



Notice of Ordinary Meeting of Harbury Parish Council
Thursday, 16 July 2026 at 7.30pm
The Farley Room, Harbury Village Hall CV33 9JE

Members of the public and the press are invited to attend the parish council meeting and are welcome to address the council on any matters relating to the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

Alison Biddle PSLCC
Clerk to the Council
9 July 2026

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AGENDA

1. Apologies

To receive apologies and approve reason for absence.

2. Declarations of Interest

Members should declare any interest in items on the agenda here. Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they may not participate in any discussion of or vote on the matter.

3. Dispensations

To receive and consider granting any dispensation requests relating to agenda items.

4. Minutes

To approve the minutes of the ordinary meeting held on 25 June 2026.

5. Public Participation

Members of the public may raise any matter relating to items on the agenda.

6. Other Organisations

To receive brief update reports from the following:

- 1 Harbury Library
- 2 Harbury School
- 3 Southam College
- 4 Harbury Twinning Association
- 5 Harbury Village Hall
- 6 Harbury Future Energy
- 7 SDC & WCC

7. Planning & Consultations

To consider the following planning matters:

- 1 [Planning ref 26/01615/TREE - Temple House, Temple End](#)
T1 – lime – Reduce overall height by 3 metres and reduce lateral spread by 2 metres to maintain a balanced crown and appropriate size.
- 2 [Planning ref 26/01633/TPO - Temple House, Temple End](#)
T2 horse chestnut – Reduce overall height by 3 metres and reduce lateral spread by 2 metres. Additionally, reduce the large limb extending over the stone wall by 3 metres, to rebalance the crown, lessen the risk of limb failure and maintain a safe clearance over the boundary. To maintain the tree at a suitable size to surrounding property and to reduce the weight and leverage of the extended lateral limbs, as part of ongoing tree management (see annotated photograph).
- 3 [Planning ref 26/00147/FUL \(amendment\) - Pool Cottage, Temple End](#)
Two storey rear extension, repairs and fenestration alterations to the existing cottage, and a detached garage to the rear with associated courtyard and entrance gates. An amendment has been received as follows: revised drawing no 4273-02G has been received incorporating an amended position and height of the garage, with additional dimensions and materials included. The climate change checklist has been updated to reflect the new drawing number/revision.
- 4 Appendix A – to note delegated responses

8. Properties

- 1 Hall Lane Allotments – to receive update
- 2 Pineham Farm Allotments – to receive update
- 3 New Cemetery
 - a) To appoint solicitor
 - b) To consider quotes for Tier 1 and Tier 2 survey and assessment.
- 4 Harbury Playing Field
 - a) To consider quote to cut back overhanging trees at side of tennis courts
 - b) To review arrangements for emergency access to playing field
 - c) To discuss funding for new skate park project
- 5 Trees – to consider next tree survey/annual tree inspection & receive quotes
- 6 The Pound – to consider responsible authority for road repair & maintenance

9. Environment

- 1 To receive quotes for LED replacement lanterns.

10. Climate & Biodiversity

- 1 To receive report from meeting of the working party.
- 2 To consider support for screening of 'People's Emergency Briefing' at the village hall.
- 3 To consider working with WWT to implement their wildflower growing scheme.
- 4 To receive briefing on the solar panel rental scheme for households.

11. Finance & General Purposes

- 1 To receive budget report to date.
- 2 To receive bank reconciliation report for month ended 30 June 2026.
- 3 To consider nomination of PC representative to SDC Audit & Standards Committee

12. Review of EV Charging Station Lease

To receive update.

13. Seasonal Lights

To consider any requirements for 2026/27 season.

14. Policies for Review

- 1 To review IT policy.
- 2 To review developer pre-application meetings protocol
- 3 To review statement of value for money.

15. Staff Matters

- 1 To approve contract of employment for new clerk
- 2 To adopt sickness absence policy

16. Accounts for Payment

To approve the accounts for payment.

17. Reports & Questions

To receive reports and questions from members in brief, including items for next agenda.

18. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

19. Date of Next Meeting

The next ordinary meeting of the parish council will be held on Thursday, 24 September 2026 at 7.30pm in Harbury Village Hall.