Lane traffic – to receive update on extension of 40mph limit.
- 3 To formally approve quote & order for replacement lantern, Ivy Lane.
- 4 To consider request for lighting to be installed along playing field path.

12. Climate Change

To receive update.

13. Finance & General Purposes

- 1 To receive monthly budget report.
- 2 To receive bank reconciliation reports for October to December 2023 inclusive.
- 3 To consider GASS request for funding for scout hut improvements.
- 4 To approve transfer of library reserve to library committee.
- 5 To review standing orders
- 6 To review financial regulations
- 7 To review financial risk management
- 8 To review treasury & investment policy
- 9 To adopt new risk register.
- 10 To approve location and order for Pat Summers' memorial bench.
- 11 To discuss fees payable on return of exclusive burial rights to parish council.

14. Budget & Precept 2024/25

- 1 To approve staff salary increases from 1 April 2024.
- 2 To review & agree councillors' allowances for 2024/25.
- 3 To approve cemetery fees from 1 April 2024.
- 4 To approve quotation for playing field mowing 2024/25.
- 5 To approve budget for 2024/25.
- 6 To set level of precept for 2024/25.

15. Consultations

- 1 To consider response to Fire Service Consultation [Resourcing to Risk – Warwickshire County Council](#)
- 2 To consider response to [Rights of Way Improvement Plan](#)

16. Meetings Calendar 2025

To approve calendar.

17. Accounts for Payment

To approve the accounts for payment as per appendix B to include December 2023.

18. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda.

19. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

- 1 To formally approve order for high priority tree works.
- 2 To receive quote for work to cemetery limes and allotments track hedgerow.
- 3 To receive quote for supply and planting of fruit trees at well-being allotment.

20. Date of Next Meeting

The next ordinary meeting will be held at 7.30pm on Thursday, 22 February 2024 at Harbury Village Hall.

APPENDIX A

Planning Applications – Delegated Responses 25 January 2024

- 1 [Planning ref 23/03107/VARY - Harbury Fields Farm, Middle Road](#)
Variation of Condition 5 (no. of dogs) , and Condition 6 (hours) of 23/02454/FUL (date of decision 13/11/2023). Original description of development: Change of use of land from agricultural to dog walking (sui generis).
No representation.

- 2 [Planning ref 23/03097/VARY - Harbury Fields Farm, Middle Road](#)
Variation of Condition 16 of 12/00840/FUL (date of decision: 09/10/2012), as varied by approval 14/02040/VARY, to enable the conversion of the wintering shed located to the east of Unit 1 to a permanent single-family dwelling, to be built in accordance with drawing 4673-5, as approved under planning permission 05/03373/FUL. Original description of development: Conversion of a barn and stable range to four dwellings and associated site works including the dismantling and re-erection of a timber framed garage on an adjacent site and the demolition and clearance of a range of Dutch barns.
No representation.

N.B. The following planning applications have been made by the parish council for various tree works on village greens and therefore the parish council has not made any comment.

- 3 [Planning ref 23/03364/TREE - The Pound, Hall Lane](#)
T1 chestnut - Crown lift to approximately 3 metres; crown thin by approximately 25%; prune from phone lines by approximately 0.5 metres; reduce lowest lateral limb by approximately 2 metres. -T2 oak - Crown lift to approximately 2.5 metres; crown thin by approximately 15%; remove deadwood -T3 Holm oak - Crown lift to approximately 2 metres; crown thin by approximately 15%; remove deadwood -B1 Mixed species boundary containing elm, ash, elder and damson - remove dead stems, prune back to edge of grassed area.

- 4 [Planning ref 23/03360/TREE - Binswood End Green](#)
T1 chestnut - Crown lift to approximately 3 metres, crown thin by approximately 20%, prune from phone lines by approximately 0.5 metres.

- 5 [Planning ref 23/03361/TREE - Old New Inn Green](#)
T1 cherry - Crown lift to approximately 2 metres; crown thin by approximately 20%; remove epicormic growth. -T2 London plane - Crown lift to approximately 3 metres; crown thin by approximately 20%; prune from phone lines by approximately 0.5 metres. -T3 purple plum - Crown lift to approximately 2.5 metres; crown thin by approximately 15%, remove deadwood, reduce crown by approximately 2 metres; balance crown.