



Notice of Ordinary Meeting of Harbury Parish Council
Thursday, 28 November 2024 at 7.30pm
The Tom Hauley Room, All Saints Church, Harbury CV33 9EY

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads "Alison Biddle". The signature is written in a cursive style and is positioned on a light-colored, slightly textured background.

Alison Biddle PSLCC
Clerk to the Council
21 November 2024

[2 Bull Ring Business Centre, Church Terrace, Harbury, Leamington Spa CV33 9HL](https://www.harbury-pc.gov.uk)
[01926 614646 | clerk@harbury-pc.gov.uk | www.harbury-pc.gov.uk](mailto:clerk@harbury-pc.gov.uk)

AGENDA

1. Apologies

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

To receive and consider granting any dispensation requests relating to agenda items.

4. Minutes

To approve the minutes of the ordinary meeting held on 24 October 2024.

5. Public Participation

Members of the public may raise any matter relating to items on the agenda.

6. Community Grants

- 1 To consider application from Harbury School PTA.

7. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School Governors
- 3 Southam College
- 4 Twinning Association
- 5 Village Hall
- 6 Harbury Energy Initiative
- 7 Harbury Village Club & Institute
- 8 SDC & WCC

8. Planning

To consider the following planning matters:

- 1 [Planning ref 24/02667/TPO - Normandie House, 9 Pirie Close](#)
T1 -horse chestnut – reduce crown to growth points by 1.5 metres to 2.5 metres.
Reduce 1-2 branches by up to 2 metres to 2.5 metres, away from the property.
- 2 [Planning ref 24/02780/FUL - The Bungalow, Hall Lane](#)
Single storey extensions and associated renovation works to existing bungalow, comprising:
 - Side and rear extension to bungalow
 - Demolition and rebuilding of existing front porch to bungalow
 - Installation of solar PV panels to new roof
 - Rear extension (to form new hobby room/art studio) to existing garage
 - Slight widening of existing driveway entrance and exit
 - Removal of conifer tree and overgrown shrubbery adjacent east side boundary
- 3 [Planning ref 24/02690/FUL - Pool Cottage, Temple End](#)
Demolition of existing cottage, erection of two detached dwellings, associated accesses and other works.
- 4 [Planning ref 24/02334/FUL - Land to the rear of 5 Farm Street](#)
Erection of a residential dwelling
N.B. To review objection submitted under delegated powers on 5 November 2024.
- 5 [Planning ref 24/02873/LDE - Roseleigh, Bush Heath Road](#)
Roseleigh has been occupied in breach of the agricultural occupancy condition for a continuous period in excess of 10 years
- 6 Appendix A – to note delegated responses

9. Future Energy Project

- 1 Car Park Extension – to receive update on path installation
- 2 Main Project - to receive update.

10. Properties

- 1 Playing Fields & Car Park
 - a) To consider request from Harbury Juniors FC for wet marking of pitches.
- 2 Pineham Farm Allotments
 - a) To further consider proposed rent from 1 October 2025.
- 3 Hall Lane Allotments
 - a) To receive update on wall restoration & proposed new access
- 4 Cemetery
 - a) To consider request to use cemetery for Night of our Light event in future.
 - b) To consider request to store candle jars in chapel

11. Environment

- 1 To receive update on removal of stiles on footpath SM62a/SM62.
- 2 To discuss replacement of stiles on footpath SM64
- 3 Bush Heath Road/Butt Lane traffic – to receive update on extension of 40mph limit.
- 4 Tree planting – to review plans for tree planting.

12. Climate Change

To receive update.

13. Seasonal Lights

To discuss Christmas tree display at Harbury Library.

14. Finance & General Purposes

- 1 To receive budget report.
- 2 To receive bank reconciliation report for October 2024.
- 3 To approve implementation of national pay award (clerk's salary).
- 4 To set dates for budget meetings.
- 5 To make arrangements for annual review of fixed assets.
- 6 To discuss BT contract.

15. Council Policies Review

- 1 To adopt anti-harassment & anti-bullying policy
- 2 To review privacy notice
- 3 To review filming and recording of meetings protocol
- 4 To review statement of community engagement
- 5 To review statement on biodiversity
- 6 To review statement on crime and disorder
- 7 To review electronic meetings protocol

16. Accounts for Payment

To approve the accounts for payment this month as per appendix B.

17. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda.

18. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

19. Date of Next Meeting

The next ordinary meeting of the parish council will be held at 7.30pm on Thursday, 23 January 2025 in Harbury Village Hall.

APPENDIX A

Planning Applications – Delegated Responses 28 November 2024

- 1 [Planning ref 24/02589/FUL - 5 Henry's Place, Bush Heath Lane](#)
Single storey front utility extension (part retrospective)
No representation