



Notice of Ordinary Meeting of Harbury Parish Council  
Thursday, 28 March 2024 at 7.30pm  
The Farley Room, Harbury Village Hall, CV33 9JE

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads "Alison Biddle". The signature is written in a cursive style and is positioned above a horizontal line.

Alison Biddle PSLCC  
Clerk to the Council  
21 March 2024

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## AGENDA

### 1. Apologies

### 2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

### 3. Dispensations

To receive and consider granting any dispensation requests relating to agenda items.

### 4. Minutes

To approve the minutes of the ordinary meeting held on 22 February 2024.

### 5. Public Participation

Members of the public may raise any matter relating to items on the agenda.

## 6. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Southam College
- 4 Twinning Association
- 5 Village Hall
- 6 Harbury Energy Initiative
- 7 Harbury Village Club & Institute
- 8 SDC & WCC

## 7. Planning

To consider the following planning matters:

- 1 [Planning ref 24/00550/FUL - 6 Mill Street](#)  
Proposed single storey rear (part infill) extension, flat roof to fall, stone façade. Existing 'lower' 2 storey (former extension) roof eaves & ridge level adapted/raised.
- 2 [Planning ref SDC/24CM002 - Biffa Landfill Site \(In- vessel Composting Facility, Ufton](#)  
Retention of in-vessel composting and office facilities at Ufton Landfill Site
- 3 Delegated Responses – to note as per appendix A.
- 4 Sharmer Farm – to consider developer's invitation to visit site.

## 8. Future Energy Project UKSPF Grant – Car Park Extension

- 1 To receive update on works.
- 2 Funding shortfall – to receive update on community benefit from Middle Road solar farm.
- 3 To consider the following matters:
  - a) Removal of crocodile teeth - should this be deferred until main access works?
  - b) Signage at far end of car park – to agree exact wording
  - c) Tree planting – to approve species Prunus padus 'Bird Cherry' and discuss donation of memorial tree.

## 9. Properties

- 1 Playing Fields
  - a) Skate park refurbishment – to receive update.
  - b) Perimeter path – to receive update on maintenance
  - c) Annual inspection reports – to discuss summary of works required
- 2 Allotments
  - a) Pineham Farm - to receive update on well-being project and approve costs for greenhouse and shed.
  - b) Hall Lane - to receive update.
- 3 Cemetery
  - a) To agree option for managing beech tree and approve cost.

## **10. Environment**

- 1 Replacement of stiles at Bridge End Farm – to receive update
- 2 To receive update on removal/replacement of stiles on footpath SM62a/SM62
- 3 Bush Heath Road/Butt Lane traffic – to receive update on extension of 40mph limit.

## **11. Climate Change**

To receive update and discuss attendance at carnival.

## **12. Finance & General Purposes**

- 1 To receive monthly budget report.
- 2 To receive bank reconciliation report for month ended 29 February 2024.
- 3 To approve use of CIL to fund purchase of picnic bench.
- 4 To report problem with spreadsheet used to calculate precept.
- 5 To approve wayleave agreement for Connexin apparatus installed on lighting columns.
- 6 To approve streetlights annual maintenance contract with WCC for 2024/25.
- 7 To adopt risk register.

## **13. D Day Commemoration**

To consider marking 80<sup>th</sup> anniversary of D Day.

## **14. Accounts for Payment**

To approve the accounts for payment as per appendix B.

## **15. Reports & Questions**

To receive reports and questions from members in brief, including items for next agenda.

## **16. Exclusion of Public & Press**

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

- 1 To receive quotes for structural survey of Hall Lane allotments wall.

## **17. Date of Next Meeting**

The next ordinary meeting will be held at 7.30pm on Thursday, 25 April 2024 at Harbury Village Hall.

## APPENDIX A

### Planning Applications – Delegated Responses 28 March 2024

- 1 [Planning ref 24/00454/FUL - Stapenhall Farm, The Farmhouse, Deppers Bridge](#)  
Change of use of agricultural building to a mixed agricultural and equestrian use and the construction of a menage.  
**No representation**
  
- 2 [Planning ref 24/00487/TREE - Montgomery House, Mill Lane](#)  
T1 – horse chestnut – fell  
**No representation**