



**Notice of Ordinary Meeting of Harbury Parish Council**  
**Thursday, 27 June 2024 at 7.30pm**  
**The Farley Room, Harbury Village Hall, CV33 9JE**

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads "Alison Biddle". The signature is written in a cursive style and is positioned above a horizontal line.

Alison Biddle PSLCC  
Clerk to the Council  
20 June 2024

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## AGENDA

### 1. Apologies

### 2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

### 3. Dispensations

To receive and consider granting any dispensation requests relating to agenda items.

### 4. Minutes

- 1 To approve the minutes of the annual meeting held on 23 May 2024.
- 2 To approve the minutes of the ordinary meeting held on 23 May 2024.

### 5. Co-option

To consider applications for co-option to the parish council.

## 6. Public Participation

Members of the public may raise any matter relating to items on the agenda.

## 7. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Southam College
- 4 Twinning Association
- 5 Village Hall
- 6 Harbury Energy Initiative
- 7 Harbury Village Club & Institute
- 8 SDC & WCC

## 8. Planning

To consider the following planning matters:

- 1 [Planning ref 24/01034/FUL - Land adjacent to Northfield, Mill Lane](#)  
Proposed self- build 3 bedroom dwelling and associated parking and hardstanding.
- 2 [Planning ref 24/01352/FUL - 21 Bush Heath Lane](#)  
Demolition of existing rear single storey extension. Construction of new rear 2 storey extension. New front window.
- 3 [Planning ref 24/01413/FUL - The Dairy Cottage, Bush Heath Road](#)  
The Dairy Cottage to be extended to the southeast with a mixed 1 and 2 storey extension.
- 4 [Planning ref 24/01414/FUL - Hurdiss, Bush Heath Road](#)  
Extension of a detached single dwelling house, with associated hard and soft landscaping.
- 5 Delegated Responses – to note as per appendix A.

## 9. Future Energy Project

- 1 UKSPF Grant - Car Park Extension
  - a) To receive update on grasscrete accessibility solution.
  - b) To consider neighbour's request for additional privacy fencing
- 2 Main Project - to receive update.

## 10. Properties

- 1 Playing Fields & Car Park
  - a) Perimeter path – to receive update on maintenance
  - b) Pat Summers Bench – to approve installation plan
  - c) Car park signage – to further discuss installing CCTV signs
- 2 Pineham Farm Allotments
  - a) To receive update on well-being project
  - b) To consider rent increase from 30 September 2025

- 3 Hall Lane Allotments
  - a) To receive update on wall restoration & new access
  - b) To discuss maintenance of grass paths

#### **11. Environment**

- 1 Replacement of stiles at Bridge End Farm – to receive update
- 2 To receive update on removal/replacement of stiles on footpath SM62a/SM62
- 3 Bush Heath Road/Butt Lane traffic – to receive update on extension of 40mph limit.
- 4 To receive quote for annual tree inspection.
- 5 To consider supporting the Hedgehog Highway Project.

#### **12. Climate Change**

To receive update.

#### **13. Finance & General Purposes**

- 1 To receive budget report.
- 2 To receive bank reconciliation report for 31 May 2024.
- 3 To approve amendment to bank mandate (removal of J Dominick)
- 4 To discuss review draft amendments to new NALC model financial regulations.
- 5 To adopt risk register.

#### **14. Accounts for Payment**

To approve the accounts for payment as per appendix B.

#### **15. Reports & Questions**

To receive reports and questions from members in brief, including items for next agenda.

#### **16. Exclusion of Public & Press**

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

- 1 To consider recommendation re clerk's job re-evaluation & salary review.

#### **17. Date of Next Meeting**

The next ordinary meeting of the parish council will be held at 7.30pm on Thursday, 25 July 2024 at Harbury Village Hall.