



Notice of Ordinary Meeting of Harbury Parish Council
Thursday, 24 April 2025 at 7.30pm
The Farley Room, Harbury Village Hall CV33 9JE

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink that reads "Alison Biddle". The signature is written in a cursive style and is positioned above a horizontal line.

Alison Biddle PSLCC
Clerk to the Council
16 April 2025

2 Bull Ring Business Centre, Church Terrace, Harbury, Leamington Spa CV33 9HL
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AGENDA

1. Apologies

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

- 1 To receive and consider granting any dispensation requests relating to agenda items.
- 2 To consider granting dispensation to Cllr Sylvester in respect of Harbury Village Hall.

4. Minutes

To approve the minutes of the ordinary meeting held on 27 March 2025.

5. Public Participation

Members of the public may raise any matter relating to items on the agenda.

6. Community Grant Applications

- 1 To consider application from Harbury Library for purchase of computers & associated equipment.
- 2 To consider application from Harbury Show for cost of village hall hire.

7. The Great Western Hotel & Public House

- 1 To receive report from councillors who attended the recent public meeting.
- 2 To agree arrangements for blue plaques during restoration works.

8. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School
- 3 Southam College
- 4 Harbury Twinning Association
- 5 Harbury Village Hall
- 6 Harbury Future Energy
- 7 SDC & WCC

9. Planning & Consultations

To consider the following planning matters:

- 1 [Planning ref 25/00759/FUL - 8 Frances Road](#)
Existing two storey outbuilding to be converted and extended away from the boundary and connect to the house and a single side extension.
- 2 [Planning ref 25/00692/LBC - The Bridles, Chapel Street](#)
To 'erect' a 300mm diameter resin cast 'Blue Plaque' on the front of the property (as shown). This is to commemorate Arnold Andrew who lived at the property before he went off to fight on WW1. He is named on the war memorial in Crown Street.
- 3 [Planning ref 25/00654/LBC - The Homestead, Crown Street](#)
Erect 300mm diameter resin cast blue plaque on front of property to commemorate the two Rainbow brothers who lived at the property before they went off to fight in WW1. Both men are named on the Harbury war memorial.
- 4 Appendix A – to note delegated responses to planning applications.
- 5 [BT Payphone Removal | Stratford-on-Avon District Council](#)
To discuss proposal to remove public telephone box, Mill Street.

10. Properties

- 1 Hall Lane Allotments – to receive update on wall repairs & new access.
- 2 Cemetery – to consider installing a public bench.

11. Environment

- 1 To consider 'Beware Horses' signage in Chesterton Road.
- 2 To formally approve cost of replacement lantern LC3 Hall Lane.

12. Climate Change

- 1 To discuss possible merging of the climate and environment working groups and receive latest update.

13. Finance & General Purposes

- 1 To receive final budget report for year ended 31 March 2025.
- 2 To receive bank reconciliation reports for 31 March 2025.
- 3 To approve end of year transfers to reserves.
- 4 To review reserves policy statement.
- 5 To approve financial report for year 2024/25.
- 6 Annual Governance & Accountability Return (AGAR) 2025
 - a) To receive & review internal auditor's report.
 - b) To consider & approve section 1 of AGAR 'Annual Governance Statement 2024/25.
 - c) To consider & approve section 2 of AGAR 'Accounting Statements 2024/25
 - d) To note dates for period of public rights and date of publication on website.
- 7 To agree level of fidelity guarantee & approve insurance renewal for 2025/26.
- 8 To approve renewal of WALC subscription.
- 9 To approve arrangements for invoicing new pitch marking contract and cost of burning in senior pitch.
- 10 To approve transfer of £6,031 from current account to Cambridge BS (i.e. annual maintenance contributions to tennis courts fund less water licence fee).
- 11 To consider opening new savings account with Hinckley & Rugby Building Society.

14. Accounts for Payment - to approve the accounts for payment as per appendix B.

15. VE Day - to consider any arrangements for the 80th anniversary.

16. Annual Parish Meeting 8 May 2025 - to confirm arrangements for APM.

17. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda.

18. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

- 1 To discuss benches in the cemetery

19. Date of Next Meeting

The annual meeting of the parish council will be held at 7.30pm on Thursday, 8 May 2025 at Harbury Village Hall. This will be immediately followed by the annual parish meeting. The next ordinary meeting of the council will be held at 7.30pm on Thursday, 22 May 2025 at Harbury Village Hall.