



Notice of Ordinary Meeting of Harbury Parish Council
Thursday, 27 November 2025 at 7.30pm
The Tom Hauley Room, All Saints Church, Harbury, CV33 9EY

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

Alison Biddle PSLCC
Clerk to the Council
20 November 2025

2 Bull Ring Business Centre, Church Terrace, Harbury, Leamington Spa CV33 9HL
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AGENDA

1. Apologies

To receive apologies and approve reason for absence.

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

- 1 To consider granting a dispensation to Cllr Goodman in respect of Harbury Village Hall.
- 2 To receive and consider granting any dispensation requests relating to agenda items.

4. Minutes

To approve the minutes of the ordinary meeting held on 23 October 2025.

5. Public Participation

Members of the public may raise any matter relating to items on the agenda.

6. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School
- 3 Southam College
- 4 Harbury Twinning Association
- 5 Harbury Village Hall
- 6 Harbury Future Energy
- 7 SDC & WCC

7. Planning & Consultations

To consider the following planning matters:

- 1 [Planning ref 25/02653/FUL - 33 Mill Street](#)

Replacement of the existing mono-pitched roof on the rear side extension with a flat roof. Rendering to all elevations. Installation of three panel door systems to the front and rear. Addition of a new window and door to the rear. Replacement of all existing windows and door with dark grey units. Relocation of the chimney.

- 2 Appendix A – to note delegated responses.

8. Properties

- 1 Hall Lane Allotments
 - a) To receive update on wall repairs & new access.
 - b) To receive update from working party re condition & maintenance.
- 2 Playing Field – Bonfire Night Review
 - a) To review current condition of field post bonfire and consider any repairs
 - b) To review and agree future pre bonfire process to include:
 - Timing of field inspection - when?
 - Approval to proceed – who?
 - Mitigation measures against damage to field – what?

9. Environment

- 1 To receive update on stile replacements.
- 2 To approve streetlighting electricity contract renewal.
- 3 To consider support to install swift bird callers

10. Climate Change

To receive update.

11. Finance & General Purposes

- 1 To receive budget report.
- 2 To receive bank reconciliation reports for October 2025.
- 3 To approve transfer of funds from Cambridge BS to current account.
- 4 To approve update to bank mandate (addition of Cllr Goodman as signatory).
- 5 To consider new proposals from Edge IT.
- 6 To approve transfer of domain management.
- 7 To agree dates for budget meetings.

12. Christmas Lights

To discuss any outstanding issues prior to installation.

13. Accounts for Payment

To approve the accounts for payment.

14. Policies & Councillor Appointments

- 1 To complete annual review of anti-bullying & harassment policy.
- 2 To appoint Cllr Goodman to working parties.

15. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda.

16. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

- 1 To receive quotes for Y3 tree works.

17. Date of Next Meeting

The next ordinary meeting of the council will be held at 7.30pm on Thursday, 22 January 2026 at Harbury Village Hall.