



Notice of Ordinary Meeting of Harbury Parish Council
Thursday, 25 September 2025 at 7.30pm
The Farley Room, Harbury Village Hall CV33 9JE

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

Alison Biddle PSLCC
Clerk to the Council
18 September 2025

2 Bull Ring Business Centre, Church Terrace, Harbury, Leamington Spa CV33 9HL
01926 614646 | clerk@harbury-pc.gov.uk | www.harbury-pc.gov.uk

AGENDA

1. Apologies

To receive apologies and approve reason for absence.

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

To receive and consider granting any dispensation requests relating to agenda items.

4. Minutes

To approve the minutes of the ordinary meeting held on 24 July 2025.

5. Casual Vacancy

To formally record the current vacancy for a councillor and agree plans to fill the vacancy.

6. Public Participation

Members of the public may raise any matter relating to items on the agenda.

7. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School
- 3 Southam College
- 4 Harbury Twinning Association
- 5 Harbury Village Hall
- 6 Harbury Future Energy
- 7 SDC & WCC

8. Planning & Consultations

To consider the following planning matters:

- 1 [Planning ref 25/02096/FUL - 19 Manor Orchard](#)
Proposed extension at first floor level above the existing garage to extend the existing bedroom and ground floor forward extension to enlarge the existing living room.
- 2 [Planning ref 25/01930/FUL - 16 Binswood End](#)
External elevation alterations to windows and doors. Internal alterations to layout.
- 3 [Planning ref 25/01802/FUL - 4 Vicarage Lane](#)
Erection of 5 no. dwellings.
N.B. For review of delegated response of objection submitted on 2 September 2025.
- 4 New Development Proposals
 - a) Land north of Harbury Cement Works – to record meeting with developer
 - b) Land off Butt Lane – to record meeting with developer
 - c) Land off Mill Street – to discuss possible meeting with developer
- 5 Appendix A – to note delegated responses.

9. Properties

- 1 Hall Lane Allotments
 - a) To receive update on wall repairs & new access.
 - b) To receive update on condition & maintenance.
- 2 Pineham Farm Allotments
 - a) To discuss maintenance of community allotment.
- 3 Playing Fields & Car Park
 - a) To agree arrangements for bonfire night
 - b) To discuss recent graffiti on wall next to mini goal
 - c) To discuss tree maintenance adjacent to Pineham Farm
 - d) To receive update on future energy project and confirm consent
 - e) To appoint a new councillor to the playing fields inspection team
- 4 Skate Park – to further discuss refurbishment and costs

10. Environment

- 1 To appoint new chair of this group following resignation of Cllr Potter.
- 2 To receive update on stile replacements.
- 3 To receive annual tree inspection report and quote for identified works.
- 4 To discuss problem of speeding traffic at Deppers Bridge

11. Climate Change

To receive update.

12. Finance & General Purposes

- 1 To receive budget report.
- 2 To receive bank reconciliation reports for June, July and August 2025.
- 3 To update bank mandate following resignation of Cllr Potter.
- 4 To approve implementation of national pay award for clerk's salary from April 2025
- 5 To note conclusion of audit for the year ended 31 March 2024 and review auditor's report.
- 6 To receive update on WCAG 2.2 and implications for PC website.

13. Christmas Lights

- 1 To agree arrangements for PAT testing.
- 2 To receive quote for replacement bulbs and approve cost.
- 3 To agree arrangements for installation.

14. WALC

- 1 To appoint new representative to WALC.
- 2 To consider AGM attendance and nominee to vote.

15. Accounts for Payment

To approve the accounts for payment to include August 2025 & September 2025.

16. Policies

- 1 To complete review of emergency plan.

17. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda.

18. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

- 1 To discuss termination of allotment tenancies.

19. Date of Next Meeting

The next ordinary meeting of the council will be held at 7.30pm on Thursday, 23 October 2025 at Harbury Village Hall.

APPENDIX A

Planning Applications – Delegated Responses 25 September 2025

- 1 [Planning ref 25/01722/FUL – 32 Farley Avenue](#)
Proposed first floor extension
No representation

- 2 [Planning ref 25/01705/VARY – Land adjacent to Northfields, Mill Lane](#)
Variation of conditions 4 (Ecological mitigation) and 6 (HMMP) of planning permission 24/02880/FUL. Date of decision: 04.03.25. Original description of development: Creation of outdoor riding arena 20m x 60m for private use.
No representation