



Notice of Ordinary Meeting of Harbury Parish Council
Thursday, 25 April 2024 at 7.30pm
The Farley Room, Harbury Village Hall, CV33 9JE

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads "Alison Biddle". The signature is written in a cursive style and is positioned above a horizontal line.

Alison Biddle PSLCC
Clerk to the Council
18 April 2024

[2 Bull Ring Business Centre, Church Terrace, Harbury, Leamington Spa CV33 9HL](https://www.harbury-pc.gov.uk)
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AGENDA

1. Apologies

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

To receive and consider granting any dispensation requests relating to agenda items.

4. Minutes

To approve the minutes of the ordinary meeting held on 28 March 2024.

5. Co-option

To consider application for co-option to the council.

6. Public Participation

Members of the public may raise any matter relating to items on the agenda.

7. Community Grants

- 1 To consider application from Harbury Carnival for £483 to provide entertainment.
- 2 To consider application from Harbury Show for £385 for village hall hire.

8. The Great Western Public House

To discuss proposal from steering group.

9. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Southam College
- 4 Twinning Association
- 5 Village Hall
- 6 Harbury Energy Initiative
- 7 Harbury Village Club & Institute
- 8 SDC & WCC

10. Planning

To consider the following planning matters:

- 1 [Planning ref 24/00832/TEL28 - Vicarage Lane](#)
Installation of a 12m mole for the mounting of LoraWAN gateway equipment.
- 2 [Planning ref SDC/24CM004 - Landfill Site, Ufton](#)
Variation of conditions 2,13 and 14 of planning permission ref S/91/1659 to amend the approved pre-settlement restoration profile, final restoration scheme and to agree an aftercare scheme and long term ecological management plan.
- 3 Delegated Responses – to note as per appendix A.

11. Future Energy Project UKSPF Grant – Car Park Extension

- 1 To receive update on works.
- 2 To receive update on community benefit funding from Middle Road solar farm.
- 3 To consider the following matters:
 - a) Removal of crocodile teeth - cost of removal
 - b) Correspondence relating to accessibility issues

12. Properties

- 1 Playing Fields
 - a) Skate park refurbishment – to receive update.
 - b) Perimeter path – to receive update on maintenance
 - c) Tree – to discuss impact of tree on neighbouring garden in Margaret Close

- 2 Pineham Farm Allotments
 - a) To receive update on well-being project
 - b) To discuss position of newly planted tree on well-being plot.
- 3 Hall Lane Allotments
 - a) To receive quote for allotment markers
 - b) To receive update on wall inspection
 - c) To discuss risk assessment
- 4 Noticeboard – to consider request for additional noticeboard at Park Lane school entrance

13. Environment

- 1 Replacement of stiles at Bridge End Farm – to receive update
- 2 To receive update on removal/replacement of stiles on footpath SM62a/SM62
- 3 Bush Heath Road/Butt Lane traffic – to receive update on extension of 40mph limit.
- 4 Mill Lane access problems – to respond to recent correspondence.
- 5 Footpath SM81b – to consider request for PC's support for bridleway application

14. Climate Change

To receive update and discuss attendance at carnival.

15. Finance & General Purposes

- 1 To receive final budget report for year ended 31 March 2024.
- 2 To receive bank reconciliation reports for 31 March 2024.
- 3 To approve end of year transfers to reserves.
- 4 To approve financial report for year 2023/24.
- 5 Annual Governance & Accountability Return (AGAR) 2024
 - a) To receive & review internal auditor's report
 - b) To consider & approve section 1 of AGAR 'Annual Governance Statement 2023/24.
 - c) To consider & approve section 2 of AGAR 'Accounting Statements 2023/24
 - d) To record dates for period of public rights and date of publication on website.
- 6 To approve insurance renewal for 2024/25
- 7 To approve amendment to standing order payable to F M Farmers from 1 April 2024.
- 8 To approve renewal of WALC subscription.
- 9 To adopt risk register.

16. Seasonal Lights

To consider costs and approve orders for new spheres and battery.

17. Annual Parish Meeting 2024

To confirm arrangements for the annual parish meeting to be held on 9 May 2024.

18. Accounts for Payment

To approve the accounts for payment as per appendix B.

19. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda.

20. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

- 1 Recruitment of general maintenance person

21. Date of Next Meeting

The annual meeting of the parish council will be held at 7.30pm on Thursday, 23 May 2024 at Harbury Village Hall and will be immediately followed by the next ordinary meeting.